

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"

Meeting Minutes
June 16, 2016

PRESENT:

Eric Kibler, Stacie Schmid, Jude Theibert, David Stuck, Don Sieg, Bob Wright, Howard Collins, Carrie Beier, Rachel Malone, and Laurie Martin

VISITORS WHO SIGNED IN:

Jim Meade, Eric Wightman, Jen Kinney, Becki Walter, Diane Corso, Norm Bilger, Felicia Zendejas, Diane Chevalier, Dylan Sams, Olivia Krumwiede, Michael Metzger, Lisa Bilger, Megan Etzel, Rachel Kiley, Michael Morris, Jenifer Yingling

I. CALL TO ORDER AND ROLL CALL: 5:03 p.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

- A. Mike Metzger, Lisa Bilger, and Norm Bilger addressed their concerns regarding not having transportation to get to state Project STIR meetings.
- B. Jim Meade reminded those present about upcoming fundraiser at Bob Evans on June 29th for Self-Advocates. He also discussed raffle basket being coordinated as another fundraising event. If interested in donating, please contact Jen Yingling.
- C. Diane Chevalier addressed her concerns regarding local transportation provider rates that is currently being appealed to the state. She is requesting an open forum to discuss the future of the rate issue.
- D. Felicia Zendejas introduced two new SSAs Rachel Kiley and Michael Morris who each gave brief backgrounds for the Board.

IV. APPROVAL OF MEETING MINUTES

Mr. Jude Theibert requested the minutes be changed to reflect his absence at the May meeting was excused. Mr. Don Sieg made a motion to approve the May 18, 2016 Board Meeting minutes as corrected. Mr. Bob Wright seconded the motion, with all members in favor with exception of Jude Theibert, who abstained, the motion passed.

V. ANNUAL PLAN/DEPARTMENT REPORT

- A. Employment First- Jennifer Yingling provided a detailed handout and overview of the program's activities. Board members shared they would like to see a focus on working individually with community employers and agencies to increase the number of local employers hiring individuals with disabilities.

VII. BOARD ACTION ITEMS

A. Ethics Committee- did not meet

B. Finance-

1. Finance Committee Report- The Finance Committee met and David Stuck reported that revenues and expenditures are currently in line. Some back billing was received.
2. Acceptance of April Financial Report- Mr. Howard Collins made a motion to approve the June 2016 Finance Report. Ms. Stacie Schmid seconded the motion, with all members in favor, the motion passed.
3. Administration of Mac Fees/Services Then and Now Resolution #: 06-07-2016

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board has sufficient money in the budget at year end **2015** (THEN) and also has sufficient money in the expense line item in **2016** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURER, STATE OF OHIO.

The Erie County Board of DD met this **16th DAY OF JUNE, 2016**

Mr. David Stuck introduced the following resolution and moved its adoption:

WHEREAS, TREASURER, STATE OF OHIO (reimbursement of INVOICE #ERIE 2Q 16 MAC, OCTOBER 2015 TO DECEMBER 2015 MAC FEES/SERVICES) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD: THAT TREASURER, STATE OF OHIO is herewith approved for payment in the amount of \$1,689.96 (One thousand, six hundred, Eighty-nine dollars and 96/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6519-531200 Administration Mac Fees/Services Line.

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Ms. Stacie Schmid seconded the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Stuck	AYE	NAY
Bob Wright	AYE	NAY
Howard Collins	AYE	NAY
Eric Kibler	AYE	NAY
Jude Theibert	AYE	NAY
Stacie Schmid	AYE	NAY

Adopted:	YES	NAY
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4. Wightman-Wieber Grant- Rachel Malone asked Finance Committee members to approve an amendment to approve revenue and expenditures of \$3000 not originally included in the annual budget for Safe Families. Finance committee approved.

VIII. OLD BUSINESS

- A. Mr. Jude Theibert made a motion to approve the Administration of Social Networking Policy. Mr. Bob Wright seconded the motion, with all members in favor, the motion passed.

