

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

**"The Erie County Board of Developmental Disabilities empowers people
and their families while living, learning, working, and being part of the community".**

Meeting Minutes
April 16, 2015

PRESENT:

Eric Kibler, David Stuck, Kay Mackey, Don Sieg, Jude Theibert, Howard Collins, Stacie Schmid, Carrie Beier, Rachel Malone, and Kristin Braun.

VISITORS:

Bob Wright, James Meade, Diane Corso, Sharon Travis, Felicia Zendejas, Eric Wightman, Jennifer Kinney, and Megan Etzel.

CALL TO ORDER AND ROLL CALL: 4:59 p.m.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

James Meade a member of the Self Advocates of Erie County presented the board with a monthly update:

- Jim stated that the Self Advocates of Erie County are still working on their By Laws.
- Jim Meade announced that he will be working on a monthly Newsletter for the Self Advocates.

APPROVAL OF MEETING MINUTES

Mr. David Stuck made a motion to approve the March 19, 2015 meeting minutes. This motion was seconded by Mr. Jude Theibert and the motion carried.

DEPARTMENT REPORT

Carrie Beier distributed the Strategic Plan Reporting Tool for the board members to review. Carrie encouraged the members to read it over and email her any questions. This report will be discussed at the next board meeting on Thursday, May 21st.

BOARD ACTION

A. ETHICS COMMITTEE

RESOLUTION # 04-32-2015

The following providers have been selected by an individual and their family to provide services through an Individual Budget. The individual is a new provider of services for whom the Board does not have a current signed contract. The contract listed below will result in payment by the Board to an immediate family member of an eligible individual. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board.

Mr. Howard Collins made a motion to authorize the Superintendent to approve the following contracts:

- a. Lisa Burchett*
- b. Suzanne Burchett*

Mr. David Stuck second the motion and with all in favor the motion carried.

B. FINANCE

Mr. David Stuck made a motion to approve the March 2015 Finance Report with the amended beginning balance fund of \$5,197,064. Mr. Jude Theibert second the motion with all in favor the motion carried.

Mr. Jude Theibert made a motion to approve the ECBDD 2015 Budget approved by the Erie County Commissioners. Mr. David Stuck second the motion with all members in favor the motion carried.

THEN & NOW

RESOLUTION # 04-29-2015

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board has sufficient money in the budget at year end **2014** (THEN) and also has sufficient money in the expense line item in **2015** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO ABILITY WORKS, INC.

The Erie County Board of DD met this 16th DAY OF APRIL, 2015. Mr. Don Sieg introduced the following resolution and moved its adoption:

WHEREAS, ABILITY WORKS, INC. (reimbursement of October 2014, November, 2014 and December 2014 services – Invoice # 1008428, 1008443, 1008459 – requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES:

THAT ABILITY WORKS, INC. is herewith approved for payment in the amount of \$1,771.77 (One thousand, Seven hundred, Seventy-one dollars and 77/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6524-530000 Individual Support and Services Line.

THAT the Erie County Board of DD hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Mr. Eric Kibler second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	AYE
David Stuck	AYE
Kay Mackey	AYE
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE
Stacie Schmid	AYE

Adopted: YES

RESOLUTION # 04-30-2015

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN & NOW resolution** confirms that the DD Board has sufficient money in the budget at year end 2014 (THEN) and also has sufficient money in the expense line item in 2015 (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO THE ARC OF ERIE COUNTY.

The Erie County Board of DD met this 16th DAY OF APRIL, 2015. Mr. David Stuck introduced the following resolution and moved its adoption:

WHEREAS, ARC OF ERIE COUNTY (reimbursement of November 2014 and December 2014 services – Invoice #1008369 – requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES:

THAT ARC OF ERIE COUNTY is herewith approved for payment in the amount of \$32.71 (Thirty-two dollars and 71/100 Cents) provided for the Erie County Board of Developmental Disabilities out of appropriation account #20110-6524-530000 Individual Support and Services Line.

THAT the Erie County Board of Developmental Disabilities hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations

of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Ms. Kay Mackey second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Seig	AYE
David Stuck	AYE
Kay Mackey	AYE
Howard Collins	AYE
Eric Kibler	AYE
Jude Theibert	AYE
Stacie Schmid	AYE

Adopted: YES

RESOLUTION # 04-31-2015

The Erie County Commissioners require a Board **THEN and NOW resolution** for expenses that are being submitted for payment without a previously encumbered purchase order. This **THEN and NOW resolution** confirms that the DD Board has sufficient money in the budget at year end **2014** (THEN) and also has sufficient money in the expense line item **2015** (NOW) to pay this invoice.

