

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live"*

**Meeting Minutes**  
**May 16, 2013**

**PRESENT:** Eric Kibler, David Stuck, Kay Mackey, Connie Balek, Howard Collins, Don Sieg, Jude Theibert, Carrie Beier, and Kristin Braun.

**VISITORS:** Diane Corso, Kevin Ferback, Pam Litzenberg, Brittany Spieker, Sharon Travis, and Eric Wightman.

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

A Ohio Business College (OBC) class was introduced they were in attendance to observe a county board meeting as part of their learning experience.

Pam Litzenberg introduced Brittany Spieker one of the members of the Erie County Self Advocates. They informed the board about the success of the "sold out" Senior Banquet that the Erie County Self Advocates worked. Ms. Litzenberg and Ms. Spieker reminded the board about the Erie County Self Advocate's garage sale that will be held in the gym here at the Erie County Board of DD this coming weekend; Friday, May 31<sup>st</sup>, 9:00 am until 3:00 pm and Saturday, June 1<sup>st</sup>, 9:00 am until 2:00 pm. Also, if you would like to donate items for the garage sale, they can be dropped off at the Erie County Board of DD, 4405 Galloway Road, Sandusky, Ohio 44870. If you have large items, please call Kristy Ferback or Joe Casey.

**APPROVAL OF MEETING MINUTES**

*After a correction was made on a board members name in last months minutes a motion was made by Ms. Kay Mackey to approve the April 18, 2013 meeting minutes. David Stuck seconded the motion and all members were in favor. The motion carried.*

**DEPARTMENT REPORTS**

Kevin Ferback reviewed his facility report with board members and his "new" format that he will be using for his facility report in the future.

## **BOARD ACTION**

### **A. ETHICS COMMITTEE**

The Ethics Committee met and reviewed the direct service contract (s) and recommended approval.

### **FINANCIAL RESOLUTION # 05-12-2013**

The following provider has been selected by an individual and their family to provide services through an Individual Budget. The individual is a new provider of services for whom the Board does not have a current signed contract. The contract listed below will result in payment by the Board to an immediate family member of an eligible individual. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board. Services may be provided to this and any other individual that may select them to provide services.

*A motion was made by Mr. Howard Collins to authorize the Superintendent to approve the contract with Dean Maclean, Ms. Kay Mackey seconded the motion and all members, were in favor. This motion carried.*

### **B. FINANCE**

Ms. Carrie Beier introduced Mr. Ken Albert, a consultant that the board will be contracting with for a Business Manager in the Finance Department until the Director of Business Finance position can be filled.

#### **Acceptance of Finance Report**

*Mr. Jude Theibert made a motion to approve the Financial Report and this was seconded by Ms. Connie Balek. All members were in favor, and this motion carried.*

#### **ECBDD employee position update**

Carrie Beier reviewed the most up to date ECBDD employee position chart with the board members and stated that Administration has been busy posting positions and conducting interviews for vacant positions.

## **OLD BUSINESS**

### **Committee Appointments**

*After review of the Committee Appointments that the board voted upon at the January 17, 2013 meeting (January's vote requested a review of the committees once a full board was present), a motion was made by Mr. Don Sieg to keep the Committee Appointments the same, seconded by Mr. David Stuck. The motion carried with all in favor.*

#### **2013 Committee Appointments**

- |            |   |
|------------|---|
| A. Ethics  | Don Sieg, Howard Collins and Connie Balak   |
| B. Finance | Eric Kibler, David Stuck, and Jude Theibert |
| C. Policy  | Jude Theibert and Kay Mackey                |
| D. Appeals | Howard Collins, Kay Mackey, and David Stuck |
-

**HOUSING UPDATE**

The Family Initiative of Huron County Board has received correspondence back from the Arc of Erie County regarding the transfer of the properties currently titled to them. Steve Postalakis will be contacting the Arc of Erie County on the Board's behalf to discuss and clarify the letter received from the Arc and issues surrounding the homes. Further information will be provided to the board as it becomes available.

**NEW BUSINESS**

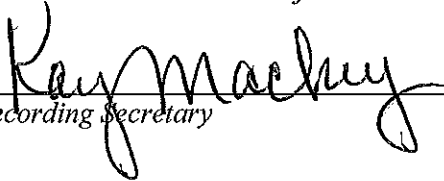
Mr. Jude Theibert distributed a copy of a section from the Board "By Laws" encouraging board members to be mindful of the attendance rules established by Ohio Revised Code, section 5126.0213; subject to sections 5126.0214 and 5126.0216.

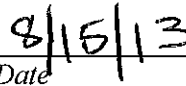
**SUPERINTENDENT REPORT**

Ms. Beier reviewed the Superintendent Report that she distributed to board members at the meeting.

**ADJOURNMENT**

*Mr. Eric Kibler made a motion to adjourn the Board meeting at 6:30 pm and seconded by Mr. David Stuck. All members were in favor. The meeting was adjourned.*

  
Recording Secretary

  
Date