

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"*

**Meeting Minutes**  
**July 16, 2015**

**PRESENT:**

David Stuck, Kay Mackey, Don Sieg, Stacie Schmid, Jude Theibert, Howard Collins, Carrie Beier and Diane Corso.

**VISITORS:**

Mike Metzger, Lisa Bilger, Jennifer Kinney, Megan Etzel, Felicia Zendejas and Bob Wright.

**CALL TO ORDER AND ROLL CALL: 5:01 p.m.**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Mike Metzger and Lisa Bilger reported they are becoming State of Ohio Trainers for Project STIR and there will also be a fund raiser on August 4<sup>th</sup> at the Project STIR training.

**APPROVAL OF MEETING MINUTES**

*A Motion was made by Mr. Howard Collins to approve the June 18, 2015 Board Meeting Minutes. This motion was second by Ms. Kay Mackey and the motion carried. Mr. Jude Theibert abstained.*

**DEPARTMENTAL UPDATE-ANNUAL PLAN UPDATE**

Board packet reports from the Individual and Family Supports Department and Children's Options and Community Supports Department reports were reviewed.

**BOARD ACTION**

**A. ETHICS COMMITTEE**

**RESOLUTION # 6-35-2015**

The Following providers have been selected by an individual and their family to provide services through an Individual Budget. The individual is a new provider of services for whom the Board does not have a current signed contract. The contract listed below will result in payment by the Board to an immediate family member of an eligible individual. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board.

**Mr. Howard Collins made a motion to authorize the Superintendent to approve the following contracts:**

**a. Jennifer Zahniser**

**Ms. Stacie Schmid second the motion with all in favor the motion carried.**

## **B. FINANCE**

**Mr. Jude Theibert made a motion to approve the July, 2015 Finance Report. Mr. Howard Collins second the motion and with all members in favor the motion carried.**

## **OLD BUSINESS**

### **Policy Committee**

The Board policy committee met and reviewed and is recommending the following Policies/Procedures for Board Approval:

#### **Title XX Policy/Procedures**

**Mr. David Stuck made a motion to approve the Title XX Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Mr. Don Sieg all were in favor and motion carried.**

#### **Emergency Operations Policy/Procedures**

**Mr. Jude Theibert made a motion to approve the Emergency Operations Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Mr. Don Sieg all were in favor and motion carried.**

#### **Confidentiality of Protected Health Information Held by the Board Policy/Procedures**

**Mr. Howard Collins made a motion to approve the Confidentiality of Protected Health Information Held by the Board Policy and Procedures as reviewed and submitted to the Board by the Policy Committee. This motion was second by Mr. Don Sieg all were in favor and motion carried.**

**Procedure Revisions were reviewed and shared with the Board for the Policies listed below:**

Transportation

Community Connections

## **NEW BUSINESS**

**FAN Network: Erie County Board of DD has initiated the FAN Network in-house to develop natural community supports and sharing of available community resources through a network of individuals. We hope to expand this network throughout the community in the future.**

## **Superintendent Report**

*The Superintendent reported on various events and initiatives happening at the Board. Below are highlights from this report:*

### **Conflict of Interest**

CMS (Center for Medicaid and Medicare Services) has responded through conversation to the Ohio Dept. of Developmental Disabilities and given consent for a ten year timeline for Ohio to redesign their system to address the conflict of interest in Ohio regarding being the administrator of services as well as a provider. We look forward to a written response along with the approval of the Ohio Transition Plan which was submitted to CMS in March 2015.

The Ohio Department of Developmental Disabilities will be sending to us a formula for distributing the reduced TPPT revenue we currently receive.

### **TDD UPDATE:**

Our management team is evaluating the possible local fiscal impact over time of the transfer of families from the TDD Waiver to a Level 1, IO or SELF. We will be sharing this information with the Board Finance Committee during the upcoming 2016 budgeting process.

**No Changes:** The Ohio Department of Developmental Disabilities has sent out a letter to families who are currently enrolled in the Transitions Developmental Disabilities Waiver to let them know this waiver will be phased out over the next several years and individuals will be enrolled on one of the other DD waivers such as IO (Individual Options Waiver), Level 1 Waiver or SELF (Self). The SSA's and staff will be working with families to help them through the transition process.

### **MISC.**

The Board was invited to attend the Staff appreciation Picnic being held at Nickle Plate Park in Huron Ohio on August 2, the Board members were asked to RSVP for a final meal count if attending.

We have contracted with a local PR consultant to provide supports and services to address the development of our Social Media activities and enhance the use of our local newsletter. We will be collaborating with Huron County Bd. Of DD with our newsletter efforts.

## **EXECUTIVE SESSION**

There was no executive session held.

## **ADJOURNMENT**

*Mr. Jude Thiebert made a motion to adjourn the Board meeting at 5:58 p.m. The motion was second by Mr. Don Sieg and with all members in favor the May board meeting was adjourned.*

*Kay Mackey*

*Recording Secretary*

9/17/15

*Date*