

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities supports people and
their families in making choices to pursue the lives they want to live"*

**Meeting Minutes
November 25, 2013**

PRESENT:

Eric Kibler, David Stuck, Kay Mackey, Howard Collins, Jude Theibert, Carrie Beier, and Kristin Braun.

VISITORS:

James Meade, Bob Wright, Diane Corso, Eric Wightman, Kevin Ferback, Rachel Malone, Felicia Zendejas and Pam Litzenberg.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

James Meade a member of the Self Advocates of Erie County presented the board with a monthly update:

- The annual Halloween dance held on November 1st had a great turn out with over 100 individuals and staff members attending.
- Mr. Meade thanked the Huron Eagles for sponsoring a spaghetti dinner on November 10th with all proceeds going to the Self Advocates of Erie County. Kay Mackey stated the Huron Eagles made \$350 for the Self Advocates and they are planning another dinner in the spring with proceeds going to the Self Advocates.
- Jeb and Heather McFarlin attended the statewide Project STIR training at Maumee Bay State Park last week. With the addition of Jeb and Heather McFarlin, Erie County now has six certified Project STIR Trainers.
- The next Self Determination meeting will be held on Tuesday, December 10th at Ryan's Buffet.

APPROVAL OF MEETING MINUTES

A Motion was made by Mr. Jude Theibert to approve the October 17, 2013 meeting minutes, second by Mr. Howard Collins and with all in favor the motion carried. Mr. Eric Kibler abstained from the vote.

DEPARTMENT REPORTS

Kevin Ferback and Eric Wightman reviewed their departmental reports that were included in the packet with board members.

BOARD ACTION

A. ETHICS COMMITTEE

Financial Resolution # 11-21-2013

The following providers have been selected by an individual and their family to provide services through an individual budget. The providers listed have a signed 2013 contract. The contracts listed below will result in payment by the Board greater than \$25,000 in 2014. This resolution authorizes the superintendent to sign the service contract on behalf of the board. Services may be provided to this and any other individual that may select them to provide services.

Providers greater than \$25,000

- Ability Works
- AM/PM 24/7 Taxi
- Best Bet Transportation
- City of Sandusky
- City Service Transportation
- Dependable Shuttle
- Erie Residential Living
- First Choice of Ohio
- Goodwill Industries
- Majestic Taxi
- Partners in Community
- Renaissance House
- Rising Sun Centers
- Lucy Idol Centers

Mr. Howard Collins made a motion for the superintendent to sign the service contracts for the list of Providers (above) selected by individuals and their families to provide services in 2014 through individual budgets, second by Ms. Kay Mackey and with all members in favor the motion carried.

Financial Resolution # 11-22-2013

The following providers have been selected by an individual and family to provide services through an individual budget. The providers listed have a signed 2013 contract. The contracts listed below will result in payment by the Board to an immediate family member of an individual eligible for county board services. This resolution authorizes the superintendent to sign the service contract on behalf of the board. Services may be provided to this and any other individual that may select them to provide services.

PROVIDER	RELATIONSHIP
Beverick, Joseph	Uncle

Burkhardt, Judith	Sister
Burel, Jordan	Sister
Burger, Ruth	Grandparent
Butler, Velma	Grandparent
Carson, Barb	Parent
Cassel, Lisa	Sister
Chapman, Tracy	Step-sister
Davis, Sequinsce	Niece
Dreschel, Allison	Sister
Edwards, Nathan	Brother
Fleming, Shasta	Niece
Foos, Gail	Grandparent
Gonzales, Hayley	Sister
Grimes, Michelle	Grandparent
Lawrence, Stephanie	Sister
Lee, James	Brother
Lowry, Sheila	Aunt
Lutz, Kimberly	Aunt
Maclean, Dean	Sister
Mapus, Connor	Cousin
McCune, Andrea	Sister
McGill, Sharon	Aunt
Mitchell, Lyndsey	Sister
Ried, Jennifer	Sister/Cousin
Roth, Julie	Sister
Sowder, Jessica	Sister
Sugaski, Glenda	Sister
Tran, Jacquelyn	Sister
Ward, Bonnie	Grandparent
Warren, J. Jeff	Brother
Warren, James	Brother
Wobser, Anthony	Brother
Wobser, Dominic	Bother
Wolff, David	Uncle

Mr. Eric Kibler made a motion for the superintendent to sign the service contracts for providers listed (above) that have been selected by an individual and their family to provide services through an individual budget, second by David Stuck and with all members in favor the motion carried. Mr. Howard Collins abstained from the vote.

B. FINANCE

Mr. Jude Theibert made a motion to approve the October 2013 Finance Report second by Mr. David Stuck and with all members in favor the motion carried

Resolution # 11-20-2013

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO G & B ELECTRIC COMPANY.

