

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"*

**Meeting Minutes**  
**June 15, 2017**

**PRESENT:**

Board Members: Eric Kibler, Stacie Schmid, Don Sieg, David Stuck, Jude Theibert and Bob Wright.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

**VISITORS SIGNED IN:**

Grant Puckrin, Steven Puckrin, Tammy Puckrin and siblings, Jennifer Kinney, Becki Walters, Felicia Zendejas, Sharon Travis, Diane Corso, and Jim Meade.

**I. CALL TO ORDER AND ROLL CALL**

The June 15, 2017 Board Meeting was called to order at 5:00 p.m. by President, David Stuck. Roll Call was taken with Mr. Howard Collins absent excused and all other members present.

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT**

- A. On behalf of the Board, President, David Stuck presented Grant Puckrin with a framed poster. Grant was selected by the OACB 50<sup>th</sup> Anniversary campaign to be featured in the statewide poster campaign. Grant was congratulated by all in attendance for this recognition!

Carrie reported Grant will also be featured in a video for Employment First by OACB. He was invited to Columbus for the video production and had the opportunity to visit a 3-D printing business while in the Columbus area. Grant shared his experiences and thanked the Board for the recognition.

- B. The Self-Advocate Report was given by Jim Meade. Jim provided an update on the Synergy Club fundraising efforts. The fundraiser will be held on Sunday, July 23<sup>rd</sup> at Cedar Lanes from 3-6pm. The cost is \$20 per person and includes bowling, pizza and pop. A bake sale, raffle baskets, and 50/50 drawings are being planned for the event. The group will also be selling raffle tickets at the upcoming Stars & Stripes Celebration on 7/4/17 in downtown Sandusky and the Cold Creek Festival in Castalia in mid-July.

**IV. APPROVAL OF MAY 18, 2017, MEETING MINUTES**

Mr. Jude Theibert made a motion to approve the May 18, 2017, Board Meeting minutes with a revision to page 2, OPERS Update section to state: 'Federal stimulus funds and other funds had been earmarked to cover the anticipated amount of \$387,240'. Mr. Eric Kibler seconded the motion and with all members in favor the motion passed.

## **V. BOARD ACTION ITEMS**

A. **Ethics Committee:** The Ethics Committee did not meet and therefore there is no report.

B. **Finance Committee:** The Finance Committee did meet.

1. The Fiscal Report for Month End May 31, 2017, was distributed for review and approval (attachment). Mr. Eric Kibler made a motion to approve the May Fiscal Report. Mr. Bob Wright seconded the motion. With all members in favor, the motion passed.
2. Mr. Eric Kibler reported the following on behalf of the Finance Committee:
  - The committee reviewed the budget and bills, of which all is on track to date.
  - The OPERS update was reviewed and the amount due is current thru May 2017. Funds were previously earmarked to cover this anticipated expense.
  - 5-year budget projections are being worked on by Rachel and Carrie.
  - A not for profit housing board has been sued in other Ohio counties and may lose their tax-exempt status. The Board will stay apprised of this outcome.
  - CAUV (Current Agricultural Use Value) value changes will occur in 10-12 counties in Ohio. Erie County is affected and the ECBDD will see a decrease in approximately \$113,000, due to this change.
  - Third Pay in June. Per ORC (Ohio Revised Code), public employees must be paid for 52 weeks in a year. Therefore, a one-time transitional pay will occur as all county employees move to a 2-weeks in arrears pay schedule. The one-time transitional pay is not OPERS eligible and taxes do apply. The item is budget neutral and the transitional pay will be a lump sum based on hours worked during an employee's typical work week.

C. **Policy Committee Report:** The Policy Committee did not meet, but provided the following polices to all Board Members for review:

- Electronic Signature
- Help Me Grow Home Visiting Services
- Personnel Policies Sections 500-600
- Proper Use of Public Funds

Edits or comments to these policies should be submitted to Carrie Beier or Michelle Kelley by 6/26/17. The Policy Committee will then make final reviews and edits for approval at the July Board Meeting.

## **VI. DEPARTMENT REPORT**

Felicia Zendejas reviewed the provided Individual and Family Supports Department Report (attachment). Additionally, Felicia reported there are currently 99 individuals employed in the community. They hope to reach 100 individuals in the coming weeks and plan to celebrate this milestone. Mr. Sieg requested data on full time vs. part time employment. Sharon stated this information will be included in the September Department Report on Employment.

## **VII. OLD BUSINESS**

### **A. Provider Contracts Update**

The Provider Contracts Update was provided as part of the Individual and Family Supports Department Report.

