

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"

Meeting Minutes
July 20, 2017

PRESENT:

Board Members: Howard Collins, Eric Kibler, David Stuck, Jude Theibert and Bob Wright.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN:

Felicia Zendejas, Sharon Travis, Diane Corso, Eric Wightman, Jessica Sowder, Dominic Vacca, Jim Meade, Mike Metzger and Lisa Bilger.

I. CALL TO ORDER AND ROLL CALL

The July 20, 2017 Board Meeting was called to order at 5:00 p.m. by President, David Stuck. Roll Call was taken with Mrs. Stacie Schmid and Mr. Don Sieg absent excused and all other members present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

- A. Mike Metzger, a recipient of Board services, was present at the meeting and expressed his concerns regarding a recent issue. It was determined a team meeting is already scheduled for 7/24/17 and the team will address Mr. Metzger's concerns at this time.

- B. The Self-Advocate Report was given by Jim Meade. Jim provided an update on the Synergy Club fundraising efforts. The fundraiser will be held on Sunday, July 23rd at Cedar Lanes from 3-6pm. The cost is \$20 per person and includes bowling, pizza and pop. A bake sale, raffle baskets, and 50/50 drawings are being planned for the event. The group will also be selling raffle tickets at the Cold Creek Festival on Saturday, July 22nd. The Synergy Club was interviewed this week on the Sandusky Register Between the Lines to promote their fundraising efforts to attend the Synergy Conference in the fall.

- C. Felicia Zendejas introduced two new SSAs recently hired, Dominic Vacca and Jessica Sowder. The Board welcomed the new staff members to the team.

IV. APPROVAL OF JUNE 15, 2017, MEETING MINUTES

Mr. Eric Kibler made a motion to approve the June 15, 2017, Board Meeting minutes. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet and therefore there is no report.

B. **Finance Committee:** The Finance Committee did meet.

1. The Fiscal Report for Month End June 30, 2017, was distributed for review and approval (attachment). Mr. Jude Theibert made a motion to approve the June Fiscal Report. Mr. Eric Kibler seconded the motion. With all members in favor, the motion passed.
2. Mr. Jude Theibert reported the following on behalf of the Finance Committee:
 - A budgeted transfer of \$500,000 to cover waiver match occurred.
 - A budgeted transfer of \$50,000 to the Capital Contingency Fund occurred.
 - The committee reviewed the budget and bills, of which all is on track to date.
 - The payment to OPERS was made. The monthly payment will be \$1300-\$1400.

C. **Policy Committee Report:** The Policy Committee did not meet.

1. The Policy Committee provided the following policies to all Board Members for review:
 - Title XX (No content revisions- formatting revisions only).
 - Fiscal (No content revisions- formatting revisions only).
 - Information Technology, General Operations and Security (No content revisions- formatting revisions only).
 - Confidentiality of Protected Health Information (No content revisions- formatting revisions only).
 - Individual Supports (Content and formatting revisions).
 - Personnel Policies Sections 700-800 (Content and formatting revisions).Edits or comments to these policies should be submitted to Carrie Beier or Michelle Kelley by 7/31/17. The Policy Committee will then make final reviews and edits for anticipated approval at the August Board Meeting.
2. The Policy Committee has reviewed and revised, with input from those Board Members whom provided revisions, four policies for Board Approval. These policies are as follows:
 - Electronic Signature
 - Help Me Grow Home Visiting Services
 - Personnel Policies Sections 500-600
 - Proper Use of Public Funds

Mr. Jude Theibert made a motion to approve the above listed policies. Mr. Howard Collins seconded the motion. Mr. Bob Wright abstained from the approval of the Electronic Signature Policy. With all members in favor, the motion passed.

VI. DEPARTMENT REPORT

Eric Wightman provided Board Members with a report regarding the IT/ Records Department (attachment).

VII. OLD BUSINESS

A. Provider Contracts Update

Carrie reported all is on track with the August 1, 2017 target for Provider Contracts.

B. State Budget Update

See State Budget Update in the Superintendent Report.

C. Strategic Plan Update

See Strategic Plan Update in the Superintendent Report.

