

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Kaleidoscope Center conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

**“The Erie County Board of Developmental Disabilities supports people and
their families in making choices to pursue the lives they want to live”**

Meeting Minutes
November 15, 2012

PRESENT: Eric Kibler, Kay Mackey, Howard Collins, Jude Theibert, Carrie Beier, and Kristin Braun.

VISITORS: Heather Tkach, Jessica Smith, Bob Wright, Diane Corso, Sharon Travis, Loria Ritchart, and Eric Wightman

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Jude Theibert to approve the October 18, 2012 Meeting Minutes, seconded by Mr. Howard Collins with all in favor the motion carried.

PUBLIC COMMENT

EDSY Award Winner

Ms Beier recognized Ms Heather Tkach for the EDSY Award she received at the OSDA/PAR Conference in October. Ms Tkach was one of 6 individuals statewide who received an EDSY Award.

New Service and Support Administrator (SSA)

Sharon Travis introduced the new Service and Support Administrator (SSA) Loria Ritchart. Ms Ritchart started her position on November 2, 2012.

DEPARTMENTAL REPORT

Facility Report

The board reviewed Mr. Kevin Ferback's Facility Report. Mr. Theibert stated that he would like Mr. Ferback's Capital Improvement Plan ready by the next board meeting (December 20, 2012) to help prepare the 2013 budget. The Board would also like the Facility Report format to be reviewed for clarity of information being reported.

MUI/UI Report

Diane Corso reviewed the MUI/UI Report that was enclosed in the board packet. Mr. Theibert stated that he would like to see written on the report more information on the cases as to when they have been resolved. Diane Corso said that the report could include more info on trends and patterns with a number graph that indicates if there have been any drastic changes.

BOARD ACTION

A. ETHICS COMMITTEE

The Ethics Committee did not meet.

B. FINANCE

1. Finance Committee Report

Mr. Jude Theibert made a motion to approve the Financial Report, seconded by Ms Kay Mackey all were in favor and the motion carried.

Budget Process

The board agreed to schedule an extra Finance Committee meeting Tuesday, December 11, 2012, 4:30 pm until 6:00 pm.

OLD BUSINESS

Housing Update

Diane Corso said that the ARC homes are being appraised; they are basing the appraisals on the value of similar homes in the area. This information will be reviewed to make appropriate bids to the bank on these homes.

Interim Superintendent Report

Ms Beier submitted her Interim Superintendent Report to the board and reviewed the activities of the past month as well as the upcoming events. Ms Beier will be attending the OACB Annual Convention the beginning of December, 2012.

Mr. Jude Theibert made a motion for Carrie Beier to represent the Erie County board members at the OACB Annual Convention, seconded by Ms Kay Mackey with all in favor the motion carried.

NEW BUSINESS

Draft of 2012 Operating Plan

Ms Carrie Beier reviewed the Draft of the 2013 Operating Plan with the board members and asked the board members to take time this next month to review. Ms Beier stated that she would like to put the 2013 Operating Plan on next month's board agenda for approval.

EXECUTIVE SESSION

Ms Kay Mackey made a motion to go into Executive Session at 6:05 pm to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee, seconded by Jude Theibert.

A roll call vote followed:

Eric Kibler	AYE
Howard Collins	AYE

Kay Mackey AYE
Jude Theibert AYE

Approved YES

Absent: Connie Balek, Don Sieg, and David Stuck

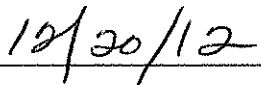
The board exited Executive Session at 6:20 pm.

Mr. Jude Theibert made a motion to authorize the interim superintendent to schedule two special board meetings in December, 2012 (dates to be announced) for the purpose of interviewing candidates for the superintendent position, seconded by Mr. Howard Collins and with all in favor the motion carried.

ADJOURNMENT

Ms Kay Mackey made a motion to adjourn the Board meeting at 6:20 pm seconded by Mr. Jude Theibert and with all in favor the meeting was adjourned.


Recording Secretary


Date