

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"

Meeting Minutes
December 15, 2016

PRESENT:

Board Members: Howard Collins, Eric Kibler, Stacie Schmid, Don Sieg, David Stuck, Jude Theibert, and Bob Wright.

ECBDD Staff: Carrie Beier, Rachel Malone, and Michelle Kelley.

VISITORS SIGNED IN:

Jim Meade, Brylee Stout, Emma Horan, Jen Kinney, Felicia Zendejas, Zach Etzel, and Megan Etzel.

I. CALL TO ORDER AND ROLL CALL

The December 15, 2016 Board Meeting was called to order at 5:04 p.m. by President, Eric Kibler. Roll Call was taken with all members present.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Self Determination Group: Jim Meade, President, introduced the new 2017 President, Emma Horan. The Board members congratulated Emma on this appointment.

IV. APPROVAL OF MEETING MINUTES

Mr. Bob Wright made a motion to approve the November 17, 2016, Board Meeting minutes with correction to V. Board Action Items, A. Ethics Committee, 'Stacie Schmid' and VIII. Old Business, C. Policies, 'Stacie Schmid'. Mr. David Stuck seconded the motion. With all members in favor, the motion passed.

V. BOARD ACTION ITEMS

A. **Ethics Committee:** The Ethics Committee met.

Resolution #: 12-09-2016

The following providers have been selected by an individual and their family to provide services through an individual budget. The providers listed have a signed 2017 contract. The contracts listed below will result in payment by the Board to an immediate family member of an individual eligible for county board services or immediate family member of a County Board employee. This resolution authorizes the Superintendent to sign the service contract on behalf of the board. Services may be provided to this and any other individual that may select them to provide services.

Provider	Relationship
Cassel, Lisa	Sister
Wolff, David	Uncle
Wolff, Mary	Aunt

Ms. Stacie Schmid made a motion to approve this resolution. Jude Theibert seconded the motion. Howard Collins abstained from the vote and with all other members in favor the motion passed.

A. **Finance Committee:** The Finance Committee met.

1. The Fiscal Report for Month End November 30, 2016 was distributed for review and approval. Rachel Malone noted a revision to the 'Donation Line' which was not added into the expenditures for the month of October. Mr. David Stuck made a motion to approve the November Fiscal Report with the 'Donation Line' revision. Ms. Stacie Schmid seconded the motion. With all members in favor, the motion passed.
2. The Draft Operating Budget for 2017 was distributed for review and approval. The budget was reviewed and discussed. Mr. David Stuck made a motion to approve the 2017 Draft Operating Budget. Mr. Jude Theibert seconded the motion. With all members in favor, the motion passed.

VI. OLD BUSINESS

- A. **OACB Conference:** Howard Collins attended the conference on behalf of the Board and gave a brief summary of his experience. He also congratulated Carrie Beier for receiving the Partners in Excellence Award from the OACBDD at the conference.
- B. **Provider Contracts:** Assurance Network- Carrie Beier stated we will investigate moving forward on discussions with the Assurance Network regarding Independent Provider Contracting and she will continue to keep the Board updated.

VII. NEW BUSINESS

- A. **Draft 2017 Plan:** The Plan was distributed for members to review and discussion will follow at the January 2017 meeting.
- B. **Strategic Plan Outcomes Update:** Carrie Beier distributed for members to review and discussion will follow at the January 2017 meeting.
- C. **2017 Board Slate of Officers/ 2017 Committee Appointments:** Carrie Beier reminded the committee that new officers and committee appointments will need to be voted on at the January 2017 meeting.
- D. **Workshop Building Lease:** Rachel Malone attended the Erie County Commissioners Meeting today. She reported Commissioners voted and approved the lease of the former Double S Workshop Building to North Point Educational Services.

VII. SUPERINTENDENT REPORT

Carrie Beier, Superintendent, distributed and reviewed her monthly report.