The Erie County Board of DD met this 25th DAY OF NOVEMBER, 2013.
Eric Kibler introduced the following resolution and moved its adoption:

WHEREAS, G & B ELECTRIC COMPANY, requires payment for goods and/or services provided;
NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT THE G & B ELECTRIC COMPANY is herewith approved for payment in the amount of **\$23,170.00 (Twenty Three Thousand, One Hundred Seventy Dollars and 00/100 Cents)** provided for the Erie County Board of DD out of appropriation account **#20110-6500-540100 (Building Capital Services.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the Public, in full compliance with the applicable legal requirements of the Revised Code.

David Stuck second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Stuck	AYE
Kay Mackey	AYE
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE

ADOPTED **YES**

Absent: Don Seig

OLD BUSINESS

HOUSING ACQUISITION

RESOLUTION # 11-23-2013

This Master Contract for Housing Acquisition, Development and Management Services is entered into on the 25th day of November, 2013 by and between the Erie County Board of Developmental Disabilities, located at, 4405 Galloway Road and Family Initiative of Huron County Inc., located at 306 South Norwalk Rd. W, Norwalk, Ohio 44857 for the provision of housing acquisition, development and management services by the Corporation.

David Stuck made a motion to authorize the Superintendent to enter into a Master Contract for Housing Acquisition, Development and Management Services with Family Initiative of Huron County, Inc., second by Ms. Kay Mackey and with all in favor the motion carried

PROPERTY MANAGEMENT AGREEMENT

RESOLUTION # 11-24-2013

This property Management Agreement ("Agreement") is entered into on this 25th day of November, 2013 by and between the Erie County Board of Developmental Disabilities, 4405 Galloway Road, Sandusky, Ohio 44870, Family Initiative of Huron County, Inc., 306 South Norwalk Road West, Norwalk, Ohio 44857, and North Coast Community Homes, 14221 Broadway Ave., Cleveland, Ohio 44125.

David Stuck made a motion to authorize the Superintendent to enter into a Property Management Agreement between the Erie County Board of DD, Family Initiative of Huron County, Inc., and North Coast Community Homes second by Mr. Howard Collins and with all in favor the motion carried.

POLICIES

Carrie Beier presented board members with several policies to review over the next several weeks.

- Early Intervention for Children Birth up to Age three (Motion/Resolution)
- Funding for Individuals with Comprehensive Needs
- Administration of Social Networking

EX OFFICIO BOARD MEMBER

Carrie is working with Mr. Steve Postalakis and looking at the Ohio Revised Code and collecting information on having an ex officio board member serve on this board. Ms. Beier plans on bringing this information to this board by February, 2014.

NEW BUSINESS

The Ohio County Board Association Conference Delegate

The Ohio County Board Association will be holding their annual conference on December 4th, 5th and 6th in Columbus, Ohio. Mr. David Stuck made a motion to have Ms. Carrie Beier serve as the delegate representing the Erie County Board of DD second by Ms. Kay Mackey. This motion carried with all members in favor.

New Board Member

Ms. Beier stated that she has had a few people interested in serving on the board. She will be contacting those interested to see if they would like their names submitted to Judge Beverly K. McGookey for appointment.

GOALS

Mr. Kibler will be emailing preliminary goals that the board members have created for the Erie County Board of DD Superintendent Carrie Beier to review. The Board Members would like to finalize them at the board meeting in December.

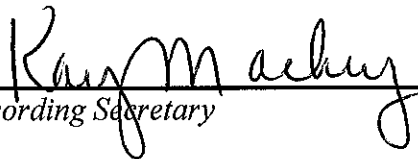
SUPERINTENDENT REPORT

Carrie Beier reviewed her November Superintendent Report:

- The OEA Association will be meeting to vote on the Supposal of proposed contracts on Tuesday, 12-3-2013.
- The Healthcare package was finalized and implemented. The board is offering 2 packages for employees to pick from HSA and PPO.
- Management is meeting and developing a Wellness Program.
- The Board had 2 recent articles in the Sandusky Register highlighting the success of children with disabilities.
- The Ohio Board Association will be holding their annual conference on December 4, 5, and 6 in Columbus, Ohio.
- The 5th Annual Santa Workshop is scheduled for December 7, 9:00 am until noon with a Pancake Breakfast in collaboration with the Sandusky Lion's Club.
- On November 14, 2013 Ms. Beier presented a semi annual report to the Erie County Commissioners.
- Ms. Beier has attended the Superintendent Executive Committee, EI Leadership Committee, Leadership Erie County, Clearwater COG Board Meeting, Clearwater COG Management Training, Region 1 Superintendent Meeting, Family Initiative of Huron Meeting and OACB Superintendent Classes.

ADJOURNMENT

Mr. David Stuck made a motion to adjourn the Board meeting at 6:15 pm. This motion was second by Ms. Kay Mackey and with all members in favor the meeting was adjourned.


Recording Secretary


Date