



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower, and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

SEPTEMBER 19, 2024

PRESENT

Board Members: David Danhoff, Mark Harrington, Eric Kibler, Katelyn Miller, and Mary Peters.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN

Diane Corso, Mike Riggle, and Felicia Zendejas.

I. CALL TO ORDER

The September 19, 2024, Board Meeting was called to order at 6:02 p.m. by President, Mr. Eric Kibler.

II. ROLL CALL

Roll Call was taken. Mrs. Brooke Gammie and Mrs. Stacie Schmid were absent excused. All other Board Members were present.

III. PLEDGE OF ALLEGIANCE

IV. PUBLIC COMMENT

There was no Public Comment.

V. APPROVAL OF JULY 18, 2024, MEETING MINUTES

Mr. Mark Harrington made a motion to approve the July 18, 2024, Board Meeting minutes as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VI. BOARD ACTION ITEMS

A. Finance Committee

1. Finance Committee Report

The Finance Committee met. Rachel Malone reported the July & August financials were reviewed by the Finance Committee. Rachel shared the following:

- Revenue and expenses are on track for year-to-date.
- 2nd half levy funds were received.
- \$750,000 was transferred to the waiver match fund.
- There were 3 pay periods in August.
- The draft 2025 Budget was distributed for review (handout). A new fund was created in the general fund for HMG Service Coordination, as this is now funded by the Department of Children & Youth.

2. Fiscal Report

The Fiscal Report for Month Ending July 31, 2024 & August 31, 2024, were provided for review and approval (handout). Mr. Mark Harrington made a motion to approve the July & August Fiscal Reports as submitted. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

3. Then & Now Payment to Treasurer, State of Ohio

Resolution #: 09-08-24

The Erie County Commissioners require a Board **THEN and NOW Resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW Resolution** confirms that the DD Board had insufficient money in the budget at year end **2023** (THEN) and has sufficient money in the expense line item in **2024** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURER, STATE OF OHIO.

The Erie County Board of DD met this **19th DAY OF SEPTEMBER 2024,**
Mrs. Katelyn Miller introduced the following resolution and moved its adoption:

WHEREAS, TREASURER, STATE OF OHIO (Reimbursement of July 2023 to June 2024 services (Inv #ERIE FY24 SUP WAV) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT TREASURER, STATE OF OHIO is herewith approved for payment in the amount of **\$345,117.00 (Three hundred, Forty-Five Thousand, One Hundred and Seventeen Dollars and 00/100 Cents) provided for the Erie County Board of DD out of appropriation account **#20140-6500-531000 Residential Waiver Services Line.****

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting

of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. David Danhoff seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

Adopted: YES

B. Ethics Committee Report: The Ethics Committee did not meet.

C. Policy Committee Report:

Mrs. Katelyn Miller reported that the Policy Committee reviewed the following policy in September:

- Technology First Policy (reviewed and revised)

The policy was reviewed and revised and the Policy Committee recommended Board approval. Mrs. Mary Peters made a motion to approve the Technology First Policy as revised. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed.

VII. OLD BUSINESS

A. Strategic Plan- Summary of Revisions

Carrie Beier shared that the revised Strategic Plan was distributed to Board Members, along with a summary of revisions (handout).

VIII. NEW BUSINESS

A. Agreement for Sharing Services of Superintendent

Resolution #: 09-09-2024

RESOLUTION approving an **Agreement for Sharing Services of Superintendent** between the **Erie County Board of Developmental Disabilities** and the **Huron County Board of Developmental Disabilities**.

