

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Kaleidoscope Center conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

“The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live”

Meeting Minutes
May 24, 2012

PRESENT: Eric Kibler, David Stuck, Jude Theibert, Howard Collins, Kay Mackey, Lisa Guliano
Jackie Riedy and Diane Corso

VISITORS: Carrie Beier, Sharon Travis, Dan Ohler, and Eric Wightman.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

The board members entered into Executive Session at 4:31 pm to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

A motion was made by David Stuck to enter into Executive Session at 4:31 pm seconded by Kay Mackey and a roll call followed:

Eric Kibler	AYE
David Stuck	AYE
Kay Mackey	AYE
Howard Collins	AYE
Jude Theibert	AYE

*Don Sieg entered Executive Session at 4:35 pm.

Board members exited Executive Session at 5:32 pm.

PUBLIC COMMENT

No comment.

DEPARTMENTAL REPORT

Board members reviewed Kemmes Key's MUI Report and Kevin Ferback presented his departmental report. Mr. Ferback stated that the Double S modifications should start next month (June) and the asphalt project will go back out for bid due to the other bids over the estimated proposal. These bids should be available next month.

BOARD ACTION

A. Action Following Executive Session

A motion was made by Jude Theibert to officially accept the resignation of Superintendent, Lisa Guliano effective July 1, 2012, seconded by Kay Mackey and with all members in agreement the motion carried.

On a motion made by David Stuck and seconded by Kay Mackey; Carrie Beier was appointed as Interim Superintendent and authorized to enter into an Interim Superintendent contract effective July 1, 2012 in addition to her existing duties as Director of Early Childhood Services. This motion carried with all in favor.

B. Ethics Committee

The Ethics Committee did not meet this month.

C. FINANCE

1. Finance Committee Report

After reviewing the Finance Report Jude Theibert made a motion to approve the Financial Report, seconded by David Stuck, all were in favor and the motion carried.

2. Resolution # 05-08-2012

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO SCOTT J. MULARONI , REGISTERED ARCHITECT.

The Erie County Board of Developmental Disabilities met this **24th DAY OF MAY, 2012.**

Kay Mackey introduced the following resolution and moved its adoption:

WHEREAS, SCOTT J. MULARONI, REGISTERED ARCHITECT is herewith approved for payment in the amount of \$6,200.00 (Six Thousand Two Hundred Dollars and 00/100 cents) provided for the Erie County Board of DD out of appropriation account #20110-6500-540100 (Construction Projects).

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised code.

David Stuck second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	AYE
David Stuck	AYE
Kay Mackey	AYE
Connie Balek	ABSENT
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE

Adopted: YES

3. Approval of Multi-year management Contract

Eric Wightman – Business Office Systems Manager

Kay Mackey motioned to approve multi-year (2 year) contract with Eric Wightman, seconded by David Stuck with all in favor the motion carried.

4. Report on Transportation

Jackie Riedy provided the breakdown for transportation costs and Lisa Guliano explained that the figures were shared with our partners in transportation. The City of Vermilion contract will end December 31, 2012 and the Serving Our Seniors (SOS) contract will be ending September 30, 2012 with discussion of entering into a new contract with new rates taking place over the next several weeks. SOS has been notified of the rate increase that will be effective October 1, 2012 and they are reviewing options and the impact to their budget.

5. **Attorney General’s Opinion – COG and CBDD Funds**

The Honorable David Kelley reviewed a question submitted and in his opinion the COG Funds are being held correctly. He provided a Syllabus:

A regional council of county boards of developmental disabilities may receive and hold state money otherwise payable to a member county board of developmental disabilities that the member county board, pursuant to R.C. 5126.13, directs be disbursed directly to the regional council.

A regional council of county boards of developmental disabilities may invest the moneys of the regional council as authorized by the Uniform Depository Act, R.C.135.01-22. A regional council of county boards of developmental disabilities lacks statutory authority to invest its moneys in the publicly-traded stocks and bonds of for –profit corporations.

C. **POLICY**

1. **Policy Committee Report**

Mr. David Stuck thanked both Kay Mackey and Jude Theibert for all the hard work they put into looking over the Policies and Procedures.

2. **Approval of Personnel Manual**

On a motion made by Jude Theibert and seconded by David Stuck the Erie County Board of Developmental Disabilities Personnel Manual was approved, with all in favor the motion carried.

3. **Approval of Building & Conference Room Policy/Guidelines**

A motion was made by Jude Theibert to approve the Building and Conference Room policy/Guidelines, seconded by Don Sieg, all members were in favor motion carried.

4. **Approval of Emergency Operations Procedures**

The Emergency Operations Policy and Procedures were pulled for approval to allow more time for review. Comments can be submitted to policy committee members. The procedures will be voted on in June.

OLD BUSINESS

A.) Housing Update

A handout was provided to board members and reviewed. The handout (report) gave a summary of the property inspections for six homes owned by ARC in detail, estimates of costs associated with completing any major repairs that are needed to the homes, and safety hazards.

NEW BUSINESS

Nothing to report.

SUPERINTENDENT REPORT

Ms Lisa Guliano's report was reviewed and summarized.

ADJOURNMENT

Jude Theibert made a motion to adjourn the meeting at **6:25 pm** seconded by David Stuck, and with all in favor, the meeting adjourned.

Recording Secretary

Date