

**ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES**  
**Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870**

*"The Erie County Board of Developmental Disabilities empowers people and their families while living, working, learning and being part of their community"*

**Meeting Minutes**  
**May 21, 2015**

**PRESENT:**

Eric Kibler, David Stuck, Kay Mackey, Howard Collins, Jude Theibert, Stacie Schmid, Carrie Beier, Rachel Malone, and Kristin Braun

**VISITORS:**

Jim Meade, Sharon Travis, Jennifer Kinney, Megan Etzel, Felicia Zendejas, Diane Corso, JoAnne Hayward, Sarah Castillo, Kat Wrenn and Eric Wightman.

**CALL TO ORDER AND ROLL CALL: 5:00 p.m.**

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT**

Jim Meade (Erie County Self Advocate) reported the Self Advocates would be selling food and beverages at the Provider Palooza on June 6, 2015. Erie County Self Advocates will also be co-hosting a Project STIR Training in the future. Self Advocates had 2 people attend a recent Anti-Bullying training.

JoAnne Woodard (Director at Wood Co. Bd. Of DD) a participant in the OACBDD Superintendent Development Program spent the day in Erie County and attended our Board meeting as part of her coursework requirements. She was introduced by Carrie Beier and welcomed by all.

**APPROVAL OF MEETING MINUTES**

*A Motion was made by Mr. Jude Theibert to approve the April 16, 2015 Board Meeting Minutes. This motion was seconded by Ms. Kay Mackey and the motion carried.*

*A Motion was made by Ms. Kay Mackey to approve the May 11, 2015 Special Board Meeting Minutes. This motion was second by Mr. David Stuck and the motion carried.*

**DEPARTMENT REPORTS**

There was no feedback at this time regarding the Strategic Plan reporting that was shared with the Board. Should the Board have any feedback they will be able to share at any time with the Superintendent.

## **BOARD ACTION**

### **A. ETHICS COMMITTEE**

The Ethics Committee did not meet this month.

### **B. FINANCE**

*Mr. Jude Theibert made a motion to approve the May 21, 2015 Finance Report. Mr. David Stuck second the motion and with all members in favor the motion carried.*

## **THEN & NOW**

### **RESOLUTION # 05-33-2015**

The Erie County Commissioners require a Board THEN and NOW resolution for expenses that are being submitted for payment without a previously encumbered purchase order. This THEN and NOW resolution confirms that the DD Board has sufficient money in the budget at the year end 2014 (THEN) and also has sufficient money in the expense line item in 2015 (NOW) to pay this invoice.

### **RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO ABILITY WORKS INC.**

The Erie County Board of DD met this 21<sup>ST</sup> DAY OF MAY 2015. Ms. Kay Mackey introduced the following resolution and moved its adoption:

**WHEREAS, ABILITY WORKS INC., requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESLOVED BY THE ERIE COUNTY BOARD DD:**

**ABILITY WORKS INC., is herewith approved for payment in the amount of \$2,433.06 (Two thousand, Four hundred, Thirty-three dollars and 06/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6524-530000 Individual Supports and Services Line.**

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. David Stuck second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	ABSENT
David Stuck	AYE
Kay Mackey	AYE
Howard Collins	AYE

in the community independently. Families had good conversation on the topic and families shared their experiences and questions with each other. Monthly meetings will continue on the 2<sup>nd</sup> Wednesday of each month 6:00 p.m. to 7:30 p.m. here at the County Board.

- A meeting was held with Sandusky County TRIPS program to get information and ideas on how Erie County might want to move forward with coordinating transportation in our County. Diane and I will continue to pursue options for collaborations to expand and improve the transportation options for people with disabilities and the community in which they live.

We will continue to support individuals and families to access available community transportation options and try to be the provider of last resort when other options have been explored or there may be a gap in services availability within our community transportation resources.

### **EXECUTIVE SESSION**

Mr. Eric Kibler made a motion to go into Executive Session at 5:39 pm to discuss matters required to be kept confidential by federal or state law. A roll call vote followed:

Eric Kibler	AYE
Jude Theibert	AYE
Howard Collins	AYE
Kay Mackey	AYE
Stacie Schmid	AYE
David Stuck	AYE
Don Sieg	ABSENT

Motion carried to enter into Executive Session at 5:39 pm.

