

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"

Meeting Minutes
March 17, 2016

PRESENT:

Eric Kibler, Stacie Schmid, Jude Theibert, Bob Wright, Howard Collins, Carrie Beier, Rachel Malone, and Diane Corso.

VISITORS WHO SIGNED IN:

Lisa Bilger, Mike Metzger, Felicia Zendejas, Kim Ohly, Dave Kessler, and Sharon Travis

I. CALL TO ORDER AND ROLL CALL: 5:00 p.m.

II. PLEDGE OF ALLEGIANCE

III. PUBLIC COMMENT

- A. Kim Ohly was introduced as a new SSA specializing in the court and legal system.
- B. Mike Metzger spoke regarding Self-Advocates of Erie County and informed the Board the Art & Advocacy Show was held on March 10th. Representative Randy Gardner attended. On May 5th and June 23rd, there will be local Project STIR training, and Harry Miller won an OPI award for Self-Advocate Excellence.
- C. Lisa Bilger informed the Board about the Aktion Club which will be participating in the April 2nd Kiwanis Park Cleanup, the April 14th Prayer Path Cleanup, and May 26th will be putting flags up at OVH as the groups service projects.

IV. APPROVAL OF MEETING MINUTES

Mr. Bob Wright made a motion to approve the February 18, 2016 Board Meeting. Ms. Stacie Schmid seconded the motion, with Howard Collins and Jude Theibert abstained, the motion passed.

V. ANNUAL PLAN/DEPARTMENT REPORT

A. Early Intervention Update- Transition is still happening for HMG from Ohio Department of Health (ODH) to Department of Developmental Disabilities (DODD). Name branding of program may change because Home Visiting portion is staying with ODH and service coordination. The Early Intervention Program is going to DODD. Erie County Help Me grow received "Met Requirements" as part of the Ohio Department of Health Annual Review and received good feedback from the Ohio Department of Health Parent-Family Survey. Help Me Grow is currently interviewing for the part-time Service Coordinator position. Night to Shine is approaching and the age for this event has expanded to Birth-10. The program has been collaborating with the Sandusky Library for Early Intervention. The PLAY Project was discussed and new brochure shared with the Board.

B. Annual Plan Update- Information will be coming in April.

VII. BOARD ACTION ITEMS

A. Ethics Committee- did not meet

B. Finance-

1. Finance Committee Report- The Finance Committee met and reported that the Board is on track with expenditures
2. Acceptance of January Financial Report- Mr. Jude Theibert made a motion to approve the February 2016 Finance Report. Ms. Stacie Schmid seconded the motion, with all members in favor, the motion passed.

VIII. OLD BUSINESS

A. Policy Review-

1. Personnel Policies Sections 300 & 400 were provided to the Board for them to review. The committee will meet and members were asked to email questions to Ms. Stacie Schmid or Carrie Beier. Civil Rights Policy- Currently being reviewed by legal.
2. Fiscal Policy- Ms. Stacie Schmid made a motion to accept the fiscal policy with the proposed change to modify pg. 1 of Fiscal Procedure section I.d. to include "Budget modifications between departments may be made with the approval of the Department Director AND the Superintendent/designee."
Mr. Howard Collins seconded the motion, with all members in favor, the motion passed.

IX. NEW BUSINESS

- A. 2016 Spring Conference OACB- If interested in attending the conference on May 12th-13th, please inform Carrie.
- B. Help Me Grow Service Coordination and Help Me Grow Home Visiting Programs (FY2017)-
 1. Mr. Howard Collins made a motion to continue the provision of Help Me Grow -Home Visitation Services for FY 2017 (July 1, 2016 thru June 30, 2017) and enter into contract with the Ohio Department of Health to provide Help Me Grow Home Visitation Services. Mr. Bob Wright seconded the motion, with all members in favor, the motion passed.
 2. Mr. Jude Theibert made a motion to continue the provision of Help Me Grow -Early Intervention Service Coordination for FY 2017 (July 1, 2016 thru June 30, 2017) and enter into contract with Erie County Commissioners-Children and Family First Council to provide Service Coordination and Central Coordination and Referral Service. Mr. Howard Collins seconded the motion, with all members in favor, the motion passed.

X. Superintendent Report

The Superintendent reported on various events and initiatives happening at the Board.

- Public Relations: March 12, 2016, Sandusky Register article Art and Advocacy. This article shared information regarding the Erie County Board of DD and Sandusky Artisans collaborative event celebrating the talents and skills of local artists, advocates and friends of persons with developmental disabilities. See attached article.

- March 4, 2016 we held our annual March all staff in-service. Staff received annual MUI training, Superintendent updates, Records Department update, DODD benchmarks update and training on Branding and Social Media.
- No change has been reported regarding Director Martin's conversations with the Centers for Medicare and Medicaid. State Transition Plan-Center for Medicare and Medicaid Services (CMS): Director Martin has shared that CMS is not willing to put in writing into the Ohio Transition Plan the time deadline for transition of Ohio Benchmarks past 2019, which is the Federal deadline for states to meet the CMS rule. Director Martin shared they will continue conversations with CMS and keep local county boards informed.
- March-DD Awareness Month. Erie County Advocates attended the Statehouse DD Awareness Day in Columbus and met with both Senator Randy Gardner and Representative Steve Arndt and discussed issues of concern to individuals with disabilities. Approximately 1200 children participated in the Erie County DD-Jimmy John's DD Awareness Coloring Competition! All art work will be displayed this month at the Sandusky Mall.
- In April 2016 we will begin union contract negotiations. The Non-SSA contract is set to expire on July 1, 2016.
- Seneca County Re-Ads workshop has chosen to appeal the Administrative Decision which found the workshop to owe back wages to 3 individuals who filed a complaint to receive minimum wage for their work. The Association is looking to support counties who may need assistance or expertise in refining the system and practices for assessing and calculating minimum wages. The Ohio Association of County Boards of Developmental Disabilities is looking to bring an expert to Ohio to help develop and implement best practices for Ohio and subminimum wage employers.
- The Ohio Association of County Boards of Developmental Disabilities will be developing a pilot training program for possible use statewide addressing abuse and neglect prevention. The project will be a collaborative effort between local law enforcement and county boards with an emphasis on techniques and practices to support victims and how to best collaborate between agencies supporting individuals with DD who may have experiences abuse or neglect.

XI. EXECUTIVE SESSION-

Executive began 5:40 p.m. Ms. Stacie Schmid made a motion to go into Executive Session for matters required to be kept confidential by federal and state law. The motion was second by Mr. Bob Wright. Roll call vote followed:

Eric Kibler	AYE
Jude Theibert	AYE
Howard Collins	AYE
Stacie Schmid	AYE
Bob Wright	AYE

At 6:24 p.m. the Board exited Executive Session.

XII. ADJOURNMENT

Mr. Jude Theibert made a motion to adjourn the Board meeting at 6:25 p.m. The motion was second by Mr. Bob Wright and, with all members in favor, the February board meeting was adjourned.

Stacie Schmel

4-21-16

Recording Secretary

Date