



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

January 16, 2025

PRESENT

Board Members: David Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, Mary Peters, and Stacie Schmid.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso, Mike Riggle, and Felicia Zendejas.

I. CALL TO ORDER

The January 16, 2025, Board Meeting was called to order at 6:02 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. All Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF NOVEMBER 21, 2024, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the November 21, 2024, Board Meeting minutes as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. Ethics Committee Report: The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

Rachel Malone reported the November and December financials were reviewed by the Finance Committee. Rachel shared the following:

- Year end: Revenue was at 100% and expenses were at 93%.
- 2.875 mills of our current 3.0 mill levy will be collected in 2025.
- In 2025, we anticipate unbudgeted costs for shared services with Mental Health and JFS.

2. Fiscal Report

The Fiscal Reports for Month Ending November 30, 2024 and Month Ending December 31, 2024 were provided for review and approval (handout). Mrs. Katelyn Miller made a motion to approve the November and December Fiscal Reports as submitted. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

3. 2025 Budget

The 2025 Budget was approved by the Erie County Commissioners in December 2024. A copy of the approved 2025 Budget was distributed to Board Members (handout).

4. Then & Now Resolution Partners in Community Resolution #: 01-01-2025

The Erie County Commissioners require a Board **THEN and NOW** resolution for expenses exceeding \$5,000.00 that are being submitted for payment without a previously encumbered purchase order. The resolution authorizes payment to **PARTNERS IN COMMUNITY, INC (inv #1020016 for October 2024, November 2024, and December 2024 services)** in the amount of \$9,447.10 (Nine Thousand, Four Hundred, Forty-seven Dollars and 10/100 Cents).

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO PARTNERS IN COMMUNITY, INC.

The Erie County Board of DD met this 16th **DAY OF JANUARY 2025**, Mrs. Stacie Schmid introduced the following resolution and moved its adoption:

WHEREAS, PARTNERS IN COMMUNITY, INC., requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT PARTNERS IN COMMUNITY, INC. is herewith approved for payment in the amount of \$9,447.10 (Nine Thousand, Four Hundred, Forty-seven Dollars and 10/100 Cents), provided for the Erie County Board of DD out of appropriation account #20110-6524-530000 INDIVIDUAL BUDGET SERVICES line.

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mrs. Katelyn Miller seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

Adopted: YES

**5. Then & Now Resolution Renaissance House, Inc.
Resolution #: 01-02-2025**

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses exceeding \$5,000.00 that are being submitted for payment without a previously encumbered purchase order. The resolution authorizes payment to **RENAISSANCE HOUSE, INC (inv #1020050 for September 2024 and November 2024 services)** in the amount of **\$12,569.71 (Twelve Thousand, Five Hundred, Sixty-nine Dollars and 71/100 Cents).**

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO RENAISSANCE HOUSE, INC.

The Erie County Board of DD met this **16th DAY OF JANUARY 2025**, Mr. David Danhoff introduced the following resolution and moved its adoption:

WHEREAS, RENAISSANCE HOUSE, INC. requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT RENAISSANCE HOUSE, INC. is herewith approved for payment in the amount of \$12,569.71 (Twelve Thousand, Five Hundred, Sixty-nine Dollars and 71/100 Cents). For service provided for the Erie County Board of DD out of appropriation account **#20110-6524-530000 INDIVIDUAL BUDGET SERVICES line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Mark Harrington seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE
Stacie Schmid	AYE

Adopted: YES

C. Policy Committee Report:

There were no policies this month.

VII. OLD BUSINESS

A. 2025 Election of Board Officers

Nominations for Election of Officers were proposed. Mrs. Katelyn Miller made a motion to elect the following as the 2025 Board Officers:

- President, Mr. Eric Kibler
- Vice President, Mr. David Danhoff
- Secretary, Mrs. Stacie Schmid

Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

B. 2025 Board Committee Appointments

Appointments for Board Committees were proposed. Mrs. Stacie Schmid made a motion to approve the following committee appointments:

