

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"

Meeting Minutes
September 17, 2015

PRESENT:

Kay Mackey, Eric Kibler, Jude Theibert, Howard Collins, Stacie Schmid, David Stuck, Carrie Beier, Rachel Malone and Diane Corso.

VISITORS:

Megan Etzel, Sharon Travis, Jim Meade, Eric Wightman, Jennifer Kinney, Felicia Zendejas and Bob Wright.

CALL TO ORDER AND ROLL CALL: 5:01 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

Jim Meade shared there is a Project STIR training scheduled for November 15 at Maumee Bay State Park and the Erie County Self Advocates will be attending the Synergy Conference in October in Columbus. Jim also thanked the Board Members for attending the Road to Work presentation after the August Board Meeting.

APPROVAL OF MEETING MINUTES

A Motion was made by Mr. Jude Theibert to approve the August 20, 2015 Board Meeting Minutes with the following correction: To remove Staci Schmid from motion to go in to executive session roll call vote. This motion was second by Ms. Stacie Schmid and the motion carried. Mr. Eric Kibler abstained.

DEPARTMENTAL UPDATE-ANNUAL PLAN UPDATE

Reviewed 2015 Annual Action Plan – Strategic Plan progress tool. Final progress report is scheduled for December. Updates to progress tool will be color coded.

BOARD ACTION

A. ETHICS COMMITTEE

There was no Ethics committee meeting for September.

B. FINANCE

Mr. Jude Theibert reported revenues and expenses were on target. The Board received an unrestricted estate donation of \$50,000.00.

Mr. Jude Theibert made a motion to approve the August, 2015 Finance Report. Ms. Kay Mackey second the motion and with all members in favor the motion carried.

THEN & NOW

RESOLUTION # 09-38-2015

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board has sufficient money in the budget at the year-end **2014** (THEN) and also has sufficient money in the expense line item in **2015** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO ABILITY WORKS INC.

The Erie County Board of DD met this 17th DAY OF September, 2015. Ms. Kay Mackey introduced the following resolution and moved its adoption:

WHEREAS, ABILITY WORKS INC., (Reimbursement of August 2014 services – invoice # 1009270) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESLOVED BY THE ERIE COUNTY BOARD DD:

THAT ABILITY WORKS INC., is herewith approved for payment in the amount of \$40.00(Forty Dollars and 00/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6524-530000 Individual Support and Services Line.

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. David Stuck second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

- | | |
|----------------|---------|
| Don Sieg | ABSENT |
| David Stuck | AYE |
| Kay Mackey | AYE |
| Howard Collins | AYE |
| Eric Kibler | Abstain |
| Jude Theibert | AYE |
| Stacie Schmid | AYE |

ADOPTED YES

THEN & NOW

RESOLUTION # 09-39-2015

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board has sufficient money in the budget at the year-end **2014** (THEN) and also has sufficient money in the expense line item in **2015** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO ERIE RESIDENTIAL LIVING INC.

The Erie County Board of DD met this 17th DAY OF September, 2015. Mr. David Stuck introduced the following resolution and moved its adoption:

WHEREAS, ERIE RESIDENTIAL LIVING INC., (Reimbursement of December 2014 services – invoice # 1009035) requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESLOVED BY THE ERIE COUNTY BOARD DD:

THAT ERIE RESIDENTIAL LIVING INC., is herewith approved for payment in the amount of **\$231.12 (Two Hundred and Thirty One Dollars and 12/100 Cents) provided for the Erie County Board of DD out of appropriation account **#20110-6524-530000 Individual Support and Services Line.****

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Jude Theibert second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	ABSENT
David Stuck	AYE
Kay Mackey	AYE
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE
Stacie Schmid	AYE

ADOPTED YES

OLD BUSINESS

Policy Committee

The Board policy committee met and reviewed and is recommending the following Policies/Procedures for Board Approval:

Ethics Policy/Procedures

Ms. Kay Mackey made a motion to approve the Ethics Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Ms. Stacie Schmid; all were in favor and motion carried.

