

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"*

**Meeting Minutes**  
**April 21, 2016**

**PRESENT:**

Eric Kibler, Stacie Schmid, Don, Sieg, Jude Theibert, Bob Wright, Howard Collins, Carrie Beier, Rachel Malone, and Laurie Martin  
Absent David Stuck

**VISITORS WHO SIGNED IN:**

Jim Meade, Eric Wightman, Jen Kinney, Lori Wilken, Felicia Zendejas, Megan Etzel, and Sharon Travis

**I. CALL TO ORDER AND ROLL CALL: 5:01 p.m.**

**II. PLEDGE OF ALLEGIANCE**

**III. PUBLIC COMMENT**

- A. Jim Meade reminded Board members about the Art Show downtown as well as the Erie County Self-Advocacy group which meets monthly on the 1<sup>st</sup> Monday at 4:30 at the Board facility.
- B. Megan Etzel introduced Lori Wilken, a new SSA for children ages 3-12.

**IV. APPROVAL OF MEETING MINUTES**

Mr. Howard Collins made a motion to approve the March 17, 2016 Board Meeting minutes. Mr. Bob Wright seconded the motion, with all members in favor, the motion passed.

**V. ANNUAL PLAN/DEPARTMENT REPORT**

A. Strategic Plan – Carrie Beier discussed the handout detailing the progress thus far with the Board's Strategic Plan. A DRAFT data report was also discussed which will be presented again at the August meeting. Eric Kibler recommended that the 4 career paths are defined and included in the section "Numbers of individuals on the path to employment". Board members were asked to review and provide feedback to Carrie. Data will be lined up by quarters.

**VII. BOARD ACTION ITEMS**

- A. Ethics Committee- did not meet
- B. Finance-
  - 1. Finance Committee Report- The Finance Committee met and reported that the budget has been approved. No news has been received from OPERS. Revenues appear a little high due to first of two county tax allotments received. Expenditures are currently running slightly below budgeted amounts.

2. Acceptance of January Financial Report- Mr. Jude Theibert made a motion to approve the March 2016 Finance Report. Ms. Stacie Schmid seconded the motion, with all members in favor, the motion passed.

## **VIII. OLD BUSINESS**

### **A. Policy Review-**

1. Personnel Policies Sections 300 & 400 Ms. Stacie Schmid reported the Board's feedback and some minor formatting changes were made. Mr. Howard Collins made a motion to approve the Personnel Policies 300 & 400 as written. Mr. Don Sieg seconded the motion and, with all members in favor, the motion passed.

## **IX. NEW BUSINESS**

- A. DRO Lawsuit- Carrie Beier discussed the lawsuit from Disability Rights of Ohio (DRO) which was sent to Board members. No specific county boards were named in the lawsuit unless they operate an Intermediate Care Facility for the Mentally Retarded (ICFMR). This is a class action lawsuit and it is expected to be a very long process the outcome of which will be determined by a judge.
- B. COG Provider Development- This is a new position titled "Provider Relationship and Recruitment Specialist" focusing on individual provider recruitment in the 8-county COG region.
- C. Shared Living- This residential option is paid for through an Individual Options (IO) Waiver where a non-related provider opens their home to an eligible individual. The provider is paid a per diem rate based on a completed Developmental Disabilities Profile (DDP). Carrie Beier will show a couple of videos about Shared Living at the next Board meeting.

## **X. Superintendent Report**

*The Superintendent reported on various events and initiatives happening at the Board.*

- Sandusky Register:  
April 3, 2016 "Local College Professor-Doing it Right" article featuring Jeremiah Mykytuk's employment at BGSU. (Andy Ouriel)  
April 12, 2016 "Erie Co. Bd. of DD – Little stars receive red carpet treatment" article featuring young children and families at the County Board's annual event Night to Shine. (Andy Ouriel)
- I attended the following meetings, trainings and activities: Sandusky Kiwanis Meeting, OACBDD State Board of Trustee Meeting, Superintendent Executive Committee Meeting, Erie County DD Family Information meeting, Region 1 Superintendent meeting, Clearwater COG Board meeting, Erie Co. Bd. DD Night to Shine and Erie County Chamber of Commerce Business Expo.
- There has been no confirmation yet from the Federal Centers for Medicare and Medicaid (CMS) regarding the approval of Ohio's - State Transition Plan. Director Martin states Ohio is continuing conversations with CMS and the Department will keep local county boards informed.
- The Ohio Association of County Boards of Developmental Disabilities will be developing a pilot training program for possible use statewide addressing abuse and neglect prevention. The

project will be a collaborative effort between local law enforcement and county boards with an emphasis on techniques and practices to support victims and how to best collaborate between agencies supporting individuals with DD who may have experienced abuse or neglect. Summit and Stark County Boards of DD will be the first counties to pilot the program.

- We are contracting with Ms. Michelle Marcellus (an individual we serve) to assist the County Board in our efforts to enhance some of our internal processes and practices. Ms. Marcellus is a 2005 graduate of Kent State University with a Bachelor degree in Human Development and Family Studies. She will provide consulting services for the Board regarding advocacy, local hiring processes, orientation content, newsletter article development and policy review.
- Attached you will find a copy of the "Thank You" note from Erie County Special Olympics for the Board Donation.
- Attached you will find a copy of the first edition of Clearwater COG **Community Connections Communique** Newsletter. Diane Corso is featured in this edition in the Spotlight section. We are proud to have Diane and the Erie County Community Engagement Department recognized for the great work they are doing and the opportunities they are developing for those we serve. Please read!!!
- In May and September this year we are offering to our staff a Self Defense Training. This training, taught by Greg Hall of North Coast Tactical Training Academy, and participation is voluntary. Information attached.
- Perkins Police Department contacted us to support their application for a Community Relations Grant. This grant will support monthly meetings with the community to where they can voice opinions, concerns, complaints and compliments as well as additional patrols in the residential and retail areas. We provided a letter of support. Perkins Police also invited us to sit on their advisory board for this project, should they be awarded this grant.

#### **XI. EXECUTIVE SESSION-**

Executive began 5:48 p.m. Mr. Don Sieg made a motion to go into Executive Session for matters required to be kept confidential by federal and state law. The motion was second by Mr. Jude Theibert. Roll call vote followed:

Eric Kibler	AYE
Jude Theibert	AYE
Howard Collins	AYE
Stacie Schmid	AYE
Bob Wright	AYE
Don Sieg	AYE

At 6:16 p.m. the Board exited Executive Session.

Mr. Jude Theibert made a motion approving the Erie County Board portion of the revised individual budget of \$137,478.60 for S.R. Mr. Bob Wright seconded the motion and, with all members in favor, the motion passed.

**XII. ADJOURNMENT**

Mr. Howard Collins made a motion to adjourn the Board meeting at 6:18 p.m. The motion was second by Ms. Stacie Schmid and, with all members in favor, the March board meeting was adjourned.

*Stacie Schmid*

5-19-16

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*Recording Secretary*

*Date*