

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"

Meeting Minutes
November 17, 2016

PRESENT:

Eric Kibler, Stacie Schmid, Jude Theibert, David Stuck, Howard Collins, (Absent – Bob Wright and Don Sieg)

VISITORS WHO SIGNED IN:

Jim Meade, Eric Wightman, Becki Walter, Sharon Travis, Megan Etzel, Jessica McCormick, Amy Feltner, Kristin Barone, Brian Collins.

I. CALL TO ORDER AND ROLL CALL: 5:02 p.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

Self-Advocates of Erie County: Jimmy Meade shared the new 2017 elected officers for Self Determination Group they are; President, Emma Horan – Vice President, Harry Miller – Treasurer, Viloa Walker – Secretary, Allison Lindquist – Ambassador, Gloria Tiller. Jimmy Meade also shared that the Self Advocates are having a Poinsettia Sale Fundraiser so if any one wished to purchase one they could see him or anyone from the Self Advocate group.

Sharon Travis introduced several new employees Kristin Barone, Amy Feltner, Jessica McCormick and Brian Collins.

IV. APPROVAL OF MEETING MINUTES

Mr. Howard Collins made a motion to approve the September 15, 2016 Board Meeting minutes. Mr. David Stuck seconded the motion, with correction to Old Business A. - wording change to "parties"

V. BOARD ACTION ITEMS

A. Ethics Committee

Resolution #: 11-07-16

The following providers have been selected by an individual and their family to provide services through an individual budget. The providers listed have a signed 2017 contract. The contracts listed below will result in payment by the Board to an immediate family member of an individual eligible for county board services or immediate family member of a County Board employee. This resolution authorizes the superintendent to sign the service contract on behalf of the board:

Howard Collins made a motion to authorize the Superintendent to approve the following contracts:

Provider	Relationship
Beverick, Joseph	Uncle
Bokdin, Mary Kay	Sister

Burger, Ruth	Grandparent
Cassel, Lisa	Sister
Critelli, Hannah	Sister
Davis, Sequinsce	Niece
Dreschel, Allison	Sister
Fleming, Shasta	Niece
Foos, Gail	Grandparent
Gonzalez, Hayley	Sister
Grimes, Michelle	Grandparent
McGill, Shirley	Aunt
Orman, Koren	Sister
Roth, Julie	Sister
Sidoti, Jordin	Cousin
Sowder, Jessica	Sister
Stewart, Susan	Mother
Ward, Bonnie	Grandparent
Wolff, David	Uncle
Wolff, Mary	Aunt
McCormick, Nancy	Mother
Pisano, Cari	Mother

Stacie Schmid seconded the motion and with all members in favor, the motion passed.

Resolution #:11-08-16

The following providers have been selected by an individual and their family to provide services through an individual budget. The providers listed have a signed 2017 contract. The contracts listed below will result in payment by the Board to an immediate family member of an individual eligible for county board services or immediate family member of a County Board employee. This resolution authorizes the superintendent to sign the service contract on behalf of the board.

Howard Collins made a motion to authorize the Superintendent to approve the following contracts:

- a. Nancy McComick
- b. Cari Pisano

Stacie Schmid seconded the motion, and with all members in favor, the motion passed.

B. Finance

Acceptance of September and October Financial Reports - Mr. Jude Theibert made a motion to approve the September and October Finance Reports. Mr. David Stuck seconded the motion, and with all members in favor, the motion passed.

VIII. OLD BUSINESS

- A. Levy 2016 – Replacement Issue #14 passed and Additional Issue #15 failed. Precinct information was shared and the levy committee chairs will be meeting in December to discuss results and plan for future efforts.

- B. OACBDD Conference: Howard Collins was nominated to represent the Erie County Board of DD at the Annual OACB Conference in December 2016. Mr. Jude Theibert made a motion for Mr. Howard Collins to be the 2016 Erie County OACB Delegate. Stacie seconded the motion, and all were in favor, the motion passed.
- C. Policies: Ms. Stacie Schmid made a motion to approve the following board policies:
- a. Eligibility Policy
 - b. Incident Reporting Policy
 - c. Behavior Support Policy
 - d. Community Engagement
- Mr. Jude Theibert seconded the motion, and all were in favor, the motion passed.

