



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

October 17, 2024

PRESENT

Board Members: David Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, and Mary Peters.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso, Jen Kinney, Mike Riggle, and Felicia Zendejas.

I. CALL TO ORDER

The October 17, 2024, Board Meeting was called to order at 6:05 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. Mrs. Brooke Gammie and Mrs. Stacie Schmid were absent excused. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF SEPTEMBER 17, 2024, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the September 17, 2024, Board Meeting minutes as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. **Ethics Committee Report:** The Ethics Committee did not meet.

B. Finance Committee

1. Finance Committee Report

The Finance Committee met. Rachel Malone reported the September financials were reviewed by the Finance Committee. Rachel shared the following:

- Revenue and expenses are on track for year-to-date.
- \$500,000 was transferred to waiver match fund.
- Budget commission meeting is scheduled for next week.

2. Fiscal Report

The Fiscal Report for Month Ending September 30, 2024, was provided for review and approval (handout). Mr. Dave Danhoff made a motion to approve the September Fiscal Report as submitted. Mrs. Mary Peters seconded the motion. With all members in favor, the motion passed.

C. Policy Committee Report:

Mrs. Katelyn Miller reported that the Policy Committee reviewed the following policies in October:

- Behavior Support Strategies & the Human Rights Committee Policy (reviewed and revised)
- Individual Supports Waiting List Policy (reviewed and revised)

The policies were reviewed and revised, and the Policy Committee recommended Board approval. Mrs. Mary Peters made a motion to approve the Behavior Support Strategies & the Human Rights Committee Policy and the Individual Supports Waiting List Policy as revised. Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

VII. OLD BUSINESS

A. Synergy Conference

Carrie Beier reported that the Synergy Conference was held the first week of October at Kalahari in Sandusky. 977 people registered to attend the conference, and the event continues to grow.

VIII. NEW BUSINESS

A. OACB Annual Meeting Representative

Mr. Mark Harrington made a motion to approve Carrie Beier, serve as the Erie County Delegate Representative at the OACB Annual Board Meeting in December of 2024. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

B. Community Capital Assistance Program (CCAP) Funding Resolution #: 10-10-2024

Whereas, the Erie County Board of Developmental Disabilities applied for and was awarded \$203,280 (Two Hundred Three Thousand Two Hundred Eighty Dollars) in

Community Capital Assistance monies to purchase a property to be owned by Summit Housing Development Corporation per ORC 5123-1-03, and

Therefore, be it resolved, that the Erie County Board of Developmental Disabilities authorizes the Superintendent to **contact the Erie County Commissioners and the Erie County Auditor immediately to inform them of approval by the Board and the need for a supplemental appropriation to the CY2024 budget:**

FROM:	Certified Unappropriated		\$203,280
TO:	Contract Services	20110-6519-530000	\$203,280

The Erie County Board of DD met this **17th day of October 2024**. Mr. Mark Harrington introduced the resolution and moved its adoption. Mrs. Katelyn Miller seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

Resolution Adopted: YES

IX. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Synergy Conference, FCFC SUN Club respite program, Ohio Provider Resource Association Provider Friday Five's virtual, Erie County FCFC Executive Committee meeting, SEC Superintendent Committee meeting, OACB Early Childhood Steering Committee meeting, Department of Children and Youth monthly update meeting, Dept. of Children and Youth Early Childhood Advisory meeting.
- **Media/Public Relations:**
 - Sandusky Register (attached): *Board celebrates community-* October 16, 2024
 - BGSU Firelands Clark Scholars' Connection newsletter (attached): *Students tour Erie County Board of DD Tech House-* October 2024
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
- **Personnel:**
 - All positions are filled at this time.
 - All staff Professional Development training will be held in November.
- **OACB – Updates:**
 - December 4th – 6th Conference: Attached you will find the proposed resolutions for the Ohio Association of County Boards of DD proposed resolutions for the annual meeting to be held at the OACB Conference on Wednesday evening December 4th. Should you have any questions or input regarding the proposed changes to their current By-Laws, please let Carrie know and will share and give input prior to the meeting.

- Attached you will find a draft proposal that is being submitted to the Dept. of Children and Youth to request additional funding support for the EI evaluation and assessment services. Many county boards in Ohio provide staff and other support to assure timely EI evaluations. This draft proposal requesting state funding would give some financial relief to county boards who use their local dollars to support this state program.
- **DD Council Ohio:** Take the DD Council Public Input Survey for the 5-Year State Plan. What do you want the future to look like for people with developmental disabilities?

The Ohio Developmental Disabilities Council's work is guided by its Five-Year State Plan, which is developed based on input from individuals with developmental disabilities (DD), their family members, and community stakeholders throughout the state.

Currently, the Council is in the early stages of developing its next Five-Year State Plan for 2027-2031, with the first step being to gather public input through a survey.

Why Your Voice Matters. By participating in the survey, individuals can help focus on the issues that matter most to them and their communities. Their voices are essential to improving independence, productivity, and inclusion for Ohioans with DD.

The survey is available in English, Spanish, and Somali and will be open from October 1 through December 31, 2024. Participants can use the links below to take part:

- [English](#)
- [Spanish](#)
- [Somali](#)

The Council appreciates the time and effort of all contributors in helping to build a better future for the Ohio DD community and encourages sharing this opportunity with others!

- **DODD: Guiding Voices in County Board Governance**
Ohioans with developmental disabilities now have more opportunities to take an active role in their communities. Ohio law section 5126.021 has been updated to ensure that at least one person with a developmental disability serves on every county board of developmental disabilities. This update guarantees that those directly impacted by decisions have a voice in shaping the future of their communities. It is not just an opportunity, but also a responsibility to advocate for meaningful changes. The [Guiding Voices in County Board Governance](#) guide offers helpful tips for anyone interested in joining their local board and making a difference.

X. EXECUTIVE SESSION

Mr. Mark Harrington made a motion to enter into executive session for **personnel matters** to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official and **confidential matters** required to be kept confidential by federal law or regulations or state statutes. Mrs. Katelyn Miller seconded the motion. Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

With all members in favor, the motion passed.

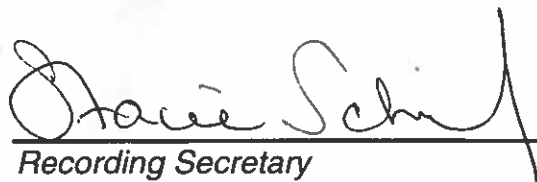
At 6:18 p.m. the Board entered Executive Session.

At 6:45 p.m. the Board exited Executive Session.

Mr. Eric Kibler made a motion to approve the Individual Budget Request for additional funding for M.H. in the amount of \$16,562.32 (Total Budget of \$41,597.32). Mr. Mark Harrington seconded the motion. With all members in favor, the motion passed.

XI. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:46 p.m. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed and the October Board meeting was adjourned.


Recording Secretary

11/24/24
Date