

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community".*

**Meeting Minutes**  
**August 20, 2015**

**PRESENT:**

Kay Mackey, Don Sieg, Eric Kibler, Jude Theibert, Howard Collins, Carrie Beier and Diane Corso.

**VISITORS:**

Megan Etzel, Sharon Travis, Jim Meade and Bob Wright.

**CALL TO ORDER AND ROLL CALL: 5:01 p.m.**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Jim Meade shared the Erie County Self Advocates would be selling snacks at the Road to Work training. He also shared Mike M. and Lisa B. were selected as State Project Stir trainers.

Bob Wright share that he felt the Family Information Network (FIN) meetings were exceptional and far exceed his expectations. This family group meets the second Wednesday of each month at 6:00 p.m. here at the Erie County Board of DD to share information with each other.

**APPROVAL OF MEETING MINUTES**

*A Motion was made by Mr. Jude Theibert to approve the July 17, 2015 Board Meeting Minutes. This motion was second by Mr. Howard Collins and the motion carried. Mr. Eric Kibler abstained.*

**DEPARTMENTAL UPDATE-ANNUAL PLAN UPDATE**

No Department Reports were given this month.

**BOARD ACTION**

**A. ETHICS COMMITTEE**

**RESOLUTION # 7-36-2015**

The Following providers have been selected by an individual and their family to provide services through and Individual Budget. The individual is a new provider of services for whom the Board does

not have a current signed contract. The contract listed below will result in payment by the Board to an immediate family member of an eligible individual. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board.

**Mr. Howard Collins made a motion to authorize the Superintendent to approve the following contracts:**

- a. Sequinsce Davis**
- b. Shirley McGill**
- c. Susan Stewart**

**Ms. Kay Mackey second the motion with all in favor the motion carried.**

## **B. FINANCE**

Mr. Jude Theibert reported revenues were in line as projected. Tax re-evaluations are projected to bring in some additional revenues for 2016. COG funds are being reviewed and assessed for the future.

Mr. Jude Theibert made a motion to approve the July, 2015 Finance Report. Mr. Don Seig second the motion and with all members in favor the motion carried.

## **OLD BUSINESS**

### **Policy Committee**

The Board policy committee met and reviewed and is recommending the following Policies/Procedures for Board Approval:

#### **Proper Use of Public Funds Policy/Procedures**

*Mr. Howard Collins made a motion to approve the Proper Use of Public Funds Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Mr. Jude Theibert all were in favor and motion carried.*

#### **Fiscal Policy/Procedures**

*Mr. Jude Theibert made a motion to approve the Fiscal Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Ms. Kay Mackey all were in favor and motion carried.*

#### **Service and Support Administration Policy/Procedures**

*Mr. Don Sieg made a motion to approve the Service and Support Administration Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Ms. Kay Mackey all were in favor and motion carried.*

### **Behavior Support Strategies Policy/Procedures**

*Mr. Eric Kibler made a motion to approve the Behavior Support Strategies Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Ms. Kay Mackey all were in favor and motion carried. (This policy was passed with a request for additional clarification from the Clearwater Council of Governments as this is a regional policy being adopted by all COG counties and aligning with new Behavior Supports Rule as required).*

### **Comprehensive Needs Policy/Procedures**

*Mr. Jude Theibert made a motion to approve the Comprehensive Needs Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Ms. Kay Mackey all were in favor and motion carried.*

### **Information Technology, General Operations and Security Policy/Procedures**

*This policy was tabled until next month for to allow further time for reading of the policy.*

## **NEW BUSINESS**

The IFS (SSA) Department is assessing the staffing need for children and interviewing to fill 2 SSA positions.

Community Connections Department is posting for a Community Engagement Specialist as Pam Litzenberg has announced her retirement as of September 30, 2015.

Diane Corso has been appointed to serve on the ADA Advisory Board for the City of Sandusky and has also been invited to participate on the COG Community Engagement Committee as the County Board Representative for the 8 county area.