IX. NEW BUSINESS-

- A. Mr. Jude Theibert made a motion to ask Mr. Bob Wright's appointing authority to make a formal request to the director of DODD for a formal waiver of attendance due to critical health issues. Mr. David Stuck seconded the motion, and all were in favor, the motion passed.
- B. The Erie County Prosecutors office is reviewing our current provider contracts for changes and updates. The 2017 Contracts have been short spanned until March 31st. OACB legal counsel has reviewed and shared that an opinion that local boards may be at risk when contracting with non-agency providers. County Boards are looking at any possible risk in the current contracting processes being used with local independent providers. Erie DD will contact other county boards to see how each county board is handling non-agency contracts.

X. Superintendent Report

Public Relations:

October 2016 Erie County Board of DD FAN Newsletter.

October 2016 Community Connections Calendar

October 2016 Erie County Board of DD Quarterly Newsletter

October 2016 ECBDD participated in the Cedar Point Trick or Treat event

- We are in the process of interviewing to fill 1 SSA position (Loria Ritchart resigned and took a job with Opportunities for Ohion's with Disabilities). Mary K. (Custodian) retired and Denise W. (part time records clerk) has taken her position. We have posted the Part time Records position. We have made an offer of employment to Michelle Kelley, for the Executive Assistant position. December 5th is her proposed start date.
- Erie County Board of DD held its Annual Awards Banquet on Thursday, October 13th at Messenburg's Banquet Hall in Huron Ohio. Senator Randy Gardner stopped by and shared his support for the work we do at the local county boards. The evening was a success!
- Santa's Workshop will be held December 3rd, 9:00 a.m. to 12:00 noon. Flyers went out to elementary schools for children through the 3rd grade. We have on our website and have published in our multiple newsletters etc.
- Due to changes in the FLSA (Fair Labor Standards Act) we have had to change several positions from Overtime Exempt to Overtime Eligible. The positions affected are SSA, EI and HMG. These positions are now overtime eligible so we have met with staff and discussed how we will move forward with monitoring and approving any overtime beyond a 40 hour a week pay period.

- OACB is contracting with a Public Relations Firm to develop information and tools for county boards to use in 2017 to celebrate the 50th anniversary of County Boards in Ohio. We should receive printed materials, radio spots, visual media tools etc. This PR effort will also provide a unified message across Ohio promoting the supports that local County Boards provide as well as the work they do. I will share more information as we receive it.

VII. EXECUTIVE SESSION

- Mr. David Stuck made a motion to go into Executive Session at 6:45 p.m., to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee, for legal discussion – pending or imminent court action and confidential matters required to be kept confidential by state or federal law. The motion was seconded by Mr. Jude Theibert. Roll call vote followed:

Eric Kibler	AYE
Howard Collins	AYE
David Stuck	AYE
Stacie Schmid	AYE
Jude Theibert	AYE

- At 7:30 p.m. the Board exited Executive Session.

Mr. Eric Kibler made a motion to approve the individual budget for TF totally \$18,329.18 through May 2017. Mr. Howard Collins seconded the motion. Roll call vote followed:

Eric Kibler	AYE
Howard Collins	AYE
David Stuck	AYE
Stacie Schmid	AYE
Jude Theibert	AYE

Mr. Eric Kibler made a motion to approve the individual budget for AH totally \$62,144.00 through December 2017. Mr. David Stuck seconded the motion. Roll call vote followed:

Eric Kibler	AYE
Howard Collins	AYE
David Stuck	AYE
Stacie Schmid	AYE
Jude Theibert	AYE

XII. ADJOURNMENT

Mr. Jude Theibert made a motion to adjourn the Board meeting at 7:40 p.m. The motion was seconded by Mr. Howard Collins and, with all members in favor, the November board meeting was adjourned.



Recording Secretary

12-15-16
Date