



*"The mission of the Erie County Board of Developmental Disabilities is to:
Inspire, empower and support individuals and their families."*

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Main Conference Room (Room 107), 4405 Galloway Road, Sandusky, Ohio 44870

**BOARD MEETING MINUTES
APRIL 19, 2018**

PRESENT:

Board Members: Howard Collins, John Hoty, Stacie Schmid, David Stuck and Bob Wright.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN:

Sharon Travis, Adrienne Keys, Rebecca Walter, Felicia Zendejas, Jim Meade and Laura LaGodney.

I. CALL TO ORDER AND ROLL CALL

The April 19, 2018 Board Meeting was called to order at 5:00 p.m. by President, David Stuck. Roll Call was taken. Mr. Don Sieg was absent excused with all other members present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Jim Meade reported the following on behalf of the Self-Advocates:

- The 1st 2018 Summer Speaker Dinner Series was held on 4/16/18 at Danny Boys.
- The 2nd Annual Synergy Club Bowling Fundraiser will be held on 6/10/18 at Cedar Lanes. Cost is \$20, which includes bowling, shoe rental, pizza and pop. A 50/50 Basket Raffle will take place at the event. Jim provided an event flyer to Board Members.

IV. APPROVAL OF MARCH 15, 2018, MEETING MINUTES

Mr. Bob Wright made a motion to approve the March 15, 2018, Board Meeting minutes. Mrs. Stacie Schmid seconded the motion. With all members in favor the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet.

B. Finance Committee:

1. Finance Committee Report

The Finance Committee did meet. Rachel Malone reported the following on behalf of the Finance Committee:

- 1st half taxes received as well as a MAC payment.
- The 2016 fiscal reconciliation for self-waivers is higher than normal. DODD withheld more for state funding than was necessary and therefore, counties' reconciliation amounts were higher than previous years.
- Expenses - Taxes paid to the Auditor for Levy collection. Additional information will be gathered regarding these taxes paid to the Auditor for collection of our levy (i.e. standardized rate, do all counties pay, etc.).

2. Fiscal Report

The Fiscal Report for Month End March 31, 2018 was distributed for review and approval (attachment). Mr. Howard Collins made a motion to approve the March Fiscal Report as submitted. Mr. John Hoty seconded the motion. With all members in favor the motion passed.

3. Financial Then & Now Resolution

a. **Payment to Erie County Commissioners**
Resolution # 04-05-2018

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses exceeding \$5,000.00 that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board had insufficient money in the budget at year end **2016** (THEN) and also has sufficient money in the expense line item in **2018** (NOW) to pay this invoice. The resolution authorizes payment to **ERIE COUNTY COMMISSIONERS (inv #2018CAP-20110) for INDIRECT COSTS ALLOCATED FOR YEAR 2016 PAYABLE IN YEAR 2018** services in the amount of **\$15,220.66 (Fifteen Thousand, Two Hundred and Twenty Dollars and 66/100 Cents)**.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO ERIE COUNTY COMMISSIONERS.

The Erie County Board of DD met this **19th DAY OF APRIL 2018**, Mr. John Hoty introduced the following resolution and moved its adoption:

WHEREAS, ERIE COUNTY COMMISSIONERS, requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT ERIE COUNTY COMMISSIONERS are herewith approved for payment in the amount of \$15,220.66 (Fifteen Thousand, Two Hundred and Twenty Dollars and 66/100 Cents) FOR INDIRECT COSTS

ALLOCATED FOR YEAR 2016 PAYABLE IN YEAR 2018 provided for the Erie County Board of DD out of appropriation account **#20110-6500-531150 Cost Allocation Line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Howard Collins seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Stuck	AYE
Howard Collins	AYE
Stacie Schmid	AYE
John Hoty	AYE
Bob Wright	AYE

Adopted: YES

C. **Policy Committee:** The Policy Committee did not meet.

D. **Superintendent Committee:** The Superintendent Committee did meet in April and the Committee will meet in Executive Session.

VI. DEPARTMENT REPORT

A. **Strategic Plan 1st Quarter Report**

The Strategic Plan 1st Quarter Report and Dashboard was provided to Board Members for review (attachment). Carrie Beier reviewed the 1st Quarter report and fielded questions about the data. Board Members requested more detailed information regarding the MUI data and Carrie stated this will be provided to them at a future meeting. The Dashboard is a new tool developed by the Management Team. Board Members were encouraged to review the information and report any feedback and/or suggestions at the May Board Meeting.

VII. OLD BUSINESS

A. **Accreditation 6/20 and 6/21/2018**

DODD onsite Accreditation will take place at the ECBDD on 6/20 and 6/21/18. The QIC Committee and Management Team are working diligently to prepare for Accreditation. Carrie reported the onsite reviewers will request to meet with a Board Member(s) as part of the process.

VIII. NEW BUSINESS

A. Table of Organization and Authorized Employee Positions

An updated Table of Organization and revised Authorized Employee Positions Report were distributed. Both documents reflect recent changes that were previously Board approved. Mr. David Stuck made a motion to approve the Table of Organization and Authorized Employees Positions. Mr. Bob Wright seconded the motion. With all members in favor, the motion passed.

XI. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: Sandusky Kiwanis meeting, Family and Children First meeting, Clearwater COG Board Retreat, Ohio Association of County Boards of DD Trustee meeting, Trauma Exposed Populations Training, Assistive Outpatient Therapy Meeting, Data Warehouse and Tableau DODD Training, DODD Early Intervention State Advisory Meeting, A Piece of the Puzzle Autism Event, Erie Bd. DD Transition Training, ODH Home Visiting Summit, FICH Board meeting, Erie County Multi System Collaborative Team meeting and Superintendent Executive Committee.
- **Public Relations:**
 - Erie County Board and EI-HMG Facebook Statistics – January through March (attached).
 - Erie County Board of DD Community Connections Calendar April 2018 (handout)
 - Erie County Board of DD- The Cable Spring 2018 (handout)
 - Sandusky Register Articles (attached):
 - 3/18/18 Then and Now – Bicentennial
 - 3/23/18 Community Invited to Blue Spectrum Event
 - 3/25/18 Erie County Healthy Families America Program Accredited
- **Ball vs. Kasich Lawsuit Update:** The Judge has approved the lawsuit to encompass a class action status (attachment). The attorneys are now asking for clarification based on the judge's orders. Our Association (OACB) is at the table and continues to stay in discussion on our behalf.
- **Waiver Waiting List Rule:** DODD has shared the new Draft Waiting List Rule and Draft Assessment tool. Information has been developed by all stakeholders and is available on the www.Fixthelist. We continue to post this information on our website, Facebook site and we published an article in our recent newsletter. Families on the ECBDD Waiting List have received a mailing from the Board with contact information for Sharon Travis and Felicia Zendejas should they have any questions or concerns- see postcard mailer (handout).

- **Personnel:** All positions have been filled at this time. We have one staff person out on leave assisting with the care of a family member and one staff member who is out with a medical issue.
- **OACB Spring Conference** is being held on May 10 & 11, 2018 at the Hilton Columbus (Easton). If you are interested in attending, please let Michelle Kelley know and she will work with you on registration. You do not have to attend both days.
- **Provider Guide Plus (Statewide Provider Rating System):**

Rate – Review- Realize the Value

<https://providerguideplus.com/pages/about.html>

Sponsored by:



Training on Provider Guide Plus is being planned for April (for providers) and May (for County Boards of DD) with a tentative roll out date of May 14th. After the Provider Guide Plus rollout we will coordinate rolling out our local rating system.

X. EXECUTIVE SESSION

Mr. Howard Collins made a motion to enter into Executive Session for certain personal matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The motion was seconded by Mrs. Stacie Schmid. Roll call vote followed:

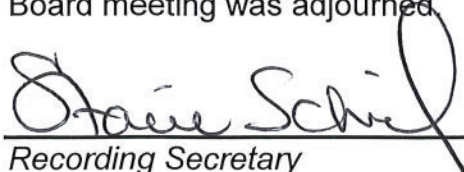
Howard Collins	AYE
John Hoty	AYE
Stacie Schmid	AYE
David Stuck	AYE
Bob Wright	AYE

At 5:51 p.m. the Board entered into Executive Session.

At 6:22 p.m. the Board exited from Executive Session.

XI. ADJOURNMENT

Mrs. Stacie Schmid made a motion to adjourn the Board meeting at 6:22 p.m. Mr. Bob Wright seconded the motion. With all members in favor the motion passed and the April Board meeting was adjourned.


Recording Secretary

5-17-18
Date