

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Kaleidoscope Center conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

“The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live”

Meeting Minutes
March 28, 2013

PRESENT: Eric Kibler, David Stuck, Howard Collins, Don Sieg, Carrie Beier, and Kristin Braun.

VISITORS: Bob Wright, Diane Corso, David Kessler, Sharon Travis, and Eric Wightman

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

APPROVAL OF MEETING MINUTES

A motion was made by Mr. David Stuck to approve the January 17, 2013 Board Meeting Minutes. Howard Collins seconded the motion, with all in favor the motion carried.

DEPARTMENT REPORTS

The following departmental reports were reviewed by the board members: MUI, Facilities, EI, HMG, SSA, Medicaid, IT and Records.

Carrie Beier presented the new upgraded EI/HMG outreach video that was designed by Occupational Therapist Jessica Hayes. This video shows the many interactive and meaningful family activities that the EI & HMG staff have sponsored for families in Erie County over the past year.

Sharon Travis reviewed the SSA & Medicaid report with the board members and talked about several grants that she will be applying for over the next few months. Sharon also discussed the Human Sexuality Training course that Erie County and several neighboring counties will be offering individuals hopefully by next fall, 2013.

BOARD ACTION

A. ETHICS COMMITTEE

The Ethics Committee met and reviewed the direct service contract (s) and recommended approval.

FINANCIAL RESOLUTION

RESOLUTION #03-08-2013

The following provider has been selected by an individual and their family to provide services through an Individual Budget. The individual is a new provider of services for whom the Board does not have a current signed contract. The contract listed below will result in payment by the Board to an immediate family member of an individual eligible. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board. Services may be provided to this and any other individual that may select them to provide services.

A motion was made by Mr. David Stuck to authorize the Superintendent to approve the following contract with Karen Sigman. Mr. Howard Collins seconded the motion with all members in favor and the motion carried.

B. FINANCE

1. Finance Committee Report

Mr. Don Sieg made a motion to approve the Financial Report, seconded by Mr. David Stuck all were in favor and the motion carried.

C. THEN & NOW

RESOLUTION

The Erie County Commissioners require a Board THEN and NOW resolution for expenses exceeding \$5,000 that are being submitted for payment without a previously encumbered purchase order. This THEN and NOW resolution confirms that the DD Board had sufficient money in the budget at year end 2012 (THEN) and also has sufficient money in the expense line item in 2013 (NOW) to pay this invoice. The resolution authorizes payment to Treasurer, State of Ohio for July – September, 2012 Medicaid match in the amount of \$276, 598.00 and for July –September TCM match in the amount of \$54, 077.91.

RESOLUTION # 03-06-2013

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURERER OF STATE. The Erie County Board of DD met this 28th DAY OF MARCH, 2013. Mr. David Stuck introduced the following resolution and moved its adoption:

WHEREAS, TREASURERER OF STATE, requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT THE TREASURERER OF STATE is herewith approved for payment in the amount of \$276, 598.00 (Two Hundred Seventy Six Thousand, Five Hundred Ninety Eight Dollars and 00/100 cents) provided for the Erie County Board of DD out of appropriation account #20140-6500-531000 (Waiver Match).

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code. Mr. Don Sieg second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Stuck	AYE
Howard Collins	AYE
Eric Kibler	AYE
Don Sieg	AYE
Adopted:	YES

Absent: Connie Balek, Kay Mackey, and Jude Theibert

RESOLUTION # 03-07-2013

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURERER OF STATE. The Erie County Board of DD met this 28th DAY OF MARCH, 2013. Mr. Howard Collins introduced the following resolution and moved its adoption:

WHEREAS, TREASURERER OF STATE, requires payment for goods and/or services provided;

NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT THE TREASURERER OF STATE is herewith approved for payment in the amount of \$54,077.91 (Fifty Four Thousand, Seventy Seven Dollars and 91/100 cents) provided for the Erie County Board of DD out of appropriation account #20110-6517-530000 (TCM Services).

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code. Mr. David Stuck second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Stuck	AYE
Howard Collins	AYE
Eric Kibler	AYE
Don Sieg	AYE

Adopted: YES

Absent: Connie Balek, Kay Mackey, and Jude Theibert

D. Community Capital Assistance (CCA) Expenditures

Resolution # 03-09-2013

A motion was made by Mr. Howard Collins to approve the use of Board funds to pay off outstanding mortgages held at US Bank in an amount not to exceed \$114, 700.00. 90% of these funds will be reimbursed by the Ohio Department of Developmental Disabilities (DODD) this motion was seconded by Mr. David Stuck, with all in favor the motion carried.

E. Non Profit Housing Expenditures

The board tabled this topic until further information can be presented.

F. North Coast Community Homes (NCCH) Contract Increase

Resolution # 03-10-2013

A motion was made by Mr. Howard Collins to authorize an increase to the North Coast Community Homes contract not to exceed \$18,000.00 for the purpose of title transfer, title insurance, closing fees and other related costs seconded by Mr. Don Sieg with all members in favor the motion carried.

