

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"

Meeting Minutes
April 20, 2017

PRESENT:

Board Members: Howard Collins, Eric Kibler, Don Sieg, David Stuck, Jude Theibert and Bob Wright.

ECBDD Staff: Carrie Beier, Rachel Malone and Michelle Kelley.

VISITORS SIGNED IN:

Jennifer Kinney, Becki Walters, Sharon Travis, Megan Etzel, Jason Myers and Jennifer Myers.

I. CALL TO ORDER AND ROLL CALL

The April 20, 2017 Board Meeting was called to order at 5:00 p.m. by President, David Stuck. Roll Call was taken with Stacie Schmid absent excused and all other members present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

- A. Jason & Jennifer Myers were in attendance and addressed the Board and others present. Their daughter, Josie, is a Kindergarten student at Osborne Elementary School. Jennifer spoke of the recent Night to Shine event that Josie attended. She expressed what a great event it is and that it extends beyond the walls in touching our community.

Jason distributed a handout of the "Shine" song. Josie signed the "Shine" song at the Night to Shine event. Josie was then asked by the school music teacher to sign the song at the intermission of an upcoming school concert. The video of Josie signing the "Shine" song was viewed.
 - a. Mr. Collins suggested we send a letter to the school, school board and the music teacher thanking them for incorporating this into their program. All agreed and a letter will be sent.

- B. The Self-Determination Report was given by Carrie Beier on behalf of Jim Meade. Carrie reported the following:
 - a. The Summer Dinner Theater began on 4/13/17.
 - b. The next Self-Determination Meeting will be held on 5/1/17. Officer Estep will be attending with his canine dog.
 - c. Synergy Club will be kicking off raffle ticket sales on 6/1/17. They have a fundraising goal of \$4,000.

IV. APPROVAL OF MARCH 23, 2017, MEETING MINUTES

Mr. Jude Theibert made a motion to approve the March 23, 2017, Board Meeting minutes. Mr. Eric Kibler seconded the motion. With all other members, in favor the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee did not meet and therefore there is no report.

B. **Finance Committee:** The Finance Committee did meet.

1. The Fiscal Report for Month End March 31, 2017, was distributed for review and approval. Mr. Eric Kibler reported the following in regards to the report:
 - First half taxes have been received.
 - The tax increase came through as budgeted.
 - All on target with budget and bills.
 - OPERS Update- Judge has ruled against ECBDD. We are awaiting communication from OPERS.
 - The ARC to Ability Works, Family Directed Resources (FDR), transition is moving smoothly.

Mr. Eric Kibler made a motion to approve the March Fiscal Report. Mr. Jude Theibert seconded the motion. With all members in favor, the motion passed.

C. **Policy Committee Report:** The Policy Committee did meet.

1. The Policy Committee has reviewed and revised five policies for Board Approval. These policies are as follows:
 - Third Party Fees and Billing Policy
 - Medicaid Administrative Claiming Policy (MAC)
 - Early Intervention Policy (EI)
 - Administrative Resolution of Complaints for Individuals Policy
 - Transportation

Mr. Jude Theibert made a motion to approve the above listed policies as revised. Mr. Bob Wright seconded the motion. With all members in favor, the motion passed.

2. All Board Members received a new packet of policies (eight policies) for review and comment. Recommended revisions are to be forwarded to the Policy Committee by 5/2/17. These polices will then be expected for approval at the May meeting.

D. **Superintendent Review Committee Report:** The Superintendent Review Committee did not meet and therefore there is no report.

VI. OLD BUSINESS

A. Provider Contracts Update

A folder of Independent Contractor Information was distributed to all Board members. Carrie Beier and Sharon Travis reviewed and discussed the contents of this information. Mr. Theibert recommended the Board seek legal opinion on the mini-grant concept. All agreed and Carrie will have the mini-grant concept reviewed by legal.

Resolution #: 04-07-2017

Mr. Eric Kibler made a motion to declare with changes in IRS law regulations (Rev. Rul. 87-41, 1987-1 C.B. 296 Section 3111) the Erie County Board of Developmental Disabilities will no longer contract with Independent Providers. The Erie County Board will continue to contract with Agency Providers and Community Businesses. The Erie County Board of Developmental Disabilities will work with Independent Providers regarding options that are available so that they may continue to work with individuals with disabilities. This declaration is effective as of August 1, 2017. Mr. Howard Collins seconded the motion. With all members in favor, the motion passed.

B. Board Advocacy Chair

Howard Collins reported the Board Advocacy Chair recent training included information on House Bill 59, Updating the DD Waiting List, Training/ Wage Increases and State Funds. Carrie and Mr. Collins suggested all members of the Board send letters to representatives regarding these topics. Mr. Kibler suggested including letters from family members, when appropriate.

C. Director John Martin Visit on 4/4/17

The DODD created a video highlighting Director John Martin's visit to our facility and other activities he was involved with on 4/4/17. The video was viewed. Mr. Kibler reported he spoke with Director Martin at the State of the State Address. Director Martin was very complimentary of Carrie, the staff and the services we provide to individuals.

VII. NEW BUSINESS

A. www.alwaysthereforohio.org

The [alwaysthereforohio.org](http://www.alwaysthereforohio.org) website was viewed. Two individuals from Erie County are featured on the website.