The Board exited Executive Session at 6:50pm and the following motion was made:

***Mr. Jude Theibert made a motion to authorize the Superintendent to approve the Board share (portion) of \$42,944.33 individual budget allocation for an individual (SR) discussed in Executive Session. This motion was seconded by Mr. David Stuck. A roll call vote followed:***

Eric Kibler	AYE
David Stuck	AYE
Jude Theibert	AYE
Kay Mackey	AYE
Howard Collins	AYE
Don Sieg	ABSENT
Stacie Schmid	AYE

**Adopted YES**

Eric Kibler            AYE  
Jude Theibert        AYE  
Stacie Schmid        AYE

**ADOPTED            YES**

**THEN & NOW**

**RESOLUTION # 05-34-2015**

The Erie County Commissioners require a Board **THEN and NOW** resolution for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW** resolution confirms that the DD Board has sufficient money in the budget at the year end **2014** (THEN) and also has sufficient money in the expense line item in **2015** (NOW) to pay this invoice.

**RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO CLEARWATER COUNCIL OF GOVERNMENTS.**

The Erie County Board of DD met this **21<sup>ST</sup> DAY OF MAY 2015**. **MR. DAVID STUCK** introduced the following resolution and moved its adoption:

**WHEREAS, CLEARWATER COUNCIL OF GOVERNMENTS, requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESLOVED BY THE ERIE COUNTY BOARD DD:**

**THAT CLEARWATER COUNCIL OF GOVERNEMENTS, is herewith approved for payment in the amount of **\$1,881.04 (One thousand, Eight hundred, Eighty-One dollars and 04/100 Cents)** provided for the Erie County Board of DD out of appropriation account **#20110-6517-531000 Individual and Family Supports TCM Match Line**.**

**THAT** the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

**Mr. David Stuck** second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg            ABSENT  
David Stuck        AYE  
Kay Mackey        AYE  
Howard Collins    AYE  
Eric Kibler        AYE  
Jude Theibert     AYE  
Stacie Schmid    AYE

**ADOPTED            YES**

## **OLD BUSINESS**

The DODD – TDD (Transitions Developmental Disability) will begin phasing out this summer and these waivers will be replaced by other DODD waivers. Erie County Board of DD has 15 TDD waivers which will be converting. Our Service and Support Department will be working with families to assist them in this transition and time of change. Management is also looking at any possible financial ramifications from the transition for budget planning in the future.

Information was shared with Board members regarding the phase of TPPT tax revenue in Governor Kasich proposed Budget. OACB and County Boards are lobbying for the restoration of these dollars to specifically support local County Boards' waiver match responsibilities. This issue will most likely end up in the Legislative Conference Committee level to be resolved.

## **NEW BUSINESS**

### **Help Me Grow – Home Visitation Services (State Funding Year 2016)**

A motion was made by Mr. David Stuck to continue the provision of Help Me Grow-Home Visitation Services for SFY 2016 (July 1, 2015 through June 30, 2016) and enter into contract with the Ohio Department of Health to provide the Home Visitation Services. Ms. Kay Mackey second the motion, all were in favor, and the motion carried.

### **Help Me Grow – Early Intervention Service Coordination (State Funding Year 2016)**

A motion was made by Ms. Kay Mackey to continue the provision of Help Me Grow-Early Intervention Service Coordination Services for SFY 2016 (July 1, 2015 through June 30, 2016) and enter into contract with Erie County Family and Children's First Council to provide Service Coordination and Central Coordination and Referral Services. Mr. David Stuck second the motion, all were in favor, the motion carried.

## **Superintendent Report**

*The Superintendent reported on various events and initiatives happening at the Board. Below are highlights from this report:*

- Erie County Board of DD hosted our 6th Family Support meeting on May 13, 2015. There were approximately 20 families and individuals in attendance. A presentation was made by the Kate Pando and Jessica Smith of the Individual and Family Supports Department on the topic of living

**ADJOURNMENT**

*Mr. Jude Theibert made a motion to adjourn the Board meeting at 6:52 pm. The motion was second by Ms. Staci Schmid and with all members in favor the May board meeting was adjourned.*

*Kay Mackey*  
Recording Secretary

9/17/15  
Date