Individual Supports Policy/Procedures

Ms. Stacie Schmid made a motion to approve the Individual Supports Policy and Procedures as reviewed and submitted to the Board by the Policy Committee with format, grammar, and implementation plan addition as discussed. This motion was second by Mr. David Stuck; all were in favor and motion carried.

Information Technology, General Operations and Security Policy/Procedures

Mr. Jude Theibert made a motion to approve the Information Technology, General Operations and Security Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Ms. Kay Mackey; all were in favor and motion carried.

Family Directed Resources Policy/Procedures

Tabled until next month.

NEW BUSINESS

None

Superintendent Report

The Superintendent reported on various events and initiatives happening at the Board. Below are highlights from this report:

Conflict of Interest (Conflict Free Case Management)

Erie County Board is collecting data and will be setting our local benchmarks for recruiting new providers and reducing the transportation services we currently provide. Bench are due to DODD by October 1, 2015.

Independent Provider Update:

Mr. Russell from OACB has contacted me and will keep me in the loop on any activities that are planned to work with legislature on this issue. We have been informed that the legislature may move forward without engaging a stakeholder workgroup. OACB will watch for any draft legislation that may be crafted and proposed so that we can respond as appropriate to lobby for the interest of individuals with disabilities.

ABLE ACT Update:

OACB staff are meeting with the State Treasurer office to provide input as they put together the process for the implementation of this new program. So far this has been a positive experience and the State has been appreciative of the information OACB has been able to provide. Able Act legislation was passed in Ohio to require the Treasure of the State of Ohio to create a program offering federal tax advantage savings accounts

used to pay for a person's qualified disability expenses and disregard the value of and income from that account in determining whether that person is eligible for state or local means-tested public assistance. See attached for additional information.

Guardianship Training:

OACB is working with legal counsel, Frank Hickman, to develop some statewide training which will clarify the how the new rule affects the guardians of people with developmental disabilities. This training will meet the requirements of new rule, possibly be available by webinar and specifically address issues related to persons with Developmental disabilities.

Erie County Board of DD Family Information Network (FIN) met on the second Wednesday of September to hear from Katie Wolfe Whaley (University of Kentucky) on the topic Employment for Individuals with Intensive Needs. Approximately 10 people attended.

REMINDER: Please reserve October 1st on your calendar for the Erie County Board of DD appreciation dinner at Mesenburg Catering in Huron Ohio. We will be showing our appreciation for those who employ people with disabilities, giving ECBDD Annual awards (Steve Lippert Award, Employer of the Year Award, etc.)

We will be receiving 8 additional state waivers and are assessing our current caseload capacity for SSA's. In the next 6 to 12 months we may need to hire an additional SSA to cover incoming referrals and additional waivers.

The Health Care Committee and Labor Management team are continuing to meet and review the available health care options for the upcoming renewal period. We have gone out to bid with additional providers and are still waiting for detailed information on available providers and options.

OACBDD is working on a pilot project for families that will provide an "Angie's List" format for those who are looking for service providers. A company currently providing this service in Arizona is collaborating with DODD and OACBDD implementing this pilot program.

EXECUTIVE SESSION

At 5:58 p.m., Mr. David Stuck made a motion to go into Executive Session for matters required to be kept confidential by federal and state law. The motion was second by Jude Theibert. Roll call vote followed:

Eric Kibler	AYE
David Stuck	AYE
Jude Theibert	AYE
Kay Mackey	AYE
Howard Collins	AYE
Don Sieg	ABSENT
Stacie Schmid	AYE

At 6:15 p.m. the Board exited Executive Session. Ms. Kay Mackey made a motion to authorize the Superintendent to approve the requested Individual Budget increase of \$18,748.00 to the Individual Budget Amount for A.H. to cover the needed services and supports. Mr. Howard Collins second the motion. Roll call vote followed:

