

ERIE COUNTY BOARD OF DEVELOPMENTAL DISABILITIES
Main Conference Room, 4405 Galloway Road, Sandusky, Ohio 44870

"The Erie County Board of Developmental Disabilities supports people and their families in making choices to pursue the lives they want to live"

Meeting Minutes
November 20, 2014

PRESENT:

Eric Kibler, David Stuck, Howard Collins, Jude Theibert, Stacie Schmid, Kay Mackey, Carrie Beier, Rachel Malone and Kristin Braun

VISITORS:

James Meade, Sharon Travis, Diane Corso, Felicia Zendejas, Bob Wright, Eric Wightman, Mel Marsh, Mollie Riley, Bridget Gargas, Sherry Hoty, John Hoty, and Adam Hoty.

CALL TO ORDER AND ROLL CALL: 5:00 pm

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT

James Meade a member of the Self Advocates of Erie County presented the board with a monthly update:

- Jim Meade shared a power point presentation with pictures from the Halloween dance sponsored by the Self Advocates of Erie County. The dance was held in the gymnasium at the Erie County Board of DD on Saturday, November 1st.
- The Self Advocates of Erie County will be selling Poinsettia plants in December. They have red, white and pink plants and are priced: \$6.00 for a 4 ½" potted plant and \$12.00 for a 6" potted plant. They will be selling the poinsettia plants at the Santa Workshop event. All sales will benefit the Self Advocates of Erie County.
- The Self Advocates of Erie County will be voting on officers that will serve for the next 2 years. The names of those appointed will be announced in December.

APPROVAL OF MEETING MINUTES

A Motion was made by Mr. Jude Theibert to approve the October 16, 2014 meeting minutes, second by Ms. Stacie Schmid and the motion carried. David Stuck abstained from the vote.

DEPARTMENT REPORTS

Business Services Department: Eric Wightman reviewed the IT and Records Report that was included in the board members packet and Rachel Malone reviewed the Facility Report.

BOARD ACTION

A. ETHICS COMMITTEE

Resolution # 11-41-14

The following provider has been selected by an individual and their family to provide services through an Individual Budget. The individual is a new provider of services for whom the Board does not have a current signed contract. The contract listed below will result in payment by the Board to an immediate family member of an eligible individual. This resolution authorizes the Superintendent to sign the service contract on behalf of the Board.

Ms. Stacie Schmid made a motion to authorize the Superintendent to approve the provider contract for Jeannette Johnson. Mr. Howard Collins second the motion and with all members in favor the motion carried.

B. FINANCE

Mr. Jude Theibert made a motion to approve the October 2014 Finance Report, second by Mr. David Stuck and with all members in favor the motion carried.

OLD BUSINESS

- **Strategic Plan Reboot**

Carrie Beier distributed and reviewed the updated Strategic Plan with the board. They each received The Strategic Plan Refresh Document (Copy A) and the Strategic Plan 2015-2017 Draft (Copy B) for Board approval. The Strategic Plan will be on the December agenda for approval.

- **Policy Committee Report**

The Policy Committee met on Tuesday, November 11, 2014. They will continue to work on several policies: *Children Options Waiting List, Home Community Based Services, Transportation, Community Connections and the SSA new policy that will be combining other policies and new rules.* They will have a progress update at the December 18, 2014 Board meeting.

NEW BUSINESS

OACB Advocacy Chair Person

Mr. Eric Kibler reviewed the OACB letter with board members requesting this board select one board member to serve as Advocacy Chair. This person will become part of a statewide communications network to implement a comprehensive strategic plan. The Advocacy Chair person from each county will be asked to work alongside their Superintendent and OACB staff. Each county board in Ohio will be asked to delegate one of its seven board members to act as the board's Advocacy Chair.

- *Ms. Kay Mackey stated that she will serve as Erie County's main Advocacy Chair person. Howard Collins will serve the first three months of the Advocacy Chair: January, February and March 2014. Ms. Kay Mackey will serve April through December, 2014.*

OACB Winter Conference Delegate

Mr. Jude Theibert made a motion to have Carrie Beier serve as the ECBDD delegate at the 2014 OACB Conference December 3, 4, & 5. This motion was second by David Stuck and with all in favor the motion carried.

Superintendent Report

- The Erie County Board of DD hosted the second parent networking meeting on November 12th at 5:30 p.m. and approximately 30 people were in attendance. Those in attendance discussed topics of interest and ideas for how to proceed with meetings in the future. Megan Etzel is acting as point person and providing support to the group as they move forward. Details and meeting information will be posted on our website.
- Carrie Beier attended the following meetings, trainings and activities: November Family Initiative of Huron County (housing) Board meeting, Erie County Corrections Quarterly Meeting, November Superintendents Association Meeting, DODD/OACB Non Medical Transportation meeting, Help Me Grow & Healthy Families America Home Visiting Accreditation Training, Help Me Grow Regional TA Early Intervention/Home Visiting meeting, October COG Board Meeting, Annual COG Board Training and Help Me Grow IFSP Training.
- The Management team and leadership met with Mel Marsh and completed the development of our updated Strategic Plan and supporting documents.
- December 17th at 5:30 pm we will hold an Annual Meeting to share our Draft Annual Operating Plan. Community Stakeholder input will be compiled and the final Annual Plan will be submitted to the Board for approval at the December 18th Board meeting.
- Carrie shared FAQ sheet regarding the changes surrounding CMS (The Center for Medicaid and Medicare Services). Carrie stated this is a simple review of the issues that may face county boards and individuals as we move into the future. Additional information may be found on the DODD website www.dodd.ohio.gov.
- Saturday, December 6th, 8:00 am until 12:00 pm noon is the 6th Annual Erie County of DD Santa's Workshop event. We are collaborating with the Lions Club again for the Pancake Breakfast. We hope you can stop by.

EXECUTIVE SESSION

Mr. Eric Kibler made a motion to go into Executive Session at 6:30 pm to prepare, conduct or review collective bargaining strategy and matters required to be kept confidential by federal or state law. The motion was second by Ms. Kay Mackey. A roll call vote followed:

Eric Kibler	AYE
Jude Theibert	AYE
Howard Collins	AYE
Kay Mackey	AYE
Stacie Schmid	AYE
David Stuck	AYE

Excused Absence: Don Sieg

Motion carried to enter into Executive Session at 6:30 pm.

The Board exited Executive Session at 7:00 pm and the following motions were made:

- *Mr. Eric Kibler made a motion to authorize the Superintendent to approve additional dollars (\$46,376.80) for an individual budget allocation for an individual (A.H.) discussed in Executive Session. This motion was seconded by Mr. David Stuck and with all in favor this motion carried.*
- *Mr. Jude Theibert made a motion for the Board to approve the Superintendent to sign the 2014 through 2017 SSA Contract, Ms. Kay Mackey second the motion and with all in favor the motion carried.*

ADJOURNMENT

Mr. David Stuck made a motion to adjourn the Board meeting at 7:03 pm. The motion was second by Mr. Jude Theibert and with all members in favor the November board meeting was adjourned.


Recording Secretary


Date