

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Kaleidoscope Center conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

**“The Erie County Board of Developmental Disabilities supports people and
their families in making choices to pursue the lives they want to live”**

Meeting Minutes
October 18, 2012

PRESENT: Eric Kibler, David Stuck, Kay Mackey, Don Sieg, Howard Collins, Jude Theibert,
Carrie Beier, Jackie Riedy and Kristin Braun.

VISITORS: BriAnne Holtz, Kelly Hlavin, James Meade, Cindy London, Carly Sabo, Harry Miller, Lisa Bilger,
Mike Metzger, Pam Litzenberg, Joe Casey, Bob Wright, Jeff Hartman, Chris Collins, Carol Collins,
Gloria Tiller, Norm and Darlene Bilger, Sharon Travis, Diane Corso, and Eric Wightman.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Jude Theibert to approve the September 20, 2012 Meeting Minutes, seconded by Ms Kay Mackey with all in favor the motion carried.

PUBLIC COMMENT

Self Advocates of Erie County

Mr. Harry Miller introduced himself and talked to the board about the OSDA PAR Conference that was held in Columbus October 3rd through the 5th. Mr. Miller then asked each member of the Self Advocates (in attendance) to introduce themselves and talk a little about their experience attending OSDA PAR Conference. Carly Sabo, Joe Casey, Chris Collins, Gloria Tiller, James Meade, Lisa Bilger and Mike Metzger each stood up and talked about their experience attending the Conference. Also, Mr. James Meade presented a slide show with pictures that were taken at the OSDA PAR Conference.

Ms Beier recognized Mr. Joe Casey for being awarded the Steve Cooley Award and Heather Tkach receiving the EDSY Award at the OSDA PAR Conference.

Transition Event

SSA Kelly Hlavin and BriAnne Holtz distributed information and gave a brief update to the board about the Transitions Developmental Disabilities Waiver (TDD) and the “Transition Night” event with families at the County Board that was held October 1, 2012.

DEPARTMENTAL REPORT

Transportation & Community Connections Report

The board reviewed the Transportation, Community Connection, and Self Determination reports that were attached in their board packets.

BOARD ACTION

A. ETHICS COMMITTEE

The Ethics Committee didn't meet this month.

B. FINANCE

1. Finance Committee Report

Mr. Jude Theibert made a motion to approve the Financial Report, seconded by Mr. David Stuck, all were in favor and the motion carried.

2. THEN & NOW Treasurer State of Ohio/Erie County Commissioners

The Erie County Commissioners require a Board THEN and NOW resolution for expenses exceeding \$5,000 that are being submitted for payment without a previously encumbered purchase order. We have two THEN and NOW resolutions this month.

Resolution # 10-14-2012

Treasurer, State of Ohio \$17,168.66

- a. Tiffin Developmental Center submitted an invoice in September, 2012 for services provided December, 2011 – June, 2012. This THEN and NOW resolution confirms that the DD Board had sufficient money in the budget at year end 2011 (THEN) and also has sufficient money in the expense line item in 2012 (NOW) to pay this invoice.

Resolution # 10-15-2012

Erie County Commissioners \$10, 528.82

- b. The Erie County Commissioners submitted an invoice for fuel and we did not have sufficient funds remaining in the purchase order to cover the entire invoice so had to encumber an additional purchase order for the remainder of the year. This THEN and NOW resolution confirms that the DD Board had sufficient money in the budget in September when the purchase was made (THEN) and also has sufficient money in the expense line item in October (NOW) to encumber the purchase Order.

OLD BUSINESS

Superintendent Search

Mr. Howard Collins stated that the committee has interviewed (5) five applicants for the Erie County Superintendent position. The committee will choose (3) three of these applicants for second interviews. Second interviews will be held in November.