### **B. State Budget Update**

Carrie provided a brief update on the State Budget. The State Budget is currently at the Senate level and being amended before going to the Governor.

## **VIII. NEW BUSINESS**

### **A. Home Visiting Services Contract with the Ohio Department of Health (ODH)**

Mr. Jude Theibert made a motion to continue the provision of the Ohio Department of Health (ODH) Home Visiting Services for State Fiscal Year 2018 (July 1, 2017-June 30, 2018) and enter into contract with the Ohio Department of Health (ODH) to provide Home Visiting Services. Mr. Eric Kibler seconded the motion and with all members in favor, the motion passed.

### **B. Early Intervention (EI) Service Coordination Services Contract with the Erie County Family and Children's First Council**

Mrs. Stacie Schmid made a motion to continue the provision of the Ohio Department of Developmental Disabilities (DODD) Early Intervention (EI) Service Coordination Services, for State Fiscal Year 2018 (July 1, 2017-June 30, 2018) and enter into contract with the Erie County Family and Children's First Council/Ohio Department of Developmental Disabilities (DODD) to provide Early Intervention (EI) Service Coordination Services. Mr. Eric Kibler seconded the motion and with all members in favor, the motion passed.

### **C. Central Coordination & Referral Services with the Ohio Department of Health (ODH)**

Mrs. Stacie Schmid made a motion to continue the provision of the Ohio Department of Health (ODH) Central Coordination & Referral Services, *(if local Request for Proposal (RFP) is approved by the ODH)*, for State Fiscal Year 2018 (July 1, 2017-June 30, 2018) and enter into contract with the Ohio Department of Health (ODH) or other local administrating agency to provide Central Coordination & Referral Services. Mr. Eric Kibler seconded the motion and with all member in favor, the motion passed.

### **D. Strategic Plan Update**

See Strategic Plan Update in the Superintendent Report.

## **IX. SUPERINTENDENT REPORT**

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: Sandusky Kiwanis meeting, Erie County Self Advocate meeting, Ohio Association of County Boards of DD (OACB) Board Trustee meeting, Erie County Board Independent Contractor Meetings (FIN, Self Advocates, IC Providers), Direct Support Provider Regional Workgroup, Erie County CORSA Training, Clearwater Council of Governments

Board Meeting, Employment First Regional Forum, Superintendent Executive Committee Meeting and SEC EI Committee Meeting.

- Public Relations:

Erie County Board and HMG Facebook Statistics – January through May 2017 (attachment).

Erie County Board of DD Community Connections July Calendar (attachment).

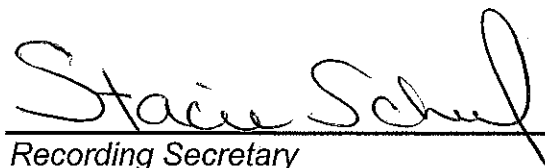
- Ball vs. Kasich Lawsuit Update: Parties in this action started monthly mediation meetings to work toward a possible settlement. The Judge has approved OACB to attend the monthly mediation meetings as an intervening party. The content of these mediation meetings, are confidential at this point.
- State Budget Update: You can find details of issues regarding the field of Developmental Disabilities by Googling the OACB website or DODD Pipeline newsletter. Testimony given by Dean Fadel, OACB Board President, was distributed for informational purposes (attachment). Budget negotiations will continue for the next couple of weeks as the Budget bill moves to the finance committee for acceptance of final amendments and then to the Governor for approval.
- Strategic Plan Update: Mel Marsh, Acorn Consulting, has started to gather information in preparation of updating our Strategic Plan. Mel will be contacting Board Members, surveying staff and analyzing data to assist us in setting our goals and strategies for the next 3 years. Mel will be in Erie County meeting with the management staff the last week of July. Please let Carrie know if you have any questions regarding this process. Attached you will find a copy of DODD's 2017 First Quarter Scorecard (attachment). Carrie has asked Mel Marsh to look at this type of format as part of our reporting system for our strategic plan. Please look this over and let Carrie know your thoughts.

#### **X. EXECUTIVE SESSION**

Executive Session did not occur and therefore there is no report.

#### **XI. ADJOURNMENT**

Mr. David Stuck made a motion to adjourn the Board meeting at 5:40 p.m. The motion was seconded by Mr. Eric Kibler. With all members in favor, the motion passed and the June Board meeting was adjourned.

  
Recording Secretary

7-13-17  
Date