VIII. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- I attended the following meetings, trainings and activities: Sandusky Kiwanis meeting, Superintendent Executive Committee, Erie County Self Advocate meeting, Region 1 Superintendent meeting, Ohio Association of County Boards of DD (OACB) Board Trustee meeting, Clearwater COG Board meeting, Ohio Association of Children's Services (OACB) Regional Meeting, Early Intervention Leadership Meeting, Erie Board of DD Night to Shine, State of the State Address Gov. Kasich, Erie County Health Department Open House, Kiwanis Park Clean Up and Region 1 Superintendent Meeting with Congressman Jim Jordan (distributed).

- Public Relations:

May 2017 Erie County Board of DD Community Connections (distributed)

Erie County Board Facebook Statistics – January, February and March 2017 (distributed)

Sandusky Register articles, April 5th and April 12th, 2017

Inclusion is Key for Field at Sports Force by Andy Ouriel

Little Stars Shine in Big Way by Andy Ouriel

DODD Pipeline Weekly April 13, 2017

DODD Showcases Erie County for State of the States (video viewed)

DODD Pipeline Weekly April 5, 2017

State of the State: DODD Recognizes Employers and Talks EI

(distributed)

- We are completing interviews for a shared position with Huron County DD for Self Advocacy support and will be interviewing soon for two additional SSA positions.
- Ball vs. Kasich Lawsuit update: No update.
- April 4, 2017 - State of the State Address Gov. John Kasich – Sandusky State Theater:
 - Director John Martin arrived with his staff promptly at 10:00 a.m. and began his day with the Erie County Board.
 - 10:00 to 10:45 - Director Martin visited with 3 EI families.
 - 11:00 to 11:45 - Director Martin and Erie County DD went to visit Sports Force Park. Director Martin visited with the owner and staff at Sports Force Park, as well as 2 individuals with DD who were recently hired by Sports Force Park.
 - 12:00 to 12:45 - Director Martin and his staff had lunch at the Erie County Board with our staff. He answered a few questions and spoke with the Erie County Self Advocates.
 - 1:00 to 1:45 - Director Martin, Director Miller (OOD), Jennifer Yingling, Carrie Beier and other staff went to Sawmill Creek Resort and recognized Sawmill Creek staff and 4 individuals with DD who are currently working at the resort.
 - 2:00 to 2:45 - Director Martin, Director Miller (OOD), Jennifer Yingling, Carrie Beier and other staff also went to Steak and Shake and recognized the Steak and Shake staff and several individuals with DD who are working at this business.
 - Jennifer Yingling and nine Self Advocates attended the evening State of the State Address as well as Eric Kibler and myself.

- The day was a great success! I would like to thank each and every person who helped clean, decorate, plan, coordinated families and self-advocates to participate, etc... I am so very proud of this staff and this agency's commitment to our mission and doing the right thing.
- We have successfully transitioned the Family Directed Resources program from the ARC to Ability Works who has taken over administration of this program. The transition has gone smoothly thus far.
- Direct Support Provider Workgroup – The Clearwater COG, County Boards and Providers have been meeting the past 6 to 9 months looking to address needs of providers who serve those who are eligible for County Board of DD services. Sharon Travis and I are participating in a workgroup with providers and Ottawa County Board of DD to look at ways to address the staffing shortage and turnover that providers are experiencing. The group has written a grant to support the development of a Direct Service Provider Pool. The group worked together to look at the challenges of hiring and maintaining staff with hopes to develop a system to make the hiring process more efficient and effective and to possibly establish a pool of providers who would specifically like to do drop in services. I will keep you posted as things develop. See DSP Workforce Development Flowchart (distributed).
- Provider Recruitment – The Clearwater COG per direction of their Board has implemented provider recruitment as part of the services county boards receive. The COG staff is contacting providers and speaking with them about expanding their services to all 9 COG counties. I receive a monthly report with a quarterly summary of what agencies were contacted and who is willing to provide services in which counties as well as agencies who were contacted and not interested in providing in our county. Should you like further information, please let me know.

IX. EXECUTIVE SESSION

Mr. Jude Theibert made a motion to enter into Executive Session for certain personal matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee and confidential matters required to be kept confidential by federal or state law. The motion was seconded by Eric Kibler. Roll call vote followed:

Howard Collins	AYE
Eric Kibler	AYE
Don Sieg	AYE
David Stuck	AYE
Jude Theibert	AYE
Bob Wright	AYE

At 6:15 p.m. the Board entered into Executive Session.

At 6:32 p.m. the Board exited Executive Session.

Mr. Eric Kibler made a motion to amend the contract of Carrie Beier, Superintendent, as marked-up with an effective date of May 1, 2017 for a period of thirty-two months. The motion was seconded by Mr. Bob Wright. With all members in favor, the motion passed.

X. ADJOURNMENT

Mr. Eric Kibler made a motion to adjourn the Board meeting at 6:35 p.m. The motion was seconded by Mr. Howard Collins. With all members in favor, the motion passed and the April board meeting was adjourned.

XI. BOARD TRAINING

Following the Board Meeting, Dana Charlton, Executive Director of the Ohio Self Determination Association presented to Board Members on the topic of Self-Determination. The training began at 6:45 p.m. and ended at 8:00 p.m.



Recording Secretary

5-18-17

Date