

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"*

**Meeting Minutes**  
**May 19, 2016**

**PRESENT:**

Eric Kibler, Stacie Schmid, David Stuck, Don, Sieg, Bob Wright, Howard Collins, Carrie Beier, Rachel Malone, and Laurie Martin

**Excused-** Jude Theibert

**VISITORS WHO SIGNED IN:**

Jim Meade, Eric Wightman, Jen Kinney, Becki Walter, Diane Corso

**I. CALL TO ORDER AND ROLL CALL: 5:03 p.m.**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT**

- A. Jim Meade shared the following regarding Erie County Self-Advocacy.
1. The group welcomed Linda Carone in the new position of Ambassador.
  2. Project STIR has a class currently going through training and he invited the Board to the dinner following the class completion.
  3. On June 6<sup>th</sup>, Board members are also invited to the Self-advocacy meeting at 4:30 at the Board facility. A representative from the Volunteer Center will be the guest speaker.
  4. Members of the Erie County Self Advocacy group were guest speakers at the most recent Family Information Network meeting.
  5. The first meeting regarding Synergy will be held May 24<sup>th</sup> to look at ways to raise funds for self-advocacy members to attend the upcoming conference. The first fundraising effort will be June 29<sup>th</sup> at Bob Evans where a percentage of proceeds will go to the group for customers presenting a flyer

**IV. APPROVAL OF MEETING MINUTES**

Mr. Don Sieg made a motion to approve the April 21, 2016 Board Meeting minutes. Ms. Stacie Schmid seconded the motion, with all members in favor, the motion passed.

**V. ANNUAL PLAN/DEPARTMENT REPORT**

A. Provider Tool Website- Eric Wightman provided an update on website status. The site will be more user friendly and there will be an opportunity for vendor feedback. All information is loaded and just needs to be linked. The site should be up by the end of next week.

**VII. BOARD ACTION ITEMS**

- A. Ethics Committee- did not meet

B. Finance-

1. Finance Committee Report- The Finance Committee met and reported that revenues appear a little high due to first of two county tax allotments received. Expenditures are currently in line.
2. Acceptance of April Financial Report- Mr. Howard Collins made a motion to approve the April 2016 Finance Report. Mr. Don Sieg seconded the motion, with all members in favor, the motion passed.
3. Administration of Mac Fees/Services- Mr. David Stuck made a motion to approve a Then and Now Resolution #05-06-2016 as follows:

**WHEREAS, TREASURER, STATE OF OHIO (reimbursement of INVOICE #ERIE 1<sup>st</sup> Quarter 2016 MAC, JULY 2015 TO SEPTEMBER 2015 MAC FEES/SERVICES) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:**

**THAT TREASURER, STATE OF OHIO is herewith approved for payment in the amount of \$2,289.96(Two thousand, two hundred, Eighty-nine dollars and 96/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6519-531200 Administration Mac Fees/Services Line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Bob Wright second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	<b>AYE</b>	NAY
David Stuck	<b>AYE</b>	NAY
Bob Wright	<b>AYE</b>	NAY
Howard Collins	<b>AYE</b>	NAY
Eric Kibler	<b>AYE</b>	NAY
Stacie Schmid	<b>AYE</b>	NAY
<b>Adopted:</b>	<b>YES</b>	NAY

4. Line Item Transfer- Rachel Malone asked Finance Committee members to provide approval to transfer, as needed, up to \$500,000 from the General Funds to Waiver Match.

## **VIII. OLD BUSINESS**

A. Policy Review-

1. A packet was provided to the Board to review Personnel Sections 500 & 600, Social networking, and Major Unusual Incidents (MUI). Carrie Beier asked the Board to review the information and provide feedback to Policy Committee Members.

## **IX. NEW BUSINESS-** none

## **X. Superintendent Report**

*The Superintendent reported on various events and initiatives happening at the Board.*

- Ohio Association of County Boards of DD Spring Conference:  
**Harry Miller**, Erie County Self Advocate, received his Ohio Public Images Advocate Excellence Award at the conference during the Friday luncheon.  
**Jaclene Pisano**, Erie County Bd. of DD Community Engagement Specialist, presented with 2 other presenters on best practices and strategies regarding community connections, Friends Allies and Neighbors Network and one to one engagement.  
**Jessica Cray**, Occupational Therapist – Erie Early Intervention Team Member, presented with 3 other counties on the IFSP process and services such as Applied Behavior Analysis (ABA).
- Provider Recruitment: In April and May the Board sent out have sent to out a provider recruitment postal mailing to 668 individuals and families. We have emailed provider recruitment materials to 121 agencies, churches and organizations.
- Assurance Network: Ability Works has received a Grant from the Ohio Department of Developmental Disabilities to develop “On Call” provider services. This effort will be for Erie, Huron and Ottawa Counties. Please see the attached information that is now available regarding these efforts. County Board representatives will be meeting with Ability Words as they develop and build their program. Sharon Travis is the Erie County Board Representative who will be meeting with Ability Works as they roll out this program.
- Next Mandatory Board Member training will be July Board meeting. The topic will be “Field Notes: Key Initiatives of the Department from the perspective of individuals, families, and other key stakeholders.” It will feature stories from people and families served, providers and county boards. Topics covered will include shared living, remote monitoring, and ICF conversion.
- The Ohio Association for County Boards has hired Rick Black (former County Board Business Manager) to advocate for and address the passing down of new state mandates and additional costs to local county boards. He is working to unite all county boards in this effort which has been support by county boards through a resolution. The resolution which was passed in 2014 is attached and will be used in lobbying efforts with legislators and setting priorities for future efforts and collaborations.

## **XI. EXECUTIVE SESSION-** none

**XII. ADJOURNMENT**

Mr. Don Sieg made a motion to adjourn the Board meeting at 5:33 p.m. The motion was seconded by Ms. Stacie Schmid and, with all members in favor, the May board meeting was adjourned.

*Stacie Schmid*

6-16-16

*Recording Secretary*

*Date*