RESOLUTION OF THE ERIE COUNTY BOARD OF DD FOR THE PURPOSE OF AUTHORIZING PAYMENT TO JENNIFER SMITH.

The Erie County Board of Developmental Disabilities met this 16th DAY OF APRIL, 2015. **Ms. Stacie Schmid** introduced the following resolution and moved its adoption:

WHEREAS, JENNIFER SMITH (reimbursement of AUGUST 2014 services – Invoice #1008407 – requires payment for goods and/or services provided; NOW, THEREFORE BE IT RESOLVED BY THE ERIE COUNTY BOARD OF DD:

THAT JENNIFER SMITH is herewith approved for payment in the amount of \$72.40 (Seventy-two dollars and 40/100 Cents) provided for the Erie County Board of DD out of appropriation account #20110-6524-530000 Individual Supports and Services Line.

THAT the Erie County Board of Developmental Disabilities hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board; and that all deliberations of this Board and of its committees, if any, which result in formal action, were taken in meetings open to the public, in full compliance with the applicable legal requirements of the Revised Code.

Ms. Kay Mackey second the motion for the adoption of said resolution; and the roll being called upon its adoption, the vote resulted as follows:

Don Sieg	AYE
David Stuck	AYE
Kay Mackey	AYE
Howard Collins	AYE

Eric Kibler AYE
Jude Theibert AYE
Stacie Schmid AYE

Adopted: YES

NEW BUSINESS

Tangible Personal Property Tax (TPPT)

Senator Sprague will be introducing an amendment to the Kasich budget to realign the DD/TPPT dollars to a line item within the DODD budget to be specifically ear marked for waivers. This will assure the continued draw down of federal dollars with the TPPT dollars. It is not sure how much support this amendment will receive at this point.

Independent Provider Update

There has been extensive opposition from families and people served. This has spurred the development of a proposal that would create a self directed component in all DD waivers to ensure Independent Providers can continue without being considered in the future as employees of the state. This change will most likely bring about a push back in roll out of the phase out until 2017. We here in Erie County will need to look at how to address this employment concern regarding our individual budget process. We will look for possible options for the future.

Superintendent Report

The Superintendent reported on various events and initiatives happening at the Board. Below are highlights from this report:

- Erie County Board of DD hosted the 5th Family Support meeting on April 8, 2015. Approximately 25 families and individuals in attendance. A presentation was made by Chad Kelly and Kari Bernard of the Individual and Family Supports Department on the new Erie County Board of DD – Person Centered Plan. Monthly meetings will continue on the second Wednesday of each month 6:00 pm to 7:30 here at the county board.
- Erie County Board of DD has met with several agencies and businesses to pursue the development of a county wide Mobility Manager. The Erie County Board of DD will be partnering with these agencies to draw down ODT funds and provide local match. We hope to apply for funding for 2016.
- The Erie County Board of DD and Huron County Board of DD have partnered to provide ongoing management training opportunities in a Lunch and Learn format.
- Superintendent, Carrie Beier attended the following meetings, trainings activities: OACBDD Board/Trustee April Meeting, Erie County April Family Forum, OASC EI Committee March meeting, April Clearwater council of Governments Board meeting, Erie County Self Advocate Meeting.

EXECUTIVE SESSION

Mr. Eric Kibler made a motion to go into Executive Session to discuss pending or imminent court action with the board's attorney and matters required to be kept confidential by federal or state law. The motion was second by Mr. David Stuck. A roll call vote followed:

Eric Kibler	AYE
David Stuck	AYE
Kay Mackey	AYE
Jude Theibert	AYE
Don Sieg	AYE
Stacie Schmid	AYE
Howard Collins	AYE

Motion carried to enter into Executive Session at **5:14 p.m.**

The Board exited Executive Session at 6:16 pm.

- *Mr. Howard Collins made a motion to authorize the Superintendent to approve additional dollars (\$47,954.44) for an individual budget allocation for an individual (G.O.) discussed in Executive Session. This motion was seconded by Ms. Kay Mackey and with all in favor this motion carried.*

ADJOURNMENT

Ms. Kay Mackey made a motion to adjourn the Board meeting at 6:45 pm. The motion was second by Ms. Stacie Schmid and with all members in favor the April 2015 board meeting was adjourned.

Kay Mackey
Recording Secretary- Kay Mackey

11/19/15
Date