- Ethics Committee- Mark Harrington, Stacie Schmid, Katelyn Miller
- Finance Committee- David Danhoff, Eric Kibler, Mark Harrington
- Policy Committee- Stacie Schmid, Katelyn Miller, Mary Peters
- Appeals Committee- Mark Harrington, Eric Kibler, Katelyn Miller
- Superintendent Review Committee- Mark Harrington, Eric Kibler, Stacie Schmid

Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

VIII. NEW BUSINESS

A. Clearwater COG Designee Authorization

Mrs. Katelyn Miller made a motion that if the Superintendent of the ECBDD is unavailable to serve as the Board's authorized representative at Clearwater COG Council meetings and in all Council business, the ECBDD appoints Felicia Zendejas, Director of IFS, to serve as the designated representative. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

B. Declaration of School Age Program

Mr. Mark Harrington made a motion to declare the Erie County Board of Developmental Disabilities has elected to not participate in the provision of educational services to school age children ages six through twenty-one years of age for the 2025-2026 school year. This is the annual notification required by Ohio Revised Code 5126.04. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

C. Special Olympics Donation

Mrs. Katelyn Miller made a motion to approve the Erie County Board of DD use donated funds to make a donation to the Special Olympics of Erie County up to the amount of \$5,000.00 for sports program needs. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

IX. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Ohio Provider Resource Association Provider Friday Five's virtual, Erie County FCFC Executive Committee meeting and Advisory Council meeting, SEC Superintendent Committee meeting, OACB Annual Conference, Department of Children and Youth monthly update meeting, Ohio Early Intervention Medicaid Exploratory Committee meeting, and Statewide Early Childhood Advisory Committee meeting.
- **Media/Public Relations:**
 - Sandusky Register articles (attachment provided):
 - *Deck the Mall fun for families-* December 12, 2024
 - *Learn a foreign language, boost job skills-* December 30, 2024
 - Recent articles regarding Erie County taxes (packet provided).
- **Personnel:** Beth Powers has been hired for the open SSA position. Beth will start on 2/10/25.
- **ARPA Grant:** Please see the attached letter from Sandusky Library for the grant purchase of ReciteMe.
- **Night To Shine:** Please see the attached flyer regarding the annual Night to Shine event held in partnership with The Chapel.
- **Playhouse Square Corporate Online Ticketing Program:** See attached flyer.
- **Clark Inclusive Scholarship Program:** The Clark Inclusive Scholars Program Community Conversations: These events are offered by the Clark Program at BGSU Firelands to provide essential information to grow and support the independence of young adults with developmental disabilities. Individuals with developmental disabilities, parents, inclusive college students, alumni, prospective students, and community members are encouraged to join us for these informative presentations and conversations. Registration is required. See attached flyer.
- **OACB:**
 - Monica Juenger is facilitating meetings with the waiver modernization workgroup, where COG Directors were invited to discuss DODD's intent to replace the DDP/AAI with the Supports Intensity Scale (SIS) along with the proposed options for trained assessors. County boards inquired about the

COG's interest and ability to take on the SIS assessments as well as questions they have about the tool, its outcomes, and related responsibilities.

- o Region 1 Human Resources representatives held their first meeting of 2025, where several key topics were discussed, including: the FLSA salary requirements, the Ohio Military Veterans' Employment Preference Military Recruitment Incentive (specifically for counties with schools), and the passage of H.R. 82, the "Social Security Fairness Act of 2023," which was signed into law by President Biden. This legislation eliminates the Windfall Elimination Provision, and the Government Pension Offset, which could have an impact on county board employees considering retirement. With the removal of these provisions, employees who have accumulated additional time in Social Security before transitioning to public sector employment may now consider earlier retirement options.

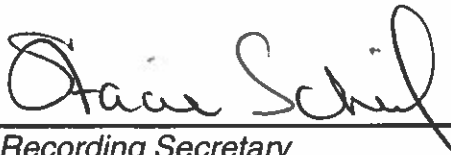
- **Legislative Update:** Please see the attached information regarding December 2024 Ohio Legislative action.

X. EXECUTIVE SESSION

There was no Executive Session.

XI. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:30 p.m. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed and the January Board meeting was adjourned.


Dawn Schief

Recording Secretary

2-20-25

Date