

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Kaleidoscope Center conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

“The Erie County Board of Developmental Disabilities supports people and
their families in making choices to pursue the lives they want to live”

Meeting Minutes
June 21, 2012

PRESENT: Eric Kibler, David Stuck, Jude Theibert, Howard Collins, Don Sieg, Connie Balek,
Lisa Guliano, Jackie Riedy and Kristin Braun.

VISITORS: Carrie Beier, Sharon Travis, Diane Corso, Kristy Ferback, Eric Wightman, Carly Sabo,
Joe Casey, Harry Miller, and Linda Carone.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Jude Theibert to approve both the April 19, 2012 Meeting Minutes and May 24, 2012 Meeting Minutes, seconded by Mr. Howard Collins with all in favor both motions carried.

PUBLIC COMMENT

No comments

REPORT FROM SELF ADVOCATES

The Self Advocates from Erie County gave the board the following updates:

- On Tuesday, June 5, 2012 eighteen (18) individuals graduated from the Project STIR Program. A celebration dinner was held at ECBDD and certificates were given to graduates.
- On May 15, 2012 Harry Miller, Carly Sabo and Linda Carone attended Director Martin’s staff meeting in Columbus, Ohio. They presented 3 skits from Project STIR for an audience of over 200 state employees.
- Lisa Guliano, Harry Miller and Heather Miller attended Legislative Advocacy Day in Columbus on May 8, 2012. The theme this year was “Employment”. Mr. Harry Miller and Ms. Heather Miller both got to meet and voice their employment concerns to Representative Dennis Murray and Senator Mark Wagoner.

- Under the direction of ARC Director Angela Williams a new Community Outreach group has been formed. They have named the group “The Lake Erie Action Club” and their president is Linda Carone. The Lake Erie Action Club already has two community outreach events planned. They will be placing flags on grave sites at the Ohio Veterans Home (OVH) and volunteering for the REV3 marathon scheduled in September.

DEPARTMENTAL REPORT

Ms. Beier and Ms. Travis presented a two month summary for the EI, HMG and SSA Departments. Written Department Reports are also available in the Board Packet.

BOARD ACTION

A. ETHICS COMMITTEE

Financial Resolution

The following provider has been selected by an individual and her family to provide services through an Individual Budget. The individual is a new provider of services from whom the Board does not have a current signed contract. The contract listed below will result in payment by the Board to an immediate family member of an individual eligible for county board services. This resolution authorizes the superintendent to sign the service contract on behalf of the Board. Services may be provided to this and any other individual that may select them to provide services.

Resolution # 06-09-2012

A motion was made by Mr. Howard Collins to authorize the Superintendent to approve a contract with Dominick Wobser seconded by Ms Connie Balek, with all in favor the motion carried.

B. FINANCE

1. Finance Committee Report

After the total budget figure for operating fund expenditures was corrected; Mr. David Stuck made a motion to approve the Financial Report, seconded by Mr. Howard Collins, all were in favor and the motion carried.

2. Contracts

According to the Board’s Fiscal Policy, any program and professional contract over \$25,000 must be approved by the Board before it is encumbered.

A Motion was made by Mr. Jude Theibert to authorize the Superintendent to approve the following contracts upon receipt of a certificate of available funds from the Erie County

Auditor:

- 1. Clearwater COG for management services (contract period 7/1/12 through 6/30/13) not to exceed \$154,000.**
- 2. Kirra Day for physical therapy services (contract period 7/1/12 through 6/30/13) in an amount not to exceed \$50,990.**

This motion was seconded by Mr. David Stuck and with all in favor the motion carried.

3. Individual Budget Request

After reviewing the Individual Budget request that was presented by the SSA team and recommended by the Sharon Travis, Director of Individual and Family Supports and Lisa Guliano, Superintendent; ***Mr. David Stuck made a motion to approve the individual budget request for additional funding for an individual, seconded by Mr. Howard Collins the motion carried with all in favor.***

C. PERSONNEL

1. Abolished Position

A motion was made by Mr. Don Sieg to abolish the Investigative Agent position effective July 9, 2012, seconded by Mr. Howard Collins; motion approved with all in favor.

2. Superintendent Search

The Erie County Board of Developmental Disabilities (ECBDD) hereby approved the recommendation of its President to appoint a three-member Superintendent Search Committee. The Committee shall be charged with taking whatever steps it deems necessary, in the context of state law (ORC Section 5126.0219) and board policy, to recommend a list of finalists that consists of not less than two, but not more than four, individuals to be interviewed by the full Board for Superintendent position.

Further, the Board approves assistance by the Ohio Association of County Boards Serving People with Developmental Disabilities (OACB) with the Superintendent search process as directed by the Chair of the Search Committee. It is understood that these services are available to the ECBDD at no charge as the Board is a member in good standing of the OACB.

A motion was made by Mr. Howard Collins to approve the Superintendent Search Committee which shall consist of: David Stuck, Chair, Howard Collins and Jude Theibert, the motion was seconded by Mr. David Stuck, with all in favor the motion carried.

A motion was made by Mr. Eric Kibler to enter into a contract with Ms Carrie Beier as Interim Superintendent of the Erie County Board of Developmental Disabilities until

ECBDD fills the Superintendent position, this motion was seconded by Mr. David Stuck with all in favor the motion carried

D. POLICY

A motion was made by Mr. Jude Theibert and seconded by Mr. David Stuck to approve the Emergency Operations Policy/Procedures, Major Unusual Incident (MUI) and Unusual Incident (UI) Policy and Procedures. All members were in favor and this motion carried.

A motion was made by Mr. Jude Theibert to approve the Incident Reporting Policy and Procedure, seconded by Mr. David Stuck with all in favor the motion carried.

OLD BUSINESS

A.) Housing Update

Ms Diane Corso updated board members on the home expenses of the thirteen (13) properties that the Board has legal interest in. She also provided information on the capital expense estimates for the ARC homes that the Board is considering of taking possession of in the near future, following the due diligence process.

B.) Transportation Update

For funding purposes Erie County has gone from urban Status to rural Status and this should save more money. While Sandusky Transit Services (STS) continues to look for more ways to reduce costs; Ms Kristy Ferback and Jackie Riedy are gathering data looking at how to cut costs while still providing good transportation services for individuals in Erie County.

The Transportation grant through the Local Government Innovation Fund is expected to arrive by the middle of July, 2012.

NEW BUSINESS

Nothing to report.

SUPERINTENDENT REPORT

Ms. Guliano's Superintendent Report was attached in the Board packet. She included information on the Mid-Biennium State Budget, Health Care Committee, Activities and Community Relations, DODD Review of MUI Process, and Transition in Leadership.

ADJOURNMENT

Mr. David Stuck made a motion to adjourn the meeting at *6:31 pm* seconded by Mr. Jude Theibert and with all in favor, the meeting adjourned.

Recording Secretary

Date