

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live"*

**Meeting Minutes**  
**July 18, 2013**

**PRESENT:** Eric Kibler, David Stuck, Kay Mackey, Connie Balek, Howard Collins, Jude Theibert, Carrie Beier and Kristin Braun

**VISITORS:** Nancy Richards, Heather Miller, Kristy Ferback, Bob Wright, Kari Bernard, Alicia Leo, Kate Pando, Jennifer Kinney, Diane Corso, Sharon Travis, and Eric Wightman

**CALL TO ORDER AND ROLL CALL**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Heather Miller the Secretary of the Self Advocates of Erie County attended the board meeting and made several announcements:

- The Self Advocates of Erie County have just finished training two Project STIR classes. One class had 13 individuals; 7 from Lorain County and 6 from Erie County. The other graduating class had 16 individuals from Ability Works. These two classes will be celebrating all their hard work with a graduation celebration on Tuesday, August 6<sup>th</sup>.
- The Self Advocates of Erie County presented a "Good Life" skit about hats at the North West Regional Meeting in Tiffin, Ohio.
- Friday, July 19<sup>th</sup> the Advocates of Erie County will be attending the state wide meeting in Delaware, Ohio and will also participate and present some of their "skits".
- The next meeting for the Self Advocates of Erie County will be August 5<sup>th</sup> and they will be having a picnic outside in the pavilion at the Erie County Board of DD.

**New Employees**

Sharon Travis was happy to introduce three (3) of the new Service and Support Administrators (SSA) that will be working in the Individual and Family Supports Department; Alicia Leo, Kari Bernard and Kate Pando. Each of the new SSA's introduced themselves and told a little about their professional backgrounds.

## APPROVAL OF MEETING MINUTES

*A motion was made by Mr. Jude Theibert to approve the June 20, 2013 Board Meeting Minutes. The motion was seconded by Mr. David Stuck. Mr. Howard Collins and Mr. Eric Kibler abstained from the vote and with all other members in favor the motion carried.*

## DEPARTMENT REPORTS

The Individual and Family Supports departmental report was reviewed by the board with Sharon Travis. Ms. Travis stated by hiring the three new Service and Support Administrators introduced at the meeting today she will be able to eliminate the "waiting list".

Jennifer Kinney the new Director of Children's Options and Community Supports introduced herself to the board members and reviewed her report on the Early Intervention and Help Me Grow Departments.

## BOARD ACTION

### A. ETHICS COMMITTEE

The Ethics Committee did not meet.

### B. FINANCE

#### Acceptance of Finance Report

*Mr. Jude Theibert made a motion to approve the Financial Report, seconded by Mr. David Stuck. All members were in favor, and the motion carried.*

#### Approval of Family and Children First Council (FCFC) Contract

The board decided to table the Family and Children First Council (FCFC) Contract until further information can be obtained.

#### Approval of Revised Position Listing – Transportation Position Changes

##### **RESOLUTION # 07-14-2013**

*Mr. Eric Kibler made a motion to acknowledge that the Erie County Board is aware that four (4) full time Van Driver and Dispatch position in the Transportation Department will be abolished at the discretion of the Superintendent no later than August 31, 2013. The motion was seconded by Mr. David Stuck. A roll call vote followed:*

Eric Kibler	AYE	
David Stuck	AYE	
Kay Mackey	AYE	
Howard Collins	AYE	
Jude Theibert	AYE	
Connie Balak		NYE

*Absent: Don Sieg*

## OLD BUSINESS

Board members requested to keep Transportation on the board agenda under *Old Business* regularly until further notice.

Mr. Collins requested a blank copy of the *(SSA) Service and Support Administration Universal Monitoring Tool* in which Sharon Travis stated she would give to Mr. Collins.

## Casino

The Community Connection group has scheduled their day trip to the Cleveland Casino for Tuesday, August 20, 2013.

## NEW BUSINESS

Nothing to report.

## SUPERINTENDENT REPORT

Ms. Beier reviewed and discussed her July Superintendent Report that was distributed to board members at the meeting.

## EXECUTIVE SESSION

At 6:20 pm Mr. Eric Kibler made a motion that the Board move into executive session to consider the appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee and prepare, conduct or review collective bargaining strategy. This motion was seconded by David Stuck and a roll call vote followed:

Eric Kibler	AYE
David Stuck	AYE
Howard Collins	AYE
Connie Balek	AYE
Kay Mackey	AYE
Jude Theibert	AYE

*Absent: Don Sieg*

*The board exited Executive Session at 7:15 pm*

## ADJOURNMENT

*Ms. Kay Mackey made a motion to adjourn the Board meeting at 7:20 pm. This motion was seconded by Mr. David Stuck and with all members in favor the meeting was adjourned.*

*Kay Mackey*  
Recording Secretary

*9/19/13*  
Date

(

(

(