

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live"*

**Meeting Minutes**  
**September 18, 2014**

**PRESENT:**

Eric Kibler, Kay Mackey, Don Sieg, Howard Collins, Jude Theibert, Stacie Schmid, Carrie Beier, Rachel Malone and Kristin Braun

**VISITORS:**

James Meade, Sharon Travis, Diane Corso, Felicia Zendejas, Martha Idol Huber, Dave Thompson, Dick Naegele, Marlis Rock, Gina Kurtz, Angela Kurtz, and Carol Peck.

**CALL TO ORDER AND ROLL CALL: 5:00 pm**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

James Meade a member of the Self Advocates of Erie County presented the board with a monthly update:

- Jim Meade announced that the Self Advocates of Erie County will be sponsoring a Halloween Dance on Saturday, November 1, 2014 from 5:00 pm until 8:00 pm in the ECBDD gym. Admission cost will be \$5.00 and will include dinner, drinks and dessert.

**APPROVAL OF MEETING MINUTES**

*A Motion was made by Mr. Jude Theibert to approve the August 21, 2014 meeting minutes, second by Mr. Howard Collins and the motion carried.*

**DEPARTMENT REPORTS**

Sharon Travis the Director of Individual and Family Supports (IFS) reviewed with board members her quarterly report for the IFS Department. Ms. Travis stated that all the open IFS positions have been filled. All the new SSA's are all being trained and working toward obtaining their required certifications.

**BOARD ACTION**

**A. ETHICS COMMITTEE**

*The Ethics Committee reviewed the following Financial Resolution and recommended.*

**RESOLUTION # 09-40-2014**

The following provider has been selected by an individual and their family to provide services through an Individual Budget. The individual is a new providers of services for whom the Board does not have a current signed contract. The contract listed below will result in payment of the Board to an immediate family member of an eligible individual. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board.

*Ms. Stacie Schmid made a motion to authorize the Superintendent to approve the contract for Laura Adkins, Ms. Kay Mackey second the motion with all members in favor the motion carried.*

**B. FINANCE**

*Mr. Jude Theibert made a motion to approve the August 2014 Finance Report, second by Ms. Kay Mackey and with all members in favor the motion carried.*

**C. THEN & NOW**

**RESOLUTION # 09-39-2014**

This **THEN and NOW resolution** confirms that the DD Board had sufficient money in the budget at year end **2013 (THEN)** and also has sufficient money in the expense line item in **2014 (NOW)** to pay this invoice. The resolution authorizes payment to **Meyer Design, Inc.** for **reimbursement of August 27, 2013 services invoice #6667** in the amount of **\$2,075.00 – Two Thousand and Seventy-five Dollars and 00/100 Cents.**

**RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO MEYER DESIGN, INC.**

The Erie County Board of DD met this **18<sup>th</sup> DAY OF DEPTEMBER, 2014.** Mr. Eric Kibler introduced the following resolution and moved its adoption.

**WHEREAS, MEYER DESIGN, INC. (Reimbursement of August 27, 2013 services invoice #6667) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:**

**THAT, MEYER DESIGN, INC. is herewith approved for payment in the amount of \$2,075.00 (Two Thousand and Seventy-five Dollars and 00/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6520-530000 2014 Building Services Contracted Services Line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

**Mr. Jude Theibert second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:**

Don Sieg	AYE
Kay Mackey	AYE
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE
Stacie Schmid	AYE

**Adoption:** YES

*Excused absence: David Stuck*

### **OLD BUSINESS**

Nothing to report.

### **NEW BUSINESS**

Nothing to report.

### **SUPERINTENDENT REPORT**

- The Erie County Board of DD hosted a Parent Networking meeting with Peggy Martin, Parent Advocate for DODD (Ohio Department of Developmental Disabilities) on August 27, 2014 at 5:30 pm. Peggy shared information about Parent Networking Opportunities, Family Chat, Family Advocacy, Employment First Initiative and other miscellaneous information. Approximately 35 people were in attendance. The Individual and Family Supports Department will schedule another Family Networking opportunity in October 2014.
- Carrie Beier attended the following meetings, trainings and activities: The August Erie County Self Advocate meeting; OACB Board Member Training; September Family Initiative of Huron County (housing) Board meeting; Erie County Corrections Quarterly Meeting; DODD EI Erie County Site Visit; FCFC Executive Committee Meeting; Monthly Superintendents Association Meeting; and DODD/OACB Non Medical Transportations workgroup.
- Management Team and stakeholders met with Mel Marsh to continue our work on updating our strategic plan goals and objectives. The Management team will meet with Mel in October to finalize our work.
- We have begun our annual health insurance renewal process with our broker McGohen Brabender. Erie County has gone out to bid with approximately 5 carriers.
- Since 2013 Ohio Department of Developmental Disabilities, County Boards, Provider Associations', Advocacy Agencies, Advocates and Families have been participating in various work groups to address current concerns related to funding mechanism's, structure and other fundamental aspects of Ohio's DD service delivery model. These committees and workgroups will provide feedback and suggestions to be considered and incorporated into the Department of Developmental Disabilities Long Term Plan, CMS Transition Plan and Conflict Free Case Management Plan. DODD will be putting out for comment their draft plan in the next few months. I will share this document when it is available. All County Board Superintendents have been and continue to meet and share local feedback and concerns.
- Board member, Stacie Schmid and Carrie Beier attended the OACB sponsored Board Member training on August 28<sup>th</sup>. OACB, DODD and other stakeholders shared information on Ohio Systems

Transformation planning CMS Rule, Olmstead Act and other related topics of importance and related to future system change. (Carrie provided a handout)

- Board Trainings/Activities: October – EI/HMG/SSA Departmental Training with staff from each department; November – Ohio County Board Association – Bridget Gargan.

### **EXECUTIVE SESSION**

Mr. Eric Kibler made a motion to go into Executive Session at 6:22 pm to consider the appointment, employment, dismissal discipline, promotion, demotion or compensation of a public employee; to discuss pending or imminent court action with the board's attorney; and to prepare, conduct or review collective bargaining strategy. The motion was second by Ms. Kay Mackey. A roll call vote followed:

Eric Kibler	AYE
Jude Theibert	AYE
Kay Mackey	AYE
Howard Collins	AYE
Don Sieg	AYE
Stacie Schmid	AYE

*Excused Absence: David Stuck*

*Motion carried to enter into Executive Session at 6:22 pm.*

*The Board exited Executive Session at 7:29 pm.*

***Mr. Jude Theibert made a motion to approve the 2014 Management Contracts; the motion was second by Ms. Stacie Schmid and with all in favor the motion carried. A roll call vote followed:***

Eric Kibler	AYE
Howard Collins	AYE
Kay Mackey	AYE
Don Sieg	AYE
Jude Theibert	AYE
Stacie Schmid	AYE

**Approved YES**

*Excused Absence: David Stuck*

### **ADJOURNMENT**

*Ms. Kay Mackey made a motion to adjourn the Board meeting at 7:31 pm. The motion was second by Mr. Jude Theibert and with all members in favor the meeting was adjourned.*

*Kay Mackey*  
Recording Secretary

Date

*11/20/14*