

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live"

Meeting Minutes
September 19, 2013

PRESENT: Eric Kibler, Kay Mackey, Howard Collins, Don Sieg, Jude Theibert, Carrie Beier, and Kristin Braun

VISITORS: Pam Litzenberg, Joe Casey, Diane Corso, Jennifer Kinney, Rachel Malone, Harry Miller, Bob Wright, and Felicia Zendejas,

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Harry Miller the President of the Advocates of Erie County gave the board an update:

- The Erie County Project STIR Program has had a total of 29 graduates in 2013.
- The Erie and Huron County Self Advocates promoted the Good Life Program with a presentation at Tiffin University for the OSDA.
- Erie and Huron County Self Advocates were asked to do an encore presentation on July 19, 2013 at the state wide Project STIR quarterly meeting with Director John Martin in attendance.
- The OSDA/PAR Conference (SYNERGY) will be held in Dublin, Ohio, October 2nd through October 4th. Seven members of the Erie County Self Advocates will be attending this conference. They will pay for their conference and hotel accommodations with funds that they have raised over the last year.
- The Erie County Self Advocates have received a check for \$1,250.00 from Serving our Seniors for their share of profits from the spring luncheon that the Self Advocates held in May.
- Harry Miller has been chosen to be a state trainer for the upcoming Project STIR class that will be held at Maumee Bay State Lodge and Conference Center.
- A Self Advocate group for school age individuals has been developed and they were very busy with activities over this past summer. The school age advocates will begin more fun activities this autumn.

APPROVAL OF MEETING MINUTES

A Motion was made by Eric Kibler to table the August 15, 2013 minutes until the October 17, 2013 board meeting, to include information that was discussed at the August meeting not included in the written minutes. The motion was second by Howard Collins with all other members in favor the motion carried.

DEPARTMENT REPORTS

Transportation Department

Diane Corso reviewed the Transportation department report and shared that several Erie county board employees and Huron county board employees are assisting with driving during the month of September.

Community Connections

Pam Litzenberg reviewed the Community Connections Department report. She will be attending the next Service and Support Administrator (SSA) meeting to talk to the SSA's about transportation needs for independent outings.

BOARD ACTION

A. ETHICS COMMITTEE

The Ethics Committee did not meet.

A. FINANCE

Mr. Ken Albert will be taking a look at June and July 2013 board packets to review the data in the finance section to make sure that it is correct. Mr. Albert will review any discrepancies with the Finance Committee and the Board at the next scheduled meeting, October 17, 2013.

Mr. Jude Theibert made a motion to approve the Financial Report and the motion was seconded by Ms. Kay Mackey. With all members in favor the motion carried.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO RLS AND ASSOCIATES, INC.

RESOLUTION # 09-17-2013

The Erie County Board of DD met this 19th DAY OF SEPTEMBER, 2013. Eric Kibler introduced the following resolution and moved it's adoption:

WHEREAS, RLS AND ASSOCIATES, INC., requires payment for goods and/or services Provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES:

THAT THE RLS AND ASSOCIATES, INC. is herewith approved for payment in the amount of **\$4,063.26 (Four Thousand Sixty-Three Dollars and 26/100 Cents)** provided for the Erie County Board of Developmental Disabilities out of appropriation account **#20110-6500-530000 (Contracted Services)**.

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of the Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Howard Collins second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	AYE
Kay Mackey	AYE
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE

Adopted: YES

Absent: Connie Balek and David Stuck

RESOLUTION OF THE ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES FOR THE PURPOSE OF AUTHORIZING PAYMENT TO RLS AND ASSOCIATES, INC.

RESOLUTION # 09-18-2013

The Erie County Board of Developmental Disabilities met this 19th DAY OF SEPTEMBER, 2013.

Eric Kibler introduced the following resolution and moved its adoption:

WHEREAS, RLS AND ASSOCIATES, INC., requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES:

THAT THE RLS AND ASSOCIATES, INC., is herewith approved for payment in the amount of \$8,957.97 (Eight Thousand Nine Hundred Fifty Seven Dollars and 97/100 Cents) provided for the Erie County Board of Developmental Disabilities out of appropriation account #20110-6500-530000 (Contracted Services).

THAT the Erie County Board of Developmental Disabilities hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Ms. Kay Mackey second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	- - -	(Mr. Sieg stepped out to take a phone call – No vote)
Kay Mackey	AYE	
Howard Collins	AYE	
Eric Kibler	AYE	
Jude Theibert	AYE	

Adopted: YES

Absent: Connie Balek and David Stuck

OLD BUSINESS

- HOUSING UPDATE

Hartung is working on title work and the closing date for the homes might be as early as mid-October.

- TRANSPORTATION

- Diane stated that several of the older ECBDD vans will be sold on gov.deals. County items are put out to bid on gov.deals based on the minimum based price of that particular item.
- The Transportation Department has two part time drivers with two new drivers coming on October 2, 2013.

NEW BUSINESS

Carrie Beier introduced Rachel Malone the new Director of Business Services. Ms. Malone will begin her new position on October 1, 2013. Mr. Ken Albert will continue as a mentor as appropriate and provide consultation services as well as cost report services.

Jude Theibert made a motion to request the Appointing Authority to remove board member Connie Balek from the Board because she has missed four meetings in 2013 and that is a violation of the appropriate state law and our Board's By-laws. *Kay Mackey second the motion and roll call vote followed:*

Eric Kibler	AYE
Kay Mackey	AYE
Howard Collins	AYE
Jude Theibert	AYE
Don Sieg	NYE
Approved	YES

SUPERINTENDENT REPORT

Carrie Beier reviewed her September Superintendent Report:

- Employment First initiative is being developed through the State and locally we will be putting together a plan to identify local outcome and activities. The SSA Department will be developing a policy, sharing information and communicating with the board as we move forward. Ms. Beier asked the Board to review the Employment First/Partnership for Employment handout for additional statewide information.
- Contract negotiations are in process and moving along well it is our hope we will be through the final points in early October.
- DODD ACCREDITATION – We have completed and submitted our application for the five year DODD Accreditation and are waiting determination.
- Proposed Board Training: The board chose to have training on Self Determination. This training date to be determined and possibly as early as the next board meeting in October.
- The management team has met with *McGohen-Brabender* regarding the county board health insurance renewal for 2014. We have tentatively budgeted for a 15% increase but we are unsure of rates for the upcoming year due market factors and Obama Care. The Health Care Committee will be meeting and open enrollment will begin in October.

ADJOURNMENT

Mr. Jude Theibert made a motion to adjourn the Board meeting at 6:12 pm. This motion was seconded by Mr. Howard Collins and with all members in favor the meeting was adjourned

Kay Mackey
Recording Secretary

10/17/13
Date