BE IT RESOLVED by the **Erie County Board of Developmental Disabilities**:

SECTION 1:

Pursuant to Resolution No. **09-09-2024**, adopted on the **19th day of September, 2024**, and as authorized by Section 5126.0219(B) of the Ohio Revised Code, the **Erie County Board of Developmental Disabilities** (hereinafter called the "**Erie County Board**") and the **Huron County Board of Developmental Disabilities** (hereinafter called the "**Huron County Board**") have negotiated an Agreement for Sharing Services of Superintendent (hereinafter called the "**Agreement**"). Pursuant to the Agreement, the **Erie County Board** and the **Huron County Board** have

agreed to share the services of **Carrie Beier**, the current Superintendent (“Superintendent”) for the **Erie County Board**. Pursuant to the terms of the Agreement, the **Erie County Board** shall reimburse the **Huron County Board** for the services of the Superintendent.

A copy of the Agreement will be attached to this resolution and incorporated for reference. Pursuant to the terms of the Agreement, either the **Erie County Board** or the **Huron County Board** may terminate the Agreement upon sixty (60) days written notice to the other party. By its terms, the Agreement will expire on the **29th day of November, 2026**.

SECTION 2:

The **Erie County Board** hereby approves the above-referenced Agreement for Sharing Services of Superintendent. The **Erie County Board** authorizes the President of the **Erie County Board** to execute the Agreement for Sharing Services of Superintendent on behalf of the **Erie County Board**.

Mr. David Danhoff introduced the resolution and moved its adoption. Mr. Mark Harrington seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

Adopted: YES

B. ReciteMe Website Accessibility

Diane Corso provided a demonstration to Board Members on the new ReciteMe accessibility toolbar added to the Erie County Board of DD website. She also provided a handout on the features (handout). ARPA grant funds were used to purchase this new software.

IX. SUPERINTENDENT REPORT

- Carrie attended the following in-person/virtual/remote meetings, trainings, and activities: Ohio Provider Resource Association Provider Friday Five’s virtual, Rotary, Erie County FCFC Executive Committee meeting, SEC Superintendent Committee meeting, OACB EI Committee meeting, Department of Children & Youth monthly update meeting, SEC EI sub-committee meeting, Dept. of Children & Youth OACB Biennium Budget meeting, Ohio KIDS Summit, SPRB conference, and Coffee with Carrie.
- **Media/Public Relations:**
 - Sandusky Register: None
 - Other: Sandusky Library Polar Express Experience (handout)
 - Community Connections Calendar- visit the ECBDD website at www.eriecbdd.org/events for our full calendar of events.
- **Personnel:** Shannon Lerro was hired to fill our part-time receptionist position.

- **Building Bridges Recognition Banquet:**
Our annual Recognition Awards Banquet will be held on Thursday, October 10th at 5pm at Ten Fifty Eight in Sandusky. We will recognize 50+ nominees and 7 award winners. Please RSVP to Michelle Kelley no later than 9/27.
- **5310 Contracted Transportation Program Grant Opportunity Update:**
Carrie and Diane Corso met with the ODOT representative to ask questions and discuss the parameters regarding the grant application and implementation requirements. After discussing the information shared by ODOT it was decided that GLCAP would be the best agency to apply for and administer the grant. We will continue to partner with GLCAP, Serving Our Seniors, Huron Co. Board of DD, and Huron Co. JFS regarding this grant and possible supports to those we serve.

5310 Contracted Transportation Program:

The purpose of the 5310 Contracted Transportation Program is to utilize funds allocated by the Ohio Department of Transportation (ODOT) and local dollars to provide transportation services for individuals who require assistance outside of standard provider service hours, face gaps in service availability, or are affected by existing service limitations. This program aims to serve populations residing in transportation deserts and those impacted by funding constraints. Ensuring equitable access to essential transportation services.

- Anticipated Grant Period: FY 2025-2026
 - Program Grantee: Great Lakes Community Action Partnership
 - Partners: Erie County Board of Developmental Disabilities, Serving our Seniors, Huron County Board of Developmental Disabilities, Huron County Department of Job and Family Services
 - Grant Proposal: 10-20% of the grant cost is a local match that will be provided by the four partners. Initial estimate of total grant is \$500,000.
- **ARPA Grant Update:**
We have spent approximately \$153,000.00 of the \$283,000.00 grant award. We continue to fund accessibility projects that meet the grant criteria through December 2024.

