

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"*

**Meeting Minutes**  
**August 18, 2016**

**PRESENT:**

Eric Kibler, Stacie Schmid, Jude Theibert, David Stuck, Don Sieg (arrived at 5:20 pm), Howard Collins.  
(Bob Wright absent excused)

**VISITORS WHO SIGNED IN:**

Jim Meade, Eric Wightman, Jen Kinney, Becki Walter, Felicia Zendejas, Michael Hoffman, Viola Walker, Sam Beverick, Sharon Travis, Carly Sabo.

**I. CALL TO ORDER AND ROLL CALL: 5:01 p.m.**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT**

Self-Advocates of Erie County: Julie Cyrek and Viola Walker were part of Project STIR and five other students attend Project Stir training for transition age youth.

Synergy Committee: Distributed an informational sheet regarding their activities and efforts to raise funds for their Synergy Conference. The Committee sold \$3000 worth of tickets sold and raised additional dollars through other efforts. The group thanked Carrie Beier, Superintendent, for offering match funds if needed, but the match was not needed.

**IV. APPROVAL OF MEETING MINUTES**

Mr. David Stuck made a motion to approve the July 18, 2016 Board Meeting minutes. Mr. Howard Collins seconded the motion, with all members in favor with exception of Jude Theibert, who abstained due to being absent. The motion passed.

**V. ANNUAL PLAN/DEPARTMENT REPORT**

Facilities Report

BWC workstation reviews were completed for employee who requested reviews. Equipment was purchased to accommodate physical workstation needs. Safety and security measures are being addressed through the addition of deadbolt lock installation on doors and 3M safety film on exterior glass or office door glass. Next phase of security upgrades will address upgrading the lock down button and updating of main entrance monitor and access system.

**VII. BOARD ACTION ITEMS**

A. Ethics Committee

The ethics committee did not meet.

B. Finance

Acceptance of July Financial Report - Mr. Jude Theibert made a motion to approve the July 2016 Finance Report. Mr. David Stuck seconded the motion, with all members in favor, the motion passed.

**VIII. OLD BUSINESS**

A. Policies

The Fiscal Policy and Proper use of Public Funds policy were reviewed for any needed changes. No changes were needed at this time. Jude Thiebert made a motion to approve the Fiscal Policy and Proper Use of Public Funds Policy. Stacie Schmid seconded the motion, with all members in favor the motion passed.

B. Levy 2016

The ECBDD Levy request process to the Board of Elections was finalized. The Commissioners shared final resolution and paperwork for our 3 MILL Replacement levy request and an Additional .25 Mill Continuing request.

C. Sports Force- Mr. Howard Collins questioned the accessibility and ADA compliance regarding the Sports Force Complex. Ms. Beier said she would follow up on that issue and find information.

**IX. NEW BUSINESS-**

OACB updates were presented.

**X. Superintendent Report**

Public Relations:

August 3, 2016, Sandusky Register article "Betty Rinderle Remembered".

August 17, 2016 Sandusky Register article "Board of DD need new tax money".

August 2016 FAN Newsletter. Our Friends, Allies and Neighbors network now has a total of 1046 connections which include community, individuals, providers and others related to our programs and supports! See attached.

September, 2016 Community Connections Calendar. See attached.

August 2, 2016 – Sandusky Touch a Truck. We had a vehicle, information and PR items.

August 8, 2013 Erie County Fair. We had a table at the fair with information and PR items.

We are interviewing for the Superintendent Executive Assistant position and for an SSA position. Chad Kelly is resigning and returning to school in January so we will be filling his position also.

We have met with our in-house Health Care Committee and our health care broker (McGohan-Brabender) to begin the process of procuring/renewing our health insurance for November 1, 2016. Staff are completing the Form Fire process and going out to bid in the health care market place to assess the best options and providers for the new contract year.

Sunday August 7, 2016 we held our 2nd Annual Staff Appreciation Picnic at Nickle Plate Park, Huron, from 1:00 to 3:00 p.m... We had a great turnout with approximately 100 people who RSVP'd to attend. The weather was great! Bingo and rock painting were a hit. Staff and families enjoyed a delicious chicken dinner!

Erie County Board of DD will be holding its Annual Awards Banquet on Thursday, October 13th at Mesenburg's Banquet Hall in Huron Ohio. Please mark your calendars and we will share more details as we move forward. Please see the attached nomination form and share with anyone who may be interested. Attached you will find an Awards Nomination Form that you may share with others as appropriate. We are distributing via Newsletters, Provider meetings, Family meetings, all Staff and Social Media.

David Kessler is retiring as of August 31st. We will review our current level of need regarding HR and Professional support and then look for an appropriate consultant to meet that need.

## XI. EXECUTIVE SESSION

David Stuck made a motion to go into Executive Session at 5:43 p.m., for confidential matters required to be kept confidential by federal law, to consider the appointment, employment, dismissal promotion, demotion or compensation of a public employee and to prepare, conduct, or review collective bargaining strategy. The motion was seconded by Mr. Jude Theibert. Roll call vote followed:

Eric Kibler	AYE
Don Sieg	AYE
Howard Collins	AYE
David Stuck	AYE
Stacie Schmid	AYE
Jude Theibert	AYE

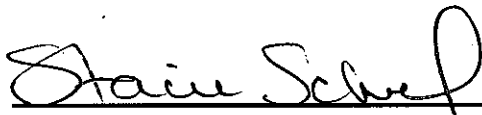
At 6:30 p.m. the Board exited Executive Session.

Mr. David Stuck made a motion to approve the Individual Budget additional amount of \$17,014.30 for A.H. for services and supports needed for ISP span year 10-15-16 through 10-14-17. Mr. Howard Collins seconded the motion. Roll call vote followed:

Eric Kibler	AYE
Don Sieg	AYE
Howard Collins	AYE
David Stuck	AYE
Stacie Schmid	AYE
Jude Theibert	AYE

## XII. ADJOURNMENT

Mr. David Stuck made a motion to adjourn the Board meeting at 6:33 p.m. The motion was seconded by Ms. Stacie Schmid and, with all members in favor, the August board meeting was adjourned.



Recording Secretary

12-15-16

Date