

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Kaleidoscope Center conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live"

Meeting Minutes
January 17, 2013

PRESENT: Eric Kibler, David Stuck, Howard Collins, Jude Theibert, Carrie Beier, and Kristin Braun.

VISITORS: Bob Wright, Diane Corso, Sharon Travis, and Eric Wightman

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

APPROVAL OF MEETING MINUTES

A motion was made by Mr. Jude Theibert to approve the December 20, 2012 Board Meeting Minutes after a correction is made as to who seconded Resolution 12-18-2012, Mr. David Stuck seconded this motion. With all in favor the motion carried.

ELECTION OF OFFICES

Mr. Jude Theibert made a motion to reelect Eric Kibler, President; David Stuck, Vice President and Kay Mackey, Secretary. A roll call vote followed:

Eric Kibler	AYE
David Stuck	AYE
Howard Collins	AYE
Jude Theibert	AYE
Approved	YES

Absent: Connie Balek, Kay Mackey, and Don Sieg

The official Erie County Board Officers for 2013 are as follows: *Mr. Kibler, President, David Stuck Vice President and Kay Mackey, Secretary.*

Committee Appointments

A motion was made by Mr. Jude Theibert to keep the Committee Appointments the same and place the review of these committees on the April 18, 2013 board agenda, seconded by Mr. Howard Collins motion carried with all in favor.

Committee Appointments – Current members until April 2013 review

- | | |
|------------|---|
| A. Ethics | Don Sieg, Howard Collins and Connie Balak |
| B. Finance | Eric Kibler, David Stuck, and Jude Theibert |
| C. Policy | Jude Theibert and Kay Mackey |
| D. Appeals | Howard Collins, Kay Mackey, and David Stuck |

DEPARTMENT REPORTS

Transportation/Community Connections

Jackie Riedy reviewed the report that she prepared for the board covering the last few months in the Transportation and Community Connections Department. Ms. Riedy and Eric Wightman supervised these departments while Kristy Ferback was on maternity leave. Ms. Riedy stated that it was a pleasure working with both the Transportation/Community Connection staff and complimented them for being very helpful and patient with all the changes over the past several months.

Action Step request

Board members requested that Kristy Ferback begin conducting *random* route checks on van drivers; comparing the time they punch into work to the route they are traveling. Ms. Ferback stated that she will begin to log the random checks and discuss the results with this board at her next scheduled departmental report April, 2013.

BOARD ACTION

A. ETHICS COMMITTEE

The Ethics Committee met and reviewed the direct service contract (s) and recommended approval.

FINANCIAL RESOLUTION # 01-01-2013

The following provider has been selected by an individual and her family to provide services through an Individual Budget. The individuals are providers of services in 2012. The contract (s) listed below will result in payment by the Board to an immediate family member of an individual eligible for county board services. All of these individuals although immediate families do not reside with the individual they support. This resolution authorizes the Interim Superintendent to sign the service contract on behalf of the Board. Services may be provided to this and any other individual that may select them to provide services.

A motion was made by Mr. Howard Collins to authorize the Interim Superintendent to approve the following contracts:

- a. Dominick Wobser*
- b. Joseph Beverick*
- c. Sequinsce Davis*

Mr. Jude Theibert seconded the motion with all in favor the motion carried.

B. FINANCE

1. Finance Committee Report

Mr. Howard Collins made a motion to approve the Financial Report, seconded by Mr. David Stuck all were in favor and the motion carried.

C. THEN & NOW

RESOLUTION # 01-02-2013

The Erie County Commissioners require a Board THEN and NOW resolution for expenses exceeding \$5,000 that are being submitted for payment without a previously encumbered purchase order. This THEN and NOW resolution confirms that the DD Board had sufficient money in the budget at year end 2012 (THEN) and also has sufficient money in the expense line item in 2013 (NOW) to pay this invoice. The resolution authorizes payment to Treasurer, State of Ohio for November, 2012 residential services in the amount of \$ 5,918.10.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO TREASURER OF STATE. The Erie County Board of DD met this 17th DAY OF JANUARY, 2013. Mr. Eric Kibler introduced the following resolution and moved its adoption:

WHEREAS, TREASURER OF STATE, requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT THE TREASURER OF STATE is herewith approved for payment in the amount of \$5,918.10 (Five Thousand, Nine Hundred Eighteen Dollars and 10/100 cents) provided for the Erie County Board of DD out of appropriation account #20110-6524-530000 (Individual Supports).

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code. Mr. David Stuck second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

David Stuck	AYE
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE

Adopted: YES

Absent: Connie Balek, Kay Mackey, and Don Sieg

D. APPROVAL OF 2013 BOARD MEETING CALENDAR

Mr. Jude Theibert made a motion to approve the 2013 calendar of scheduled meeting dates for the Erie County Board (schedule every third Thursday of the month at 5:00 pm) seconded by Mr. Howard Collins, with all in favor the motion carried.

E. SCHOOL AGE PROGRAMS

Ms. Carrie Beier explained that annually this Board must declare whether or not they will provide school age programs and that we must notify area districts by February 1, 2013.

A motion was made by Mr. Eric Kibler to confirm that the Erie County Board of Developmental Disabilities will not provide school age programs for the 2013/2014 school year; motion was seconded by Mr. David Stuck and with all in favor the motion carried.

F. MEDICAID WAIVER MATCH

Each year the Erie County Board is required to pass a resolution setting the amount of non-federal share for Medicaid waiver match the Board is willing and/or able to commit.

RESOLUTION # 01-03-2013

A Motion was made by Mr. Howard Collins to approve the use of up to \$1,650,000 of the calendar year 2013 budget and funds appropriated under Section 5123.0413 of the Ohio Revised Code to pay the non federal share of the services required by section 5126.0511 of the Ohio Revised Code for Medicaid expenditures to assure the services will be available in a manner that conforms to all applicable state and federal laws. It is fully understood the payment of the non federal share represents an ongoing financial commitment of the Erie County Board of DD; motion was seconded by Mr. David Stuck and carried with all in favor.

G. MILEAGE REIMBURSEMENT

RESOLUTION # 01-04-2013

Each year, according to policy, the Erie County Board sets the mileage reimbursement rate for all non-bargaining unit employees in January. Our negotiated rate for bargaining unit members is \$0.42 cents per mile or the counties rate whichever is higher. The county rate is \$0.40 which is the same since 2008. The IRS rate is \$.56.5 cents per mile. It is recommended that all non-bargaining unit members continue to be reimbursed at a rate of \$0.42 cents per mile.

A motion was made by Mr. Jude Theibert to approve the non-bargaining mileage reimbursement rate of \$0.42 cents per mile for calendar year 2013, seconded by Mr. Howard Collins motion carried with all in favor.

H. 2013 DONATED FUND EXPENDITURES

RESOLUTION # 01-05-2013

Each year, according to policy, The Erie County Board sets an annual ceiling for donated fund expenditures in January. Our cash balance in the donation fund is \$8774.99. It is recommended that the 2013 expenditure ceiling for donated funds is set at \$2500.00.

Mr. Howard Collins made a motion to approve the donated fund expenditure ceiling for calendar year 2013 seconded by Mr. David Stuck. The motion carried with all in favor.