Listed below are some of the accessibility projects the grant has supported as of August 2024:

- Mobi beach chair
 - Improvaneer Method program
 - Crew Track app
 - Keyless entry locks
 - Changing tables
 - Momentum Refresh mobile changing space for events
 - Sandusky Aquatic Accessible changing space
 - FCFC Kids 2024 Respite Summer program
 - Orcam reader pens
 - Non-English speaking services
- **OACB Updates:**

Federal court strikes down Ohio bill, upholding voting rights for people

with disabilities

On Monday, July 22, United States District Judge Bridget Meehan Brennan ruled that portions of Ohio's House Bill 458, which took effect in April 2023, violated the voting rights of Ohioans with disabilities. The law prohibited anyone other than select family members, election officials, or mail carriers from obtaining or returning an absentee ballot for a voter with a disability.



Filed by the League of Women Voters, the plaintiffs argued that this restriction posed significant obstacles for voters with disabilities who might be unable to travel to polling locations or access drop boxes.

Judge Brennan affirmed that federal law, specifically Section 208 of the Voting Rights Act, supersedes Ohio's House Bill 458. This federal law permits voters with disabilities to receive assistance in voting and returning ballots from a person of their choice. Consequently, Judge Brennan ordered the dissolution of the restrictive provisions within House Bill 458, prioritizing the protection of voting rights for people with disabilities in Ohio.

- Monica Juenger convened the county board waiver modernization work group to further discuss the Supports Intensity Scale (SIS) and the impact of implementing the tool for assessing acuity. The group was later joined by DODD and Deloitte and where the county board group advocated for simplification across assessments and decreasing duplication which would be beneficial for both families and county boards. DODD will be engaging with the American Association on Intellectual and Developmental Disabilities (AAIDD) in the next couple of weeks. The county board group will continue learning about the SIS and how other states operate and utilize the tool.
- **DODD Updates:**
 - **Hardship Rule Update:** The rule ensuring solvency of a county board of developmental disabilities ([5123-4-05](#)), will become effective on Monday, September 9. This rule outlines the process for county boards to request support from DODD in the event of a failed operating levy.

The rule was revised to include the addition of a “scorecard risk assessment” which will allow DODD to use county board-submitted five-year revenue and expenditure projections to identify any financial risk. The OACB Fiscal Hardship Workgroup has been meeting for more than a year to update this process in close collaboration with DODD, and the resulting rule changes have the full support of county boards.
 - **Annual Report:** See handout provided of the recently released DODD Annual Report for Fiscal Year 2024.

X. EXECUTIVE SESSION

Mr. Mark Harrington made a motion to enter into executive session for **personnel matters** to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee or official. Mrs. Mary Peters seconded the motion.

Roll call vote followed:

David Danhoff	AYE
Mark Harrington	AYE
Eric Kibler	AYE
Katelyn Miller	AYE
Mary Peters	AYE

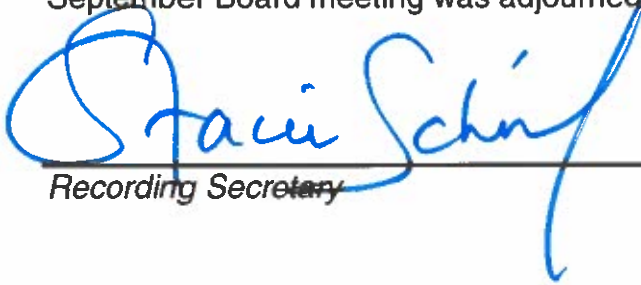
With all members in favor, the motion passed.

At 6:29 p.m. the Board entered Executive Session.

At 6:38 p.m. the Board exited Executive Session.

XI. ADJOURNMENT

Mr. Mark Harrington made a motion to adjourn the Board meeting at 6:39 p.m. Mrs. Katelyn Miller seconded the motion. With all members in favor, the motion passed and the September Board meeting was adjourned.



Recording Secretary

10/24/24

Date