VIII. NEW BUSINESS

A. Federal Health Care Reform (Medicaid) Advocacy Update OACB

Carrie recently sent information regarding the Federal Health Care Reform from the OACB to Board Members via email. Carrie has reached out to Senator Portman and Senator Brown on this issue.

B. August 30th Board Member Training OACB Dr. Gentile

Carrie reported Dr. Gentile will present in the Columbus area on 8/30/17. This training would be eligible for Board Members to receive credit hours. Please mark your calendars if interested in attending and more information will be shared as it becomes available.

C. Board Member Training- DODD Website

Carrie reported all DODD webinar training topics are now open to Board Members to receive credit hours. Carrie and/ or Michelle Kelley will send the training link information out to Board Members. The Joe Russell training scheduled for September has been cancelled.

IX. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- Carrie attended the following meetings, trainings and activities: Sandusky Kiwanis meeting, Erie County Self Advocate meeting, Ohio Association of County Boards of DD (OACB) Board Trustee conference call, Clearwater Council of Governments Board Meeting, Superintendent Executive Committee Meeting, Erie County Family and Children's First Council Executive Committee meeting, Erie County FCFC Shared Funding meeting and Perkins Police Community Grant Advisory meeting.

- Public Relations:
 - Erie County Board/HMG Facebook Statistics – January through June 2017 (attachment).
 - Erie County Board of DD Community Connections August Calendar (attachment).
- Ball vs. Kasich Lawsuit Update: Court implemented mediation is continuing. The content of these mediation meetings, remain confidential.
- State Budget Update: Details of issues regarding the field of Developmental Disabilities can be found by Googling the OACB website or DODD Pipeline newsletter. The State Department of Developmental Disabilities is receiving 65 million additional dollars for exit waivers and possibly a few non-exit waivers. We do not have details on how they will be distributed.
- Strategic Plan Update: Mel Marsh, Acorn Consulting, has started to gather information in preparation of updating our Strategic Plan. Mel has surveyed Staff and Board Members to gather information. The Management Team will be meeting with Mel on 7/25/17 and 7/26/17 to begin assessing our progress and updating the plan as needed. Our goal is to have a draft plan distributed for review and input by the end of September.
- Attached you will find a copy of the Erie County Board of DD Annual Awards Nomination form. Starting in August we will be distributing nomination forms and soliciting nominations to be presented at our October Awards Banquet Dinner. Please reserve on your calendars October 12, 2017 for our Awards Banquet. Please feel free to share the nomination form. Our Awareness Committee is handling all details for this event.

We have multiple Awareness Events coming up in the next few weeks:

- July 26, Movies at the Huron Boat Basin (pop-up event)
- August 1, Touch-a-Truck in Downtown Sandusky (Table and vehicle)
- August 3, Run, Jump, and Play Day at Sports Force Park (Early Intervention Families)
- 2nd week of August, August 8-13 – Erie County Fair (Table)
- August 16, Popsicles in the Park at Lakefront Park in Huron (Early Intervention Families)
- August 17, Movies at Strickfaden Park in Perkins Township (pop-up event)
- September 7, Art Walk in Downtown Sandusky (Community Art project)

X. EXECUTIVE SESSION

Mr. Jude Theibert made a motion to enter into Executive Session for certain personal matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee. The motion was seconded by Mr. Eric Kibler. Roll call vote followed:

Howard Collins	AYE
Eric Kibler	AYE
David Stuck	AYE
Jude Theibert	AYE
Bob Wright	AYE

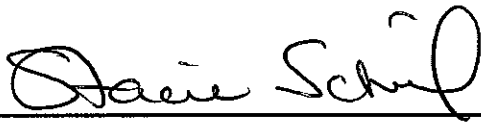
At 5:37 p.m. the Board entered into Executive Session.

At 5:48 p.m. the Board exited from Executive Session.

Mr. Eric Kibler made a motion to approve the renewal of current Management Contracts up to three years commencing on July 1, 2017. Mr. Howard Collins seconded the motion. With all members in favor the motion passed.

XI. ADJOURNMENT

Mr. Jude Theibert made a motion to adjourn the Board meeting at 5:49 p.m. The motion was seconded by Mr. Bob Wright. With all members in favor, the motion passed and the July Board meeting was adjourned.


Recording Secretary

8-17-17
Date