IX. NEW BUSINESS-

- A. Mr. Howard Collins, on behalf of Mr. Don Sieg, asked what could be done to get individuals to Project STIR meetings. Mrs. Carrie Beier explained next steps. SSA Department and managers will be following up on this need for support.
- B. Mrs. Carrie Beier reminded Board members that the next required DODD Board training (Key Initiatives from the Department from the Perspective of Individuals, Families, and other Key Stakeholders) would be presented after the July meeting. When the webinar is available Carrie Beier will provide the link.
- C. Mr. Eric Kibler and Mrs. Carrie Beier reported on an overview of the current appeal to the Board and DODD as well as the development of potential options.

X. Superintendent Report

The Superintendent reported on various events and initiatives happening at the Board.

- I attended the following meetings, trainings and activities: Sandusky Kiwanis Meeting, Volunteered at Kiwanis Golf Outing OACBDD Board of Trustee Meeting, Region 1 Superintendent meeting, Clearwater COG Board meeting, OASC Workgroup, Erie County Self Advocate Meeting, Help Me Grow State Advisory/Stakeholders Meeting, Meeting with Flat Rock, Erie Family Information Network meeting.
- The Department of Developmental Disabilities Director John Martin has reported that the Center for Medicaid and Medicare (CMS) has approved Ohio's Transition Plan along with Kentucky and Tennessee. In our plan Ohio is working to adjust our current systems of funding and services and supports to address the federal requirement for community integrated services and eliminate the conflict of interest. I will keep you updated should there be additional changes.
- The July 2016, Community Connections Calendar was shared with the Board.
- Provider Recruitment: Erie County Spring Newsletter featured article on Provider Recruitment. We send out approximately 1300 newsletters quarterly.
- Reminder: Next Mandatory Board Member training will be July Board meeting. The topic will be "Field Notes: Key Initiatives of the Department from the perspective of individuals, families, and other key stakeholders." It will feature stories from people and families served, providers and county boards. Topics covered will include shared living, remote monitoring, and ICF conversion.
- Website Update: The provider search review we discovered is not quite how we want it "out of the box" so we will have to pay the ComDev developers of the listing tool JomDirectory to customize it for us. Megan did not want it to show the names of the reviewer, and we wanted it to show the score for

each review question versus a composite score. It could take another week or so for it because they are in London, UK and seem to not want to talk on the phone so it takes a day to respond. We have also run into other issues with their module that Eric is working with them to clean up.

- TDD Waiver update: We have 14 individuals and families in Erie County who will be transition from a TDD Waiver to an IO Waiver. For some families this is a challenging change. Particularly those families who were the provider of services as they will no longer receive a unit rate for the service they provide but a daily rate instead. This is a statewide change and locally SSA's are working to support families through this change.
- On 6-16-2016 I gave our semi-annual report to the Erie County Commissioners highlighting current services and supports provided as well as our new initiatives and current challenges.
- Mr. Michael Painter has announced his retirement after 30+ years with the Erie County Board. We have posted to fill his position. Mary Ewart has also retired after approximately 23 years with the board and we have posted to fill her position as well. We will be starting interviews shortly and will hope to fill the positions as soon as possible.

XI. EXECUTIVE SESSION-

Executive began 6:56 p.m. Mr. Jude Theibert made a motion to go into Executive Session for matters required to be kept confidential by federal and state law and certain personnel matters. The motion was seconded by Mr. Howard Collins. Roll call vote followed:

Eric Kibler	AYE
Jude Theibert	AYE
Howard Collins	AYE
Stacie Schmid	AYE
Bob Wright	AYE
Stacie Schmid	AYE

At 7:13 p.m. the Board exited Executive Session.

Mr. Howard Collins made a motion to authorize the Superintendent to approve the requested addition for an Individual Budget increase of \$5,879.88 for T.F. for the new span year to cover the needed services and supports. Ms. Stacie Schmid seconded the motion and, with all members in favor, the motion passed.

Roll call vote followed:

Eric Kibler	AYE
Jude Theibert	AYE
Howard Collins	AYE
Stacie Schmid	AYE
Bob Wright	AYE
Stacie Schmid	AYE

XII. ADJOURNMENT

Mr. Jude Theibert made a motion to adjourn the Board meeting at 7:15 p.m. The motion was seconded by Ms. Stacie Schmid and, with all members in favor, the June board meeting was adjourned.


Recording Secretary

7-21-16
Date