- I attended the following meetings, trainings and activities: Sandusky Kiwanis Meeting, Clearwater COG Board meeting, OACBDD Annual Winter Conference, Superintendent Executive Committee OACB, Erie County FCFC Executive Committee Meeting, ECBDD Secret Santa /Pancake Breakfast, Perkins Police Advisory Committee.

- Public Relations:
 - November 2016 Erie County Board of DD FAN Newsletter.

 - November & December 2016 Community Connections Calendar

 - November/December 2016 Erie County Board of DD Quarterly Newsletter

 - December 2016 Annual Erie Co. Bd. of DD Secret Santa Workshop

- On December 5th Michelle Kelley began employment with us as the Executive Assistant. The SSA department is interviewing to fill their open position. The Records Department will be scheduling interviews to fill the open part time records assistant position.

- Erie County Bd. of DD held our 8th Annual Santa's Workshop on December 3rd. Approximately 364 people attended! Attached you will find the community survey feedback we received and will be using in finalizing our 2017 Annual Plan.

- The courts recently imposed a stay on the changes to the FLSA (Fair Labor Standards Act) we have changed several positions from Overtime Exempt to Overtime Eligible. The positions affected are SSA, EI and HMG. These positions moved forward and changed because these positions did not meet the duties threshold to be overtime exempt. We have met with staff and discussed how we will move forward with monitoring and approving any overtime beyond a 40 hour a week pay period. Those manager positions that did not meet the salary threshold regarding the FLSA changes will not be affected until there is a final decision in the court system.

- OACB is contracting with a Public Relations Firm to develop information and tools for county boards to use in 2017 to educate the community and publicize the 50th Anniversary of the establishment of County Boards of DD in Ohio. The target time for this educational and information campaign will be between March and October of 2017. I will share more information as we receive it.

- Ball vs. Kasich Lawsuit update: OACB has filed to be an interested party on behalf of County Boards in the suit. This action will allow OACB and County Board's access to information regarding the litigation and any efforts or activities surrounding a settlement agreement.

- Early Intervention is in the process of revising and drafting the EI rules to align with changing practices and federal rule. The first portion of the Rule out in revised draft

form is the System of Payment (SOP). The draft Rule should be out for full public comment in January of 2017. The EI HMG system will see changes in possible eligibility based on ability to pay and payor of last resort options.

- The Superintendent has sent a request to Judge Tone to request a Waiver of Attendance from Director John Martin for Mr. Bob Wright due to critical medical diagnosis.

VIII. EXECUTIVE SESSION

Mr. David Stuck made a motion to go into Executive Session for certain personal matters to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee and confidential matters required to be kept confidential by federal and state law. The motion was seconded by Mr. Don Sieg. Roll call vote followed:

Howard Collins	AYE
Eric Kibler	AYE
Stacie Schmid	AYE
Don Sieg	AYE
David Stuck	AYE
Jude Theibert	AYE
Bob Wright	AYE

At 6:23 p.m. the Board exited Executive Session.

Mr. Jude Theibert made a motion to approve additional funding to the Individual Budget for G.O. to \$140,806.64, individual service plan span 1/22/17-1/21/18. Ms. Stacie Schmid seconded the motion. With all members in favor, the motion passed. Roll call vote followed:

Howard Collins	AYE
Eric Kibler	AYE
Stacie Schmid	AYE
Don Sieg	AYE
David Stuck	AYE
Jude Theibert	AYE
Bob Wright	AYE

Mr. Jude Theibert made a motion to increase the salary of the Superintendent by 10% effective January 1, 2017. Ms. Stacie Schmid seconded the motion. With all members in favor, the motion passed. Roll call vote followed:

Howard Collins	AYE
Eric Kibler	AYE
Stacie Schmid	AYE
Don Sieg	AYE
David Stuck	AYE
Jude Theibert	AYE
Bob Wright	AYE

IX. ADJOURNMENT

Mr. Jude Theibert made a motion to adjourn the Board meeting at 6:29 p.m. The motion was seconded by Ms. Stacie Schmid. With all members in favor, the December board meeting was adjourned.

Stacie Schmid

Recording Secretary

1-19-17

Date