## **Superintendent Report**

*The Superintendent reported on various events and initiatives happening at the Board. Below are highlights from this report:*

### **Conflict of Interest**

The Ohio Department of Developmental Disabilities (**DODD**) has received word from the Center for Medicaid/Medicare Services (**CMS**) that the Ohio DD system will have the next 8.5 years to come into compliance with the law requiring Conflict Free Case Management. CMS has required DODD (Ohio) and local County Boards to set bench marks for achieving conflict free case management. Erie County Board is collecting data and to set our local benchmarks for recruiting new providers and reducing the transportation services we currently provide.

### **Independent Provider Issue**

OACB learned from the Office of Health Transformation that the future of Ohio's Independent Providers will be decided by the General Assembly through new legislation that will likely be introduced early next year.

The bill, expected to be introduced by Rep. Mark Romanchuk (R-Richland County), will incorporate stakeholder feedback and address the administration's concerns over employment-related issues.

Rep. Romanchuk demonstrated a large interest in issues affecting the developmental disabilities system throughout this year's budget process. OACB is scheduled to meet with him to discuss this and other topics of importance to county boards of DD in the near future. Additional insights gained from that meeting will be shared with members as appropriate.

I have emailed Joe Russell at OACB to inquire what the next steps would be and how we might be part of the development of options/processes for Independent Providers for the future.

### **ABLE ACT**

Able Act legislation was passed in Ohio to require the Treasury of the State of Ohio to create a program offering federal tax advantage savings accounts used to pay for a person's qualified disability expenses and disregard the value of and income from that account in determining whether that person is eligible for state or local means-tested public assistance. For additional information you may go to [info@thearc.org](mailto:info@thearc.org)

### **MISC.**

- We held our first staff appreciation picnic event on Sunday, August 2, from 2:00 to 4:00 at Nickle Plate Park in Huron. We had 99 people in attendance and received positive feedback for the day.
- Erie County Board of DD Family Information Network (FIN) met on Wednesday to hear from Megan Etzel on the topic of UI and MUI requirements and processes. Approximately 30 people attended. The group will meet again the second Wednesday in September and they will hear an employment trainer, Ms. Katie Wolfe Whaley from University of Kentucky, speak on employment for people with a wide variety of skills, talents and interests.
- Please reserve October 1<sup>st</sup> on your calendar for the Erie County Board of DD appreciation dinner at Mesenburg Catering in Huron Ohio. We will be showing our appreciation for those who employ people with disabilities, giving ECBDD Annual awards (Steve Lippert Award, Employer of the Year Award, etc.)
- We will be receiving 8 additional state waivers and are assessing our current caseload capacity for SSA's. In the next 6 months we may need to hire an additional SSA to cover incoming referrals and additional waivers.
- The Health Care Committee and Labor Management team have been meeting and are in the process of reviewing our options for our upcoming renewal for November 1. We have gone out to bid with additional providers and will be looking at all options for the future.

### **EXECUTIVE SESSION**

At 6:06 p.m., Mr. Eric Kibler made a motion to go into Executive Session for matters required to be kept confidential by federal and state law. The motion was second by Kay Mackey. Roll call vote followed:

Eric Kibler	AYE
David Stuck	ABSENT
Jude Theibert	AYE
Kay Mackey	AYE

Howard Collins            AYE  
Don Sieg                    AYE  
Stacie Schmid            Absent

At 6:19 p.m. the Board exited Executive Session. Mr. Jude Theibert made a motion to authorize the Superintendent to approve the requested Individual Budget increase of \$2,073.32 to the Individual Budget Amount for G.O. to cover the needed services and supports. Mr. Howard Collins second the motion. Roll call vote followed:

Eric Kibler                AYE  
David Stuck               Absent  
Jude Theibert             AYE  
Kay Mackey               AYE  
Howard Collins            AYE  
Don Sieg                   AYE  
Stacie Schmid            Absent

**ADJOURNMENT**

*Ms. Kay Mackey made a motion to adjourn the Board meeting at 6:25 p.m. The motion was second by Mr. Howard Collins and with all members in favor the August board meeting was adjourned.*

*Kay Mackey*  
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Recording Secretary

*11/19/15*  
\_\_\_\_\_  
Date