

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community."

Board Meeting Minutes
November 16, 2017

PRESENT:

Board Members: Eric Kibler, Stacie Schmid, David Stuck, Jude Theibert and Bob Wright.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN:

Jim Meade, Cindy London, Jody Notley, Rebecca Walter, Jennifer Kinney, Eric Wightman, Denise Weisenberger, Carolyn Wiseman, Kristi Smith, Megan Etzel, Kevin Ferback, Felicia Zendejas, Sharon Travis, Jessica Smith, Jessica Sherrard, Amy Feltner, Michele Bailey, and Emma Whidden.

I. CALL TO ORDER AND ROLL CALL

The November 16, 2017 Board Meeting was called to order at 5:04 p.m. by President, David Stuck. Roll Call was taken with Mr. Howard Collins and Mr. Don Sieg absent excused and all other members present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

- A. The Self-Advocate Report was given by Jim Meade. Jim reported the following:
- A poinsettia sale is taking place. Prices vary depending on size. A flyer was distributed on the poinsettia sale (handout).
 - The annual Holiday Party will be held on 12/4/17 at Quaker Steak & Lube. A flyer was distributed on the event (handout).
- B. Several employees and Management staff were in attendance to publicly thank Mr. Eric Kibler and Mr. Jude Theibert for their years of service and dedication to the Board as they exit the Board at year-end. Rachel Malone, on behalf of Carrie Beier, shared a letter of appreciation to the Board Members. Michele Bailey wrote a song titled 'Thank-you' and all participated in appreciation of Mr. Kibler and Mr. Theibert.

IV. APPROVAL OF OCTOBER 19, 2017, MEETING MINUTES

Mr. Jude Theibert made a motion to approve the October 19, 2017, Board Meeting minutes. Mr. Bob Wright seconded the motion. With all members in favor, the motion passed.

V. BOARD ACTION ITEMS

- A. **Ethics Committee:** The Ethics Committee did meet.

Resolution #: 11-10-2017

The following providers have been selected by an individual and their family to provide services through an Individual Budget. The providers listed have a signed

2018 contract. The contracts listed below will result in payment by the Board to an immediate family member of an individual eligible for county board services or immediate family member of a county board employee. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board. Services may be provided to this and any other individual that may select them to provide services.

Mr. Jude Theibert made a motion to authorize the Superintendent to approve the following contracts:

- a. Cassel, Care, LLC
- b. Orman's Helping Hands
- c. Boots to the Ground

Mr. Bob Wright seconded the motion. With all members in favor, the motion passed.

B. Finance Committee:

1. Finance Committee Report

The Finance Committee did meet. Rachel Malone reported the following on behalf of the Finance Committee:

- 100% of the General Fund Revenue has been received for this year.
- Expenses- Large recent expenses include an upgrade to the HVAC computer controls system and the COG services contract for July to December 2017.
- Draft 2018 Operating Budget was distributed (handout). Board Members were asked to review and contact Rachel with any questions or concerns.
- 10-year Projections- A Cash Flow Projections report through year 2027 was distributed to Board Members for review (handout).
- Levy- The Board will consider going on the ballot in the spring for Additional millage. A Levy Projection report was distributed to Board Members for review (handout). This report shows levy projections at an Additional .5 Mil and Additional .75 Mil. The Board will determine the levy course in the coming months.

2. Fiscal Reports

The Fiscal Reports for Month End October 31, 2017 was distributed for review and approval (handout). Mr. Eric Kibler made a motion to approve the October Fiscal Report. Mrs. Stacie Schmid seconded the motion. With all members in favor, the motion passed.

C. Policy Committee:

1. Policy Committee Report

The Policy Committee met in November.

2. Approval of Policies

The Policy Committee has reviewed the following policies and recommended Board Approval:

- Funding for Individuals with Comprehensive Needs (No content revisions, formatting revisions only).
- Participation of Citizens at Board Meetings (No content revisions, formatting revisions only).
- Ethics Council (Content revisions and formatting revisions).

Mr. Jude Theibert made a motion to approve the above listed policies. Mr. Bob Wright seconded the motion. With all members in favor, the motion passed.

3. **Policy Distribution**

The Policy Committee provided the following policy to all Board Members for review:

- **Board By-Laws**

Edits or comments to this policy should be submitted to Carrie Beier or Michelle Kelley by 11/27/17. The Policy Committee will then make final reviews and edits.

VI. DEPARTMENT REPORT

A. Early Intervention & Help Me Grow Home Visiting Report

Jennifer Kinney provided Board Members with a report on Early Intervention & Help Me Grow Home Visiting and reviewed the report (handout).

From 7/1/17-9/30/17- 10 Referrals were made for Home Visiting Services. 5 of the 10 referrals were noted as 'family was not interested in pursuing services/ could not be reached'. A suggestion was made to further break this number down and list reasons why.

VII. OLD BUSINESS

A. Strategic Plan Update

Carrie Beier provided Board Members with a draft Strategic Plan 2018-2020 report (handout). Board Members were asked to review the report prior to the December Board Meeting and contact Carrie with any questions. Mel Marsh, from Acorn Consulting, will be in attendance at the December Board Meeting on 12/21/17 to review our Strategic Plan.

B. Community Engagement Follow-up

Diane Corso provided Board Members with a follow-up report on the Community Engagement Department Transformation (handout). The report was provided to Board Members for review and discussion. Further review and discussion, if any, will be tabled to the December meeting.

VIII. NEW BUSINESS

A. Draft Budget 2018

See Finance Committee Report.

B. Board Member Appointments

Carrie Beier reported two Board Member vacancies will be available at year-end as Mr. Eric Kibler and Mr. Jude Theibert terms expire. Appointment action from the Erie County Commissioners is expected by the end of November.

C. Levy Results 2017

Carrie Beier provided Board Members with a report from the Ohio Association of County Boards (OACB), which reflects recent County Board of DD levy results from across the state of Ohio (handout). 12 of 13 County Board of DD levies were approved.

D. SSA Unit Contract

Mr. Eric Kibler made a motion to approve the proposed contract between the Erie County Board of DD and the Erie County Board of DD Employees Association/OEA/NEA. This contract was ratified by the SSA Unit on 11/2/17 and is effective 11/1/17-10/31/20. Mr. Bob Wright seconded the motion. With all members in favor, the motion passed.

IX. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: Sandusky Kiwanis meeting, Ohio Association of County Boards of DD (OACB) Policy Committee meeting, OACB-OASC Early Intervention Committee, Region 1 Superintendent Meeting, Self-Advocates of Erie County meeting, Clearwater COG Board Training, Erie County Commissioners meeting, Engage 2.0 and Erie County Community Corrections Quarterly Meeting.
- Public Relations:
 - Erie County Board/ HMG Facebook Statistics – January through October 2017 (handout).
 - Erie County Board of DD Community Connections Calendar- December 2017 (handout).
 - Sandusky Register Articles: Santa's Workshop - 11/15/17
Turkey Trot EI - 11/16/17
- Ball vs. Kasich Lawsuit Update: no updates available.
- Not-for-Profit Housing Tax Exempt Status Update: Our Association has retained a legal counsel to represent the interests of persons with developmental disabilities. The Association is working on a legislative approach to address this issue. The Association is contacting legislators for assistance with possible change in code.
- Strategic Plan: Management and Marcia Erikson (IT specialist) are meeting to set up an electronic reporting system to track and report strategic plan metrics on November 21st. Mel Marsh will attend the December Board meeting to review the strategic planning process and report on the final draft plan.
- Legislative Update: House Bill 342 – This Bill limits the opportunity for county boards and other entities to use the August special election ballot for their levies. The Association is opposing this proposed bill. House Bill 322 – This Bill is being proposed to eliminate persons with disabilities from being not eligible for organ transplant based solely on their diagnosed disability.
- Waiver Waiting List Rule: The State workgroup has drafted an assessment tool to be used for individuals to be placed on the waiting list. We have not seen a draft of the assessment or new rule yet, but will share as soon as the draft is released.
- MI/ID Collaborative Teams: Attached you will find information a statewide collaborative effort between the Ohio Dept. of DD and the Ohio Dept. of Mental

Health and Addiction Services (handout). Carrie recently met with the Erie County Community Corrections Committee and shared this information. Erie County Adult Probation Dept. and Sheriff Sigsworth Dept. have committed to serving on a committee with us to identify and develop a plan to address gaps in service and supports for those individuals who are dually diagnosed. We will continue to recruit additional committee members and plan to have our first meeting in January 2018.

X. EXECUTIVE SESSION

Mr. Eric Kibler made a motion to enter into Executive Session for certain personal matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The motion was seconded by Mrs. Stacie Schmid. Roll call vote followed:

Eric Kibler	AYE
Stacie Schmid	AYE
David Stuck	AYE
Jude Theibert	AYE
Bob Wright	AYE

At 5:56 p.m. the Board entered into Executive Session.

At 6:19 p.m. the Board exited from Executive Session.

XI. ADJOURNMENT

Mr. Eric Kibler made a motion to adjourn the Board meeting at 6:20 p.m. The motion was seconded by Mr. Bob Wright. With all members in favor, the motion passed and the November Board meeting was adjourned.



Recording Secretary

1-18-18

Date