



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Main Conference Room (Room 107), 4405 Galloway Road, Sandusky, Ohio 44870

BOARD MEETING MINUTES

MAY 17, 2018

PRESENT:

Board Members: Howard Collins, John Hoty, Stacie Schmid and David Stuck.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN:

Sharon Travis, Adrienne Keys, Rebecca Walter, Felicia Zendejas and Jim Meade.

I. CALL TO ORDER AND ROLL CALL

The May 17, 2018 Board Meeting was called to order at 5:00 p.m. by President, David Stuck. Roll Call was taken. Mr. Don Sieg was absent excused with all other members present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Carrie Beier reported the following on behalf of the Self-Advocates:

- The 2nd Annual Synergy Club Bowling Fundraiser will be held on 6/10/18 at Cedar Lanes. Cost is \$20, which includes bowling, shoe rental, pizza and pop. A 50/50 Basket Raffle will take place at the event. A flyer was provided (handout).

IV. APPROVAL OF APRIL 19, 2018, MEETING MINUTES

Mr. John Hoty made a motion to approve the April 19, 2018, Board Meeting minutes. Mr. Howard Collins seconded the motion. With all members in favor the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. **Finance Committee:**

1. Finance Committee Report

The Finance Committee did meet. Rachel Malone reported the following on behalf of the Finance Committee:

- Revenue- low for the month, due to receipt of levy funds last month.

- Expenditures- OPERS for Ability Works was posted to a facility line and a correction was made. Two large IT expenses occurred, these expenses were budgeted.
- FDR funds were paid to Ability Works.

2. Fiscal Report

The Fiscal Report for Month End April 30, 2018 was distributed for review and approval (attachment). Mr. Howard Collins made a motion to approve the April Fiscal Report as submitted. Mr. John Hoty seconded the motion. With all members in favor the motion passed.

C. Policy Committee:

1. Policy Committee Report

Mrs. Stacie Schmid reported the Policy Committee did meet in May.

2. Approval of Policies

The Policy Committee reviewed and revised the following policies and recommended Board approval:

- Early Interview for Children Birth to Age Three
- Community Engagement

Mr. David Stuck made a motion to approve these policies. Mrs. Stacie Schmid seconded the motion. With all members in favor the motion passed.

D. **Superintendent Committee:** The Superintendent Committee did not meet.

VI. DEPARTMENT REPORT

A. Facilities Department Report

The Facilities Department Report was provided to Board Members for review (attachment). Kevin Ferback, Facility Manager, reviewed the report and fielded questions about the plans for resurfacing the parking lots.

VII. OLD BUSINESS

A. Accreditation 6/20 and 6/21/2018

DODD onsite Accreditation will take place at the ECBDD on 6/20 and 6/21/18. The QIC Committee and Management Team are working to prepare for Accreditation. DODD requested document samples are being prepared and will be shared with the review team electronically. Carrie reported the onsite reviewers will meet with Board Members, David Stuck and Howard Collins.

B. Strategic Plan Feedback

Carrie encouraged Board Members to review and provide any feedback to her attention.

VIII. NEW BUSINESS

A. Home Visiting Services Contract with the Ohio Department of Health

Mr. Howard Collins made a motion to continue the provision of the Ohio Department of Health (ODH) Home Visiting Services for State Fiscal Year 2019 (July 1, 2018-June 30, 2019) and enter into contract with the Ohio Department of Health (ODH) to provide Home Visiting Services. Mrs. Stacie Schmid seconded the motion. With all members in favor the motion passed.

B. Early Intervention Service Coordination Services Contract with Erie County Family and Children's First Council

Mr. David Stuck made a motion to continue the provision of the Ohio Department of Developmental Disabilities (DODD) Early Intervention (EI) Service Coordination Services, for State Fiscal Year 2019 (July 1, 2018-June 30, 2019) and enter into contract with the Ohio Department of Developmental Disabilities (DODD) to provide Early Intervention (EI) Service Coordination Services. Mr. Howard Collins seconded the motion. With all members in favor the motion passed.

C. Wightman-Wieber Foundation Grants

Carrie reported the Board recently received two grants from the Wightman-Weiber Foundation. A \$5,000 grant was awarded for the Round Room Flooring replacement. A \$3,000 grant was awarded for efforts towards Arts in the Community by the Community Engagement Department.

D. Resignation of Board Member

With much regret, Carrie announced the resignation of Board Member, Mr. Bob Wight. The resignation is effective immediately. Carrie commended Mr. Wright on his commitment as a Board Member since January 2016. This vacant position is a Probate Court appointment and Carrie has reached out to them requesting a replacement.

E. Board Member Open Position

Carrie reported we are still awaiting appointment by the Erie County Commissioners of the vacant Board Member position. This position has been vacant since January of 2018. Carrie continues to reach out and follow up with the Erie County Commissioners office.

F. Remote Monitoring

Mr. Howard Collins reported that he would be willing to speak at an upcoming FIN meeting to share his success story on how Remote Monitoring has been beneficial to his son. All agreed this would be great information for families and Sharon Travis will coordinate the date and time with Mr. Collins. Carrie reported that Mr. Collins son was part of a Remote Monitoring video created by the Ohio Department of Developmental Disabilities. The video will be shared with Board Members at the June meeting.

XI. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: Sandusky Kiwanis meeting, Family and Children First meeting, Clearwater COG Board, Ohio Association of County Boards of DD Trustee meeting, Assistive Outpatient Therapy Meeting, Data Warehouse and Tableau DODD Training, DODD Early Intervention State Advisory Meeting, Autism and the Arts Event, ODH Home Visiting Summit, FICH Board meeting, Erie County Multi System Collaborative Team meeting, Chamber After Hours events and Superintendent Executive Committee.
- **Public Relations:**
 - Erie County Board and EI-HMG Facebook Statistics – January through April (attached).
 - Sandusky Register Articles (attached):
 - 4/22/18 Erie County Healthy Families America Program Accredited
 - Erie County Board of DD Community Connections Calendar May 2018 (handout)
- **Ball vs. Kasich Lawsuit Update:** The judge is pushing conversations between parties for a settlement. Our Association (OACB) is at the table and continues to stay in discussion on our behalf.
- **Waiver Waiting List Rule:** The new waiting list rule has been passed through JCARR, the legislative committee. Updated information continues to be available on the stakeholder website at www.Fixthelist. The new Rule will be effective July 1, 2018, but implementation will not begin until September 1, 2018. This will allow time for training the SSA's and County Boards to implement the new Rule. Families have received a mailing from the Board with contact information should they have any questions or concerns. We have received a handful of calls from those who received our mailing with some families having concern about the change. The SSA management team is fielding those calls and explaining the changes and new system to families.
- **Personnel:** All positions have been filled at this time. We have one staff member out on maternity leave. We are looking at the number of referrals that have come in over the last 6 months and may be looking at a need to add an SSA position. We will be discussing further.
- **Legislative Contacts:** Carrie is planning to schedule visits with our legislators over the next several months to keep them knowledgeable regarding our agency, supports and services. She will report the outcomes of these meetings as they happen.

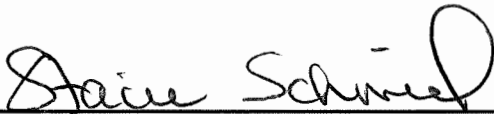
- **Ohio Department of Developmental Disabilities Accreditation Review:** We have received our list of individuals and our list of required documents to be reviewed on June 20 and 21, 2018 during our Accreditation Visit. We are scheduling visits for the reviewers to homes, work places, day habilitation, etc. David Stuck and Howard Collins will be meeting with reviewers also.

X. EXECUTIVE SESSION

There was no Executive Session.

XI. ADJOURNMENT

Mr. Howard Collins made a motion to adjourn the Board meeting at 5:31 p.m. Mrs. Stacie Schmid seconded the motion. With all members in favor the motion passed and the May Board meeting was adjourned.



Recording Secretary